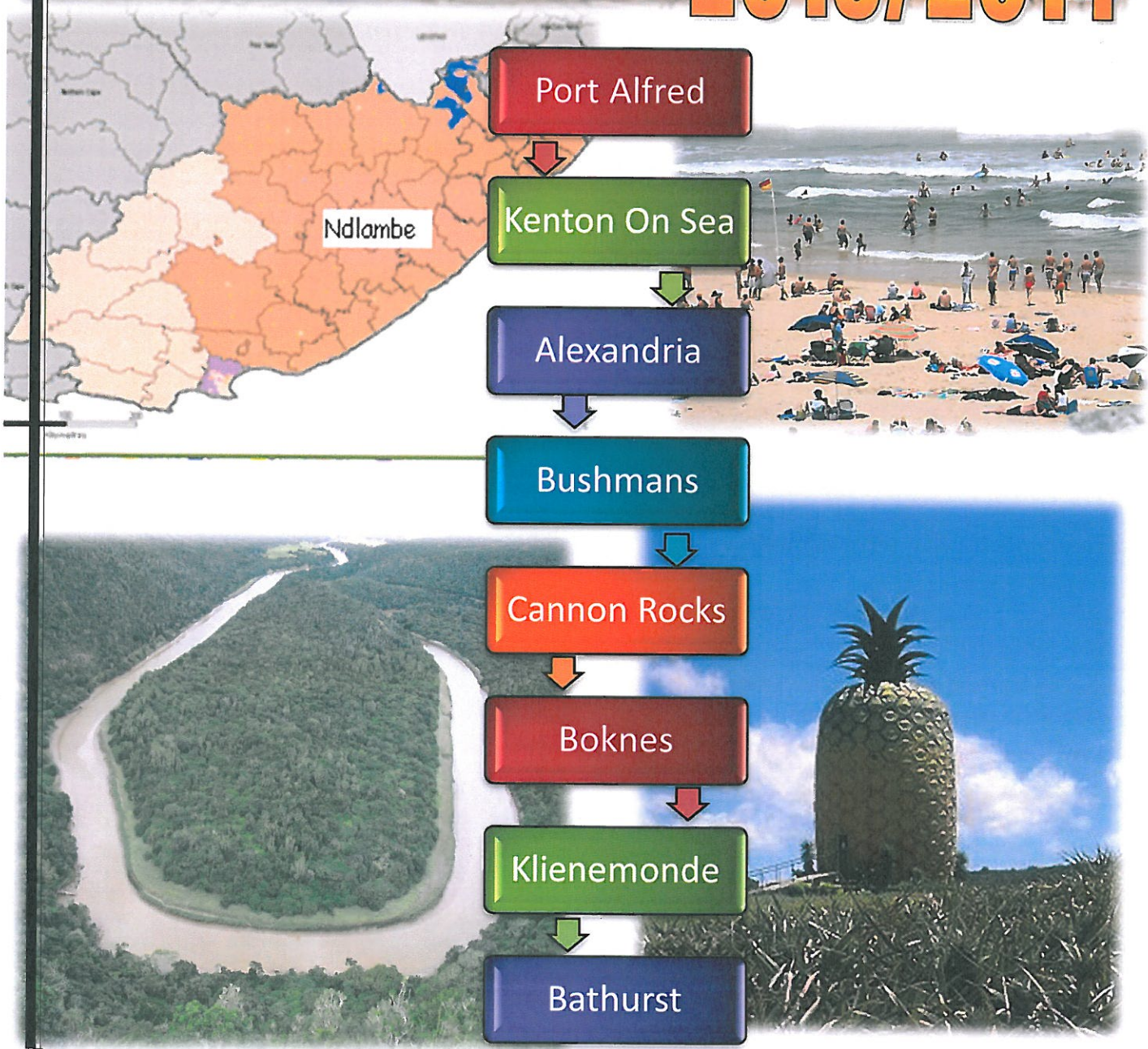


NDLAMBE MUNICIPALITY

ANNUAL BUDGET

2013/2014



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VISION:

Ndlambe Municipality strives to be a growing and investment friendly region that provides sustainable, efficient, cost-effective, adequate and affordable services to all citizens in a healthy and safe environment by 2025.

MISSION:

To achieve our vision by enabling optimal performance within each of the five key performance areas of local government within the context of available resources.

VALUES:

- Commitment
- Transparency
- Honesty
- Trustworthiness
- Care



PART 1: ANNUAL BUDGET: MAYOR'S REPORT

PART 1 – ANNUAL BUDGET

1) MAYOR'S REPORT

MAYOR'S SPEECH

Madam Speaker, Honourable Executive Committee Members and Councillors, Municipal Manager Advocate Dumezweni, Directors, Deputy Directors, Assistants, Senior Managers and our staff in general, leaders of political formations present, leadership of organized labour, members of the public gallery, members of the public gallery, members of media houses present, distinguished guests, ladies and gentleman, Madam Speaker, Councillors, Municipal Manager, Ladies and Gentleman.

Honorable Madam Speaker, in presenting this budget for 2013/14 Financial Year for council to consider let me borrow the words of our liberation struggle icon "Rolihlahla Mandela" when he said "It is easy to resist but what is very difficult is now to be proactive and to try and help to solve the problems of South Africa" (Nelson Mandela, 2005). The statement directs us to be proactive and try to solve our problems. In October 2007, Madiba said "We are a winning nation! We acknowledge our problems and challenges and then proceed to tackle them with determination and in a spirit of optimism. We have overcome much in order to be where we are" (Video message, 20 October 2007). Today Madam Speaker, we should be saying we are a winning municipality, we acknowledge our problems and challenges and we will proceed to tackle with determination and in a spirit of optimism no matter what.

I have now concluded my intensive program of Mayoral Imbizo's where the IDP/Budget and Budget Policies were discussed. Madam Speaker it was glaring to see that the needs of the community continue to increase and the budget does not make provision to address the basic needs of the people. Madam Speaker I am not talking about "nice to haves" I am talking about the basic services such as adequate housing, sewer, water, electricity and land. Schools and clinics were also raised as services that are really needed to cater for the community. It is therefore no doubt that we are faced with a mammoth task of addressing the triple challenges viz. unemployment, inequality and poverty.

This round of Imbizo's have raised issues that we as the leaders need to take stock of and see if we are striving for the vision we set ourselves. Unemployment continues to grow as business close and the problems facing both pineapple and chicory industry are of great concern. It is clear that we have to look at all possible revenue streams and how we can attract some form of industry, business or farming sector to our area. The municipality together with business need to work together to ensure that money remains in our area to circulate and bolster our economy and avoid what is termed "capital flight". We need to be mindful when awarding tenders and contracts that we are supporting our emerging businesses, SMME's and local business. This form of procurement process has to be robustly implemented as it will fulfill the requirements as set out in the National Preferential Procurement Framework.

Many comments raised at different meeting has made me realize that we as the people been elected to represent our people need to get together and analyse the comments made and assess if we are doing things correctly and meeting the objectives of local government.

One example is, at meetings in the township areas the citizens were crying out for sports facilities to give the youth facilities to partake in activities that will in turn draw them away from social ills that they are partaking in. We were responding to these concerns by stating that the municipality does not have internal money to cater for sports facilities. At a later meeting in town, sports organisations were complaining that the municipality was looking at amending their rates policy where they may no longer qualify for 100% rebate. This made me think that here we are giving away 100% of the rates on sporting facilities in the town that the township people do not have access to as they cannot afford the costs and we are telling the township citizens that we do not have money to cater for sports facilities that the community can use to eradicate the social ills the youth are involved in. Madam Speaker, are we doing the right things for all citizens of Ndlambe when dealing with the IDP and budget.

Madam Speaker the issue of rebates has in one way or another attracted criticism in some sections of broader community whilst in my view is a policy issue and the policy outline the prescribed procedure to be followed by potential Churchill when he said "Criticism may not agreeable, but it is necessary. It fulfills the same function as pain in the human body. It calls attention to an unhealthy state of things". We must in all material times accept criticism and be patient with our people and correct our actions if found to be wrong, but at the same time encourage our people to walk with us and understand the enormity of the challenges that are faced by this municipality.

This is but only one example of the issues raised that has got me thinking that we as Council need to sit and take a long look at ourselves and see if we are working towards an integrated community with the same level of services and opportunities to all.

That have been said Madam Speaker it is again clear that the needs of the community were once again excessive and are far more than what could be built into both the operating and capital budgets for the 2013/2014 financial year. Unfortunately, in any budget, there will be needs that cannot be addressed or accommodated and there will always be a perception that certain needs of Wards are being neglected.

It is the fact that we can only implement our budget plans in so much as the income received permits us to, so escalating debt during the new financial year must not be allowed. In this regard the recently established credit control section is going to have to take a hard stance against defaulters and the debt due to the municipality must be recovered. This is not negotiable and we sincerely appeal to our ward councilors to become ambassadors of "Operation Debt Recovery".

Numerous needs and priorities were highlighted by our community over the past two months and we are grateful to everyone that took the time and effort to give us their inputs. Obviously a large number of priorities could not be addressed but great sensitivity was applied to identify the really important needs. Large backlogs do exist as the needs are extensive, but affordability is unfortunately the deciding factor.

Numerous comments were received on the draft budget, budget related policies and the recommended tariff increase. The comments received on the presentation of the draft budget have been noted and Ndlambe Councillors and staff will endeavor to address the points raised and issue a formal response when presenting the budget to Council for final adoption.

Recognizing the needs as well as the realities of the limitations placed on us by National Treasury and economic affordability, a capital budget of R5 000 000 had been drafted and is hereby placed before Council for consideration.

We will also be increasing our capital spending when further funding is received and this will be addressed through an adjustment budget.

An operating budget of R214 844 727 is hereby placed before Council for consideration and this represents an increase of 10% on rates, sewer, water and refuse and 7% on electricity. The increase is above the guide issued by National Treasury and the municipality is mindful of the economic constraints the citizens on Ndlambe are faced with but the municipality has to ensure that it continue as going concern.

Madam Speaker, I cast my mind back three years ago when we recommended a 17% increase to balance the low increases that were passed during prior years to standardize tariffs and if I extrapolate that increase I note that over the past years we could have implemented increases that would have been close to the inflation rates. I say this Madam Speaker as we continue to lower our increase based on the input of the public and the roll on effect that is in every future year's budget we are going to continue to have increases of a few percent above the inflation rate. As Winston Churchill once said "A politician needs the ability to foretell what is going to happen tomorrow, next week, next month and next year and to have the ability afterwards to explain why it didn't happen". This means we have not to be afraid to tell our people when things are impossible to happen because we are afraid that they will hate us and lambast us in public platforms, as per the words of Churchill, "Courage is what it takes to stand up and speak, courage is also what it takes to sit down and listen". He further said "Attitude is a little thing that makes a big difference".

It is a foregone conclusion that careful planning and the determination of priorities are of utmost importance throughout the year when spending the budgets allocated.

Once the budget has been considered by Council the Draft Service Delivery Budget Implementation Plans are to be drawn up and need to be presented to Council when the budget is to be adopted.

Madam Speaker I now move that Council consider the IDP, Capital Budget, Operating Budget, Budget related policies and tariffs for the 2013/2014 financial year.

Madam Speaker I also move that once the budget has been considered by Council the documents is made available to the public once again for a period of not less than 14 days for final comments.

"A man does what he must – in spite of personal consequences, in spite of obstacles and dangers and pressures – and that is the basis of all human morality" (Winston Churchill)

RESOLUTIONS

2) RESOLUTION OF THE NDLAMBE MUNICIPAL COUNCIL TABLING THE CAPITAL AND OPERATING INCOME AND EXPENDITURE FOR THE 2013/2014 FINANCIAL YEAR

- A) THAT the consolidated operating budget and capital budget as set out in the budget document are adopted by Council and constitute the budget of Council for the 2013/2014 financial year to be adopted.
- B) THAT all of the matters prescribed in Section 17 (1) (A-E); 17 (3) (a, b, c, d, e, f, j, k) of the Municipal Finance Management Act No. 56 of 2003 are included in the budget document and are approved.
- C) THAT the Draft Service Delivery and Budget Implementation Plan be noted
- D) THAT the Reviewed Integrated Development Plan for 2013/2014 be approved
- E) THAT the following Budget Related Policy for the 2013/2014 financial year be adopted:
- Rates Policy
 - Fixed Asset Policy
 - Indigent Policy
 - Banking and Investment Policy
 - Budget Policy
 - Creditors, Staff and Councilor's Payment Policy
 - Imprest/Petty Cash Policy
 - Credit Control and Debt Collection Policy
 - Entertainment Policy
 - Funding and Reserve Policy
 - Loans Policy
 - Management of Accumulated Surplus and Bad Debt Policy
 - Tariff Policy
 - Virement Policy
 - Write-off of Irrecoverable Debt Policy
 - Subsistence and Travel Policy
 - Unforeseen and Unavoidable Expenditure Policy
- F) THAT the rates, water, refuse and sanitation increase of 10% for the financial year ending 30 June 2014 be approved.
- G) THAT the annual and monthly charges increase of 10% excluding electricity which will increase by 7% for the period 1 July 2013 to 30 June 2014 be approved.
- H) THAT the miscellaneous tariffs as set out in the budget document for the financial year 1 July 2013 to 30 June 2014 be approved.
- I) THAT the budget comments with responses from the Senior Managers for 2013/2014 financial year be noted.
- II) That it BE NOTED that the Democratic Alliance expressed their disappointment at the increase not being a single figure.

EXECUTIVE SUMMARY

3) EXECUTIVE SUMMARY OF THE MUNICIPAL MANAGER, ROLLY DUMEZWENI, ON THE 2013/2014 ANNUAL BUDGET OF THE NDLAMBE MUNICIPALITY

The Ndlambe Municipality budget was once again a difficult budget to compile with the flood that devastated large parts of Ndlambe and expenditure had to be incurred to repair damages. It is now even more critical that everything possible is done to collect outstanding debt due to the municipality but at the same time ensure that the costs of the services that we provide remain affordable to the consumers.

The annual budget put forward provides for total operating revenue of R214 959 373 for the 2013/2014 financial year and this represents an increase of 10% on the current year's operating revenue. Apart from tariff increases, the main reason for the increase is the inclusion of grants into the operating revenue.

Revenue from property rates is budgeted at R82 046 543 an increase of R6 874 543 from the current year's budget of R75 172 000. Income from rates represents 26% of the total operating budget. To achieve the budgeted income, rates have been increased by 10% for the 2013/2014 financial year.

Revenue from water is budgeted at R29 638 640 an increase of R1 224 490 from the current year's budget of R28 414 150. Income from water represents 10% of the total operating budget. To achieve the budgeted income, water charges have been increased by 10% for the 2013/2014 financial year.

Revenue from electricity is budgeted at R50 607 943. Income from electricity represents 16% of the total operating budget. To achieve the budgeted income, electricity charges have been increased by 7% for the 2013/2014 financial year.

Revenue from sewer is budgeted at R14 462 742 an increase of R2 757 712 from the current year's budget of R11 705 030. Income from sewer represents 5% of the total operating budget. To achieve the budgeted income, sewer charges have been increased by 10% for the 2013/2014 financial year.

Revenue from refuse is budgeted at R18 529 490. Income from refuse represents 6% of the total operating budget. To achieve the budgeted income, refuse charges have been increased by 10% for the 2013/2014 financial year.

The budget put forward for adoption provides for total operating expenditure of R214 644 727 increase by 10%. The expenditure budget has also increased significantly due to the inclusion of grant under operating expenditure and the requirements of GRAP.

Expenditure on employee related costs has increased with 9% from R76 298 193 to R82 920 198. Employee related costs represent 39% of the total expenditure budget. No new posts have been added into the budget, only the posts that existed in the 2012/2013 financial year have been budgeted for. Employee related costs include all employees of Ndlambe Municipality but excludes Councilors allowances.

Expenditure on general expenditure has decreased by 24% from R150 466 587 to R114 246 097. General expenditure represents 53% of the total expenditure budget. General expenditure includes the bulk purchase of electricity and water as well as Councilors allowances. The ESKOM electricity increases are the main contributing factor to the % increase in general expenditure.

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Expenditure on repairs and maintenance has decreased by 18% from R14 733 405 to R12 890 298. Repairs and maintenance represents 6% of the total expenditure budget.

Expenditure on contributions to capital outlay has decreased by 17% from R4 619 780 to R1 516 030. A contribution to capital outlay represents 2% of the total expenditure budget. The implication is that no small capital is budgeted for in the 2013/2014 financial year so directors will have to make use of what they have currently at their disposal.

Expenditure on contributions to funds has decreased from R14 279 751 to R3 825 459 this represents 1% of the total expenditure budget. The main fund to which a contribution is made is the provision for bad debts.

The budgeted capital budget from internal funding is R5 175 000 for the 2013/2014 financial year and represents an increase of 3.5% on the 2012/2013 capital budget of R5 000 000

The amount budgeted for capital project including grant funding for the 2013/2014 financial year is R35 326 550 they represent 30% of the total revenue

PART 2 – SUPPORTING DOCUMENTATION

ANNUAL BUDGET TABLES

EC105 Ndlambe - Table A1 Budget Summary

Description	2009/10	2010/11	2011/12	Current Year 2012/13				2013/14 Medium Term Revenue & Expenditure Framework		
	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
R thousands										
Financial Performance										
Property rates	32 964	42 378	46 378	75 172	-	44 447	-	82 848	86 990	91 339
Service charges	54 227	72 813	92 736	116 255	-	116 255	-	84 192	88 402	92 822
Investment revenue	2 751	509	389	438	-	438	-	4 031	4 233	4 444
Transfers recognised - operational	43 602	58 959	61 337	59 309	-	59 309	-	64 100	67 305	70 670
Other own revenue	12 579	12 841	41 015	13 684	-	13 684	-	49 171	51 630	54 211
Total Revenue (excluding capital transfers and contributions)	146 123	187 500	241 855	264 858	-	234 133	-	284 342	298 559	313 487
Employee costs	53 303	59 378	56 938	73 246	-	73 246	-	82 920	87 066	91 420
Remuneration of councillors	3 823	4 101	4 717	4 880	-	4 880	-	2 991	3 141	3 298
Depreciation & asset impairment	-	-	2 387	2 223	-	2 223	-	2 813	2 954	3 101
Finance charges	6 927	3 840	3 652	4 620	-	4 620	-	2 084	2 188	2 297
Materials and bulk purchases	26 928	34 790	41 162	52 485	-	52 485	-	53 678	56 362	59 180
Transfers and grants	-	-	-	-	-	-	-	-	-	-
Other expenditure	65 251	63 474	89 095	125 683	-	125 683	-	84 360	88 578	93 007
Total Expenditure	156 232	165 583	198 851	263 137	-	263 137	-	228 846	240 288	252 302
Surplus/(Deficit)	(10 109)	21 917	43 004	1 721	-	(29 004)	-	55 496	58 271	61 185
Transfers recognised - capital	33 845	33 212	28 321	37 544	-	37 544	-	30 328	31 844	33 437
Contributions recognised - capital & contributed assets	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	23 736	55 129	71 325	39 265	-	8 540	-	85 824	90 116	94 621
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year	23 736	55 129	71 325	39 265	-	8 540	-	85 824	90 116	94 621
Capital expenditure & funds sources										
Capital expenditure	10 753	8 643	32 554	37 544	40 818	40 818	40 818	35 327	31 142	36 529
Transfers recognised - capital	8 317	8 053	34 354	32 095	39 338	39 338	39 338	30 186	31 695	33 280
Public contributions & donations	-	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-	-
Internally generated funds	2 426	-	-	5 449	1 480	1 480	1 480	12 048	-	-
Total sources of capital funds	10 743	8 053	34 354	37 544	40 818	40 818	40 818	42 234	31 695	33 280
Financial position										
Total current assets	36 315	49 081	60 785	49 278	-	49 278	-	63 825	67 016	68 129
Total non current assets	70 878	98 474	127 994	116 062	-	116 062	-	101 582	106 661	111 293
Total current liabilities	46 850	56 552	65 478	61 935	-	61 935	-	53 113	55 768	58 465
Total non current liabilities	74 729	73 507	75 487	73 397	-	73 397	-	79 262	83 225	87 386
Community wealth/Equity	-	-	-	-	-	-	-	-	-	-
Cash flows										
Net cash from (used) operating	32 581	44 395	26 272	43 876	-	43 876	43 876	2 821	2 962	3 110
Net cash from (used) investing	36 484	33 509	-	337	-	337	337	466	510	536
Net cash from (used) financing	(2 159)	(2 585)	-	-	-	-	-	-	-	-
Cash/cash equivalents at the year end	143 535	218 854	245 126	44 213	-	44 213	44 213	3 307	6 779	10 425
Cash backing/surplus reconciliation										
Cash and investments available	15 349	24 064	38 074	26 778	-	26 778	-	39 978	41 977	42 283
Application of cash and investments	13 984	32 505	35 423	23 313	-	17 877	-	37 349	39 217	41 340
Balance - surplus (shortfall)	1 365	(8 441)	2 651	3 465	-	8 901	-	2 629	2 760	943
Asset management										
Asset register summary (WDV)	65 868	96 980	127 912	33 304	-	33 304	42 243	42 243	44 355	45 871
Depreciation & asset impairment	-	-	2 387	2 223	-	2 223	2 813	2 813	2 954	3 101
Renewal of Existing Assets	2 926	4 395	28 902	37 544	-	37 544	37 544	42 244	31 143	36 547
Repairs and Maintenance	4 654	6 279	-	14 733	-	14 733	12 891	12 891	13 470	14 144
Free services										
Cost of Free Basic Services provided	-	-	-	-	-	-	-	-	-	-
Revenue cost of free services provided	-	-	-	-	-	-	-	-	-	-
Households below minimum service level										
Water:	-	-	-	-	-	-	-	-	-	-
Sanitation/sewerage:	-	-	-	2	-	2	-	-	-	-
Energy:	-	-	-	19	-	19	-	-	-	-
Refuse:	-	-	-	4	-	4	-	-	-	-

EC105 Ndjambe - Table A2 Budgeted Financial Performance (revenue and expenditure by standard classification)

Standard Classification Description		Ref	2009/10	2010/11	2011/12	Current Year 2012/13			2013/14 Medium Term Revenue & Expenditure Framework			
R thousand		1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16	
Revenue - Standard												
Governance and administration			41 153	70 634	110 424	137 586	—	137 586	148 617	156 047	621 406	
Executive and council			1 309	9 100	1 490	3 149	—	3 149	5 262	5 525	5 802	
Budget and treasury office			3 224	5 967	36 333	3 946	—	3 946	4 192	4 402	462 178	
Corporate services			36 620	55 567	72 601	130 491	—	130 491	139 162	146 120	153 426	
Community and public safety			14 170	9 586	3 486	2 302	—	2 302	8 352	8 769	9 208	
Community and social services			534	2 416	230	807	—	807	666	699	734	
Sport and recreation			—	150	—	24	—	24	23	24	25	
Public safety			17	2 480	1 970	29	—	29	2 779	2 918	3 064	
Housing			13 619	1 610	—	—	—	—	3 424	3 595	3 775	
Health			—	2 930	1 265	1 442	—	1 442	1 461	1 534	1 610	
Economic and environmental services			5 775	13 204	5 499	6 792	—	6 792	10 258	10 771	11 309	
Planning and development			2 800	3 546	2 907	3 647	—	3 647	6 590	6 919	7 265	
Road transport			1 598	1 645	1 451	2 269	—	2 269	2 410	2 530	2 657	
Environmental protection			1 377	8 013	1 141	876	—	876	1 258	1 321	1 387	
Trading services			78 063	114 365	97 153	150 589	—	150 589	142 162	149 270	156 733	
Electricity			22 455	39 705	45 479	61 081	—	61 081	54 965	57 714	60 599	
Water			29 248	36 545	27 876	30 210	—	30 210	29 639	31 121	32 677	
Waste water management			12 565	16 111	10 954	41 051	—	41 051	39 028	40 980	43 029	
Waste management			13 795	22 004	12 844	18 247	—	18 247	18 529	19 456	20 429	
Other			4	—	—	—	—	—	—	—	—	
Total Revenue - Standard			2	139 161	207 789	216 562	297 269	—	297 269	309 388	324 857	798 656
Expenditure - Standard												
Governance and administration			21 248	53 404	70 076	71 676	—	71 676	111 955	117 553	123 430	
Executive and council			13 362	21 889	27 166	30 779	—	30 779	22 729	23 865	25 058	
Budget and treasury office			1 306	16 657	15 402	17 937	—	17 937	17 774	18 663	19 596	
Corporate services			6 580	14 858	27 508	22 960	—	22 960	71 452	75 025	78 776	
Community and public safety			11 920	27 737	20 055	43 903	—	25 111	29 943	31 440	33 012	
Community and social services			6 973	8 119	8 456	30 763	—	11 971	12 928	13 575	14 253	
Sport and recreation			381	5 163	1 563	1 707	—	1 707	1 221	1 282	1 346	
Public safety			3 421	8 347	8 010	9 266	—	9 266	11 306	11 871	12 465	
Housing			1 112	2 731	—	—	—	—	2 168	2 277	2 391	
Health			33	3 377	2 026	2 167	—	2 167	2 319	2 435	2 557	
Economic and environmental services			20 796	36 027	33 974	37 524	—	164 772	42 126	44 233	46 444	
Planning and development			3 178	5 614	6 657	18 086	—	18 086	19 819	20 810	21 850	
Road transport			14 844	21 704	20 042	16 513	—	16 513	19 517	20 493	21 517	
Environmental protection			2 774	8 709	7 275	2 925	—	130 173	2 791	2 930	3 077	
Trading services			66 670	87 995	77 785	112 267	—	112 267	125 050	131 302	137 867	
Electricity			20 126	32 953	38 489	53 360	—	53 360	53 665	56 348	59 165	
Water			25 747	27 481	22 300	38 136	—	38 136	21 897	22 992	24 142	
Waste water management			10 542	14 304	16 996	20 771	—	20 771	37 722	39 609	41 589	
Waste management			10 255	13 257	—	—	—	—	11 765	12 353	12 971	
Other			4	—	—	—	—	—	—	—	—	
Total Expenditure - Standard			3	120 634	205 163	201 890	265 370	—	373 826	309 073	324 527	340 753
Surplus/(Deficit) for the year				18 527	2 626	14 672	31 899	—	(76 557)	315	330	457 903

References

1. Government Finance Statistics Functions and Sub-functions are standardised to assist the compilation of national and international accounts for comparison purposes

2. Total Revenue by standard classification must reconcile to Total Operating Revenue shown in Budgeted Financial Performance (revenue and expenditure)

3. Total Expenditure by Standard Classification must reconcile to Total Operating Expenditure shown in Budgeted Financial Performance (revenue and expenditure)

4. All amounts must be classified under a standard classification (modified GFS). The GFS function 'Other' is only for Abattoirs, Air Transport, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'.

check oprev balance	-40 807 000	-12 923 000	-53 614 000	-5 133 000	—	25 592 000	-5 282 215	-5 546 326	451 732 501
check opexp balance	-35 598 000	39 580 000	3 039 000	2 233 000	—	110 689 000	80 227 614	84 238 995	88 450 944

EC105 Ndlambe - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)

Vote Description	Ref	2009/10	2010/11	2011/12	Current Year 2012/13			2013/14 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
Revenue by Vote	1									
COUNCIL GENERAL		9 042	8 998	1 378	3 028	-	3 028	4 927	5 173	5 432
MUNICIPAL MANAGER		102	102	112	249	-	249	470	493	518
CORPORATE SERVICES		399	2 344	204	480	-	480	209	219	230
COMMUNITY/PROTECTION SERVICES		26 637	29 485	17 657	21 245	-	21 245	21 824	22 915	24 061
COMMUNITY / PROTECTION SERVICES		3 275	3 975	3 301	4 041	-	4 041	4 094	4 299	4 514
INFRASTRUCTURAL DEVELOPMENT		19 482	20 735	14 647	49 384	-	49 384	47 286	49 650	52 133
ELECTRICITY SERVICES		28 743	36 545	45 479	61 081	-	61 081	55 108	57 863	60 757
WATER SERVICES		30 953	39 705	27 876	30 260	-	30 260	32 225	33 836	35 528
FINANCIAL MANAGEMENT		48 856	60 467	77 457	134 119	-	134 119	143 247	150 409	157 929
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	167 489	202 356	188 111	303 887	-	303 887	309 388	324 858	341 100
Expenditure by Vote to be appropriated	1									
COUNCIL GENERAL		19 092	19 552	10 741	27 918	-	-	19 257	20 220	21 231
MUNICIPAL MANAGER		3 790	7 602	8 310	9 622	-	-	11 773	12 362	12 980
CORPORATE SERVICES		8 433	10 592	9 560	11 468	-	-	10 714	11 250	11 813
COMMUNITY/PROTECTION SERVICES		27 212	32 025	23 130	34 477	-	-	29 511	30 986	32 535
COMMUNITY / PROTECTION SERVICES		6 926	8 186	8 259	8 631	-	-	10 911	11 456	12 029
INFRASTRUCTURAL DEVELOPMENT		37 837	39 601	165 388	50 975	-	-	67 458	70 831	74 373
ELECTRICITY SERVICES		25 939	33 448	38 462	54 404	-	-	54 708	57 444	60 316
WATER SERVICES		20 336	27 279	22 300	38 187	-	-	25 659	22 992	24 142
FINANCIAL MANAGEMENT		16 754	23 418	29 787	31 116	-	-	79 082	83 037	87 188
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	166 419	201 703	315 947	266 798	-	-	309 073	320 577	336 606
Surplus/(Deficit) for the year	2	1 070	653	(127 836)	37 089	-	303 887	315	4 280	4 494

References

1. Insert 'Vote', e.g. department, if different to standard classification structure
2. Must reconcile to Budgeted Financial Performance (revenue and expenditure)
3. Assign share in 'associate' to relevant Vote

check Surplus/(Deficit) for the year

- - - - -

EC105 Ndlambe - Table A4 Budgeted Financial Performance (revenue and expenditure)

Description		Ref	2009/10	2010/11	2011/12	Current Year 2012/13			2013/14 Medium Term Revenue & Expenditure Framework			
R thousand		1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
Revenue By Source												
Property rates	2		32 964	42 378	46 378	75 172	-	44 447	-	77 946	81 843	85 936
Property rates - penalties & collection charges			-	-	-	-	-	-	-	4 902	5 147	5 404
Service charges - electricity revenue	2		21 190	32 351	41 870	55 591	-	55 591	-	41 091	43 146	45 303
Service charges - water revenue	2		14 778	18 580	21 880	28 994	-	28 994	-	13 288	13 952	14 650
Service charges - sanitation revenue	2		6 227	8 092	11 814	15 131	-	15 131	-	14 413	15 133	15 890
Service charges - refuse revenue	2		12 266	14 644	16 686	16 279	-	16 279	-	15 339	16 106	16 912
Service charges - other			(234)	(854)	486	260	-	260	-	61	64	68
Rental of facilities and equipment			3 133	3 178	3 073	807	-	807	-	2 300	2 415	2 535
Interest earned - external investments			2 751	509	389	438	-	438	-	4 031	4 233	4 444
Interest earned - outstanding debtors			3 005	3 784	4 309	3 201	-	3 201	-	1 406	1 476	1 550
Dividends received			1	1	-	-	-	-	-	-	-	-
Fines			421	482	443	603	-	603	-	645	677	711
Licences and permits			2 926	2 786	3 380	2 690	-	2 690	-	1 574	1 653	1 735
Agency services			-	-	-	-	-	-	-	-	-	-
Transfers recognised - operational			43 602	58 959	61 337	59 309	-	59 309	-	64 100	67 305	70 670
Other revenue	2		1 848	2 178	29 524	6 046	-	6 046	-	42 761	44 899	47 144
Gains on disposal of PPE			1 245	432	286	337	-	337	-	486	510	536
Total Revenue (excluding capital transfers and contributions)			146 123	187 500	241 855	264 858	-	234 133	-	284 342	298 559	313 487
Expenditure By Type												
Employee related costs	2		53 303	59 378	56 938	73 246	-	73 246	-	82 920	87 066	91 420
Remuneration of councillors			3 823	4 101	4 717	4 880	-	4 880	-	2 991	3 141	3 298
Debt impairment	3		29 465	17 358	38 150	14 014	-	14 014	-	2 539	2 666	2 799
Depreciation & asset impairment	2		-	-	2 387	2 223	-	2 223	-	2 813	2 954	3 101
Finance charges			6 927	3 840	3 652	4 620	-	4 620	-	2 084	2 188	2 297
Bulk purchases	2		20 680	26 742	27 550	37 752	-	37 752	-	41 541	43 618	45 799
Other materials	8		6 248	8 048	13 612	14 733	-	14 733	-	12 137	12 744	13 381
Contracted services			11 665	17 635	13 612	13 222	-	13 222	-	14 169	14 878	15 622
Transfers and grants			-	-	-	-	-	-	-	-	-	-
Other expenditure	4, 5		24 121	28 481	38 233	98 274	-	98 274	-	67 478	70 852	74 394
Loss on disposal of PPE			-	-	-	173	-	173	-	174	183	192
Total Expenditure			156 232	165 583	198 851	263 137	-	263 137	-	228 846	240 288	252 302
Surplus/(Deficit)												
Transfers recognised - capital	6		(10 109)	21 917	43 004	1 721	-	(29 004)	-	55 496	58 271	61 185
Contributions recognised - capital			33 845	33 212	28 321	37 544	-	37 544	-	30 328	31 844	33 437
Contributed assets			-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions			23 736	55 129	71 325	39 265	-	8 540	-	85 824	90 116	94 621
Taxation			-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation			23 736	55 129	71 325	39 265	-	8 540	-	85 824	90 116	94 621
Attributable to minorities			-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality			23 736	55 129	71 325	39 265	-	8 540	-	85 824	90 116	94 621
Share of surplus/ (deficit) of associate	7		-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year			23 736	55 129	71 325	39 265	-	8 540	-	85 824	90 116	94 621

References

1. Classifications are revenue sources and expenditure type
2. Detail to be provided in Table SA1
3. Previously described as 'bad or doubtful debts' - amounts shown should reflect the change in the provision for debt impairment
4. Expenditure type components previously shown under repairs and maintenance should be allocated back to the originating expenditure group/item; e.g. employee costs
5. Repairs & maintenance detailed in Table A9 and Table SA34c
6. Contributions are funds provided by external organisations to assist with infrastructure development; e.g. developer contributions (detail to be provided in Table SA1)
7. Equity method
8. All materials not part of 'bulk' e.g. road making materials, pipe, cable etc.

check balance	22 666 000	54 475 896	199 161 000	2 176 000	-	-295 347 000	85 509 612	85 835 266	90 127 029
Total revenue	179 968	220 712	270 176	302 402		271 677	314 670	330 404	346 924

EC105 Ndlambe - Table A5 Budgeted Capital Expenditure by vote, standard classification and funding

Vote Description	Ref	2009/10	2010/11	2011/12	Current Year 2012/13				2013/14 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
R thousand	1										
Capital expenditure - Vote											
Multi-year expenditure to be appropriated	2										
COUNCIL GENERAL		-	-	-	-	-	-	-	-	-	-
MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-	-
CORPORATE SERVICES		-	-	-	-	-	-	-	-	-	-
COMMUNITY/PROTECTION SERVICES		-	-	-	-	-	-	-	-	-	-
COMMUNITY / PROTECTION SERVICES		-	-	-	-	-	-	-	-	-	-
INFRASTRUCTURAL DEVELOPMENT		-	-	-	-	-	-	-	-	-	-
ELECTRICITY SERVICES		-	-	-	-	-	-	-	-	-	-
WATER SERVICES		-	-	-	-	-	-	-	-	-	-
FINANCIAL MANAGEMENT		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total	7	-	-	-	-	-	-	-	-	-	-
Single-year expenditure to be appropriated	2										
COUNCIL GENERAL		-	-	-	-	-	-	-	-	-	-
MUNICIPAL MANAGER		-	-	-	30	2 217	2 217	2 217	25	-	-
CORPORATE SERVICES	94	35	-	-	200	200	200	200	18	619	634
COMMUNITY/PROTECTION SERVICES		-	-	-	1 280	1 280	1 280	1 280	5 064	-	-
COMMUNITY / PROTECTION SERVICES		-	-	-	-	-	-	-	-	-	-
INFRASTRUCTURAL DEVELOPMENT	2 361	5 309	21 526	30 729	31 489	31 489	31 489	31 489	25 672	24 523	25 895
ELECTRICITY SERVICES	8 223	130	2 000	5 000	5 000	5 000	5 000	5 000	4 500	6 000	10 000
WATER SERVICES	65	2 532	10 289	-	-	-	-	-	-	-	-
FINANCIAL MANAGEMENT	-	48	-	505	632	632	632	632	49	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
0		-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		10 743	8 054	33 815	37 544	40 818	40 818	40 818	35 327	31 142	36 529
Total Capital Expenditure - Vote		10 743	8 054	33 815	37 544	40 818	40 818	40 818	35 327	31 142	36 529
Capital Expenditure - Standard											
Governance and administration		-	48	539	505	632	632	632	91	328	327
Executive and council		-	-	-	-	-	-	-	25	-	-
Budget and treasury office		-	48	539	505	632	632	632	49	-	-
Corporate services		-	-	-	-	-	-	-	18	328	327
Community and public safety	94	624	-	450	500	500	500	500	3 289	291	-
Community and social services	94	624	-	450	500	500	500	500	3 289	291	-
Sport and recreation		-	-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-
Economic and environmental services	2 361	2 578	200	4 080	6 949	6 949	6 949	6 949	3 800	-	307
Planning and development	-	589	-	30	2 899	2 899	2 899	2 899	3 800	-	307
Road transport	2 361	1 989	200	4 050	4 050	4 050	4 050	4 050	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-	-
Trading services	8 288	5 383	31 815	32 509	32 737	32 737	32 737	32 737	28 147	30 523	35 895
Electricity	8 233	130	200	5 000	5 000	5 000	5 000	5 000	4 500	6 000	10 000
Water	65	2 532	10 289	-	-	-	-	-	-	-	-
Waste water management	-	2 731	21 326	26 529	26 757	26 757	26 757	26 757	21 872	24 523	25 895
Waste management	-	-	-	980	980	980	980	980	1 775	-	-
Other		-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard	3	10 753	8 643	32 554	37 544	40 818	40 818	40 818	35 327	31 142	36 529
Funded by:											
National Government		8 223	6 004	24 065	31 065	36 438	36 439	36 439	30 186	31 695	33 280
Provincial Government		-	35	10 289	1 030	2 899	2 899	2 899	-	-	-
District Municipality	94	2 014	-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-	-
Transfers recognised - capital	4	8 317	8 053	34 354	32 095	39 338	39 338	39 338	30 186	31 695	33 280
Public contributions & donations	5	-	-	-	-	-	-	-	-	-	-
Borrowing	6	-	-	-	-	-	-	-	-	-	-
Internally generated funds		2 426	-	-	5 449	1 480	1 480	1 480	12 048	-	-
Total Capital Funding	7	10 743	8 053	34 354	37 544	40 818	40 818	40 818	42 234	31 695	33 280

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).
2. Include capital component of PPP unitary payment. Note that capital transfers are only appropriated to municipalities for the budget year.
3. Capital expenditure by standard classification must reconcile to the appropriations by vote.
4. Must reconcile to supporting table SA20 and to Budgeted Financial Performance (revenue and expenditure).
5. Must reconcile to Budgeted Financial Performance (revenue and expenditure).
6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA17.
7. Total Capital Funding must balance with Total Capital Expenditure.
8. Include any capitalised interest (MFMA section 46) as part of relevant capital budget.

check balance - 1 000 0 - 539 000 0 - 200 0 400 0 400 0 -6 907 500 0 -553 352 5 3 248 879 9

EC105 Ndlambe - Table A6 Budgeted Financial Position

Description	Ref	2009/10	2010/11	2011/12	Current Year 2012/13				2013/14 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
ASSETS											
Current assets											
Cash		9 613	18 777	32 526	20 959	–	20 959	–	34 153	35 861	35 861
Call investment deposits	1	725	5 226	5 466	198	–	198	–	5 739	6 026	6 327
Consumer debtors	1	23 914	7 904	14 718	27 559	–	27 559	–	15 454	16 227	17 038
Other debtors		1 577	16 880	7 887	234	–	234	–	8 281	8 695	8 695
Current portion of long-term receivables		–	–	–	–	–	–	–	–	–	–
Inventory	2	486	294	188	328	–	328	–	198	208	208
Total current assets		36 315	49 081	60 785	49 278	–	49 278	–	63 825	67 016	68 129
Non current assets											
Long-term receivables		–	–	–	–	–	–	–	–	–	–
Investments		5 011	61	82	5 621	–	5 621	–	86	90	95
Investment property		–	–	–	–	–	–	–	12 414	13 035	13 035
Investment in Associate		–	–	–	–	–	–	–	–	–	–
Property, plant and equipment	3	65 867	98 413	127 912	110 224	–	110 224	–	88 134	92 541	97 168
Agricultural		–	–	–	–	–	–	–	–	–	–
Biological		–	–	–	–	–	–	–	–	–	–
Intangible		–	–	–	217	–	217	–	948	995	995
Other non-current assets		–	–	–	–	–	–	–	–	–	–
Total non current assets		70 878	98 474	127 994	116 062	–	116 062	–	101 582	106 661	111 293
TOTAL ASSETS		107 193	147 555	188 779	165 340	–	165 340	–	165 407	173 677	179 422
LIABILITIES											
Current liabilities											
Bank overdraft	1	–	–	–	–	–	–	–	–	–	–
Borrowing	4	2 585	2 846	3 171	3 446	–	3 446	–	3 330	3 497	3 671
Consumer deposits		1 414	1 554	1 667	1 735	–	1 735	–	1 750	1 837	1 838
Trade and other payables	4	42 851	52 152	60 640	56 754	–	56 754	–	48 033	50 435	52 956
Provisions		–	–	–	–	–	–	–	–	–	–
Total current liabilities		46 850	56 552	65 478	61 935	–	61 935	–	53 113	55 768	58 465
Non current liabilities											
Borrowing		33 223	30 377	27 201	23 829	–	23 829	–	28 561	29 989	31 489
Provisions		41 506	43 130	48 286	49 568	–	49 568	–	50 701	53 236	55 898
Total non current liabilities		74 729	73 507	75 487	73 397	–	73 397	–	79 262	83 225	87 386
TOTAL LIABILITIES		121 579	130 059	140 965	135 332	–	135 332	–	132 375	138 993	145 852
NET ASSETS	5	(14 386)	17 496	47 814	30 008	–	30 008	–	33 032	34 684	33 570
COMMUNITY WEALTH/EQUITY											
Accumulated Surplus/(Deficit)		–	–	–	–	–	–	–	–	–	–
Reserves	4	–	–	–	–	–	–	–	–	–	–
Minorities' interests		–	–	–	–	–	–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	5	–	–	–	–	–	–	–	–	–	–

References

1. Detail to be provided in Table SA3
2. Include completed low cost housing to be transferred to beneficiaries within 12 months
3. Include 'Construction-work-in-progress' (disclosed separately in annual financial statements)
4. Detail to be provided in Table SA3. Includes reserves to be funded by statute.
5. Net assets must balance with Total Community Wealth/Equity

check balance	-14 386 000.00	17 496 000.00	47 814 000.00	30 008 000.00	-	30 008 000.00	-	33 032 000.00	34 684 100.00	33 569 970.00
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Description	Ref	2009/10	2010/11	2011/12	Current Year 2012/13				2013/14 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
R thousand											
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Ratepayers and other		93 466	88 933	186 986	226 871	–	226 871	226 871	80 746	84 783	89 023
Government - operating	1	77 327	87 584	62 716	59 309	–	59 309	59 309	64 100	67 305	70 670
Government - capital	1	–	–	24 063	3 254	–	3 254	3 254	30 486	32 010	33 611
Interest		5 757	4 293	1 125	4 223	–	4 223	4 223	5 437	5 709	5 994
Dividends		1	1	–	–	–	–	–	–	–	–
Payments											
Suppliers and employees		(137 043)	(132 576)	(181 602)	(153 308)	–	(153 308)	(153 308)	(82 920)	(87 066)	(91 420)
Finance charges		(6 927)	(3 840)	(4 300)	(4 620)	–	(4 620)	(4 620)	(600)	(630)	(662)
Transfers and Grants	1	–	–	(62 716)	(91 853)	–	(91 853)	(91 853)	(94 428)	(99 149)	(104 107)
NET CASH FROM/(USED) OPERATING ACTIVITIES		32 581	44 395	26 272	43 876	–	43 876	43 876	2 821	2 962	3 119
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE		36 484	33 509	–	337	–	337	337	486	510	536
Decrease (increase) in non-current debtors		–	–	–	–	–	–	–	–	–	–
Decrease (increase) other non-current receivables		–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	–	–	–
Payments											
Capital assets		–	–	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) INVESTING ACTIVITIES		36 484	33 509	–	337	–	337	337	486	510	536
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans		–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		498	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		–	–	–	–	–	–	–	–	–	–
Payments											
Repayment of borrowing		(2 657)	(2 585)	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) FINANCING ACTIVITIES		(2 159)	(2 585)	–	–	–	–	–	–	–	–
NET INCREASE/ (DECREASE) IN CASH HELD		66 906	75 319	26 272	44 213	–	44 213	44 213	3 307	3 472	3 646
Cash/cash equivalents at the year begin:	2	76 629	143 535	218 854	–	–	–	–	–	3 307	6 779
Cash/cash equivalents at the year end:	2	143 535	218 854	245 126	44 213	–	44 213	44 213	3 307	6 779	10 425

1. Local/District municipalities to include transfers from/to District/Local Municipalities
2. Cash equivalents includes investments with maturities of 3 months or less

[illegible]

EC105 Ndlambe - Table A8 Cash backed reserves/accumulated surplus reconciliation

EC105 Ndlambe - Table A8 Cash backed reserves/accumulated surplus reconciliation											
Description	Ref	Current Year 2012/13						2013/14 Medium Term Revenue & Expenditure Framework			
		2009/10 Audited Outcome	2010/11 Audited Outcome	2011/12 Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
Cash and Investments available											
Cash/invest equivalents at the year end	1	143 536	218 854	245 126	44 213	-	44 213	44 213	3 307	6 779	10 425
Other current investments > 90 days		(133 197)	(194 851)	(207 134)	(23 969)	-	(23 066)	(44 213)	36 565	35 107	31 763
Non current assets - investments	1	5 011	61	82	5 621	-	5 621	-	86	90	96
Cash and Investments available:		15 349	24 064	38 074	26 778	-	26 778	-	39 978	41 977	42 283
Application of cash and Investments											
Unspent conditional transfers		23 819	17 469	14 894	21 465	-	21 465	-	-	-	-
Unspent borrowing		-	-	-	-	-	-	-	-	-	-
Statutory requirements	2	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	3	(9 835)	15 036	20 529	1 848	-	(3 588)	-	37 349	39 217	41 340
Other provisions		-	-	-	-	-	-	-	-	-	-
Long term investments committed	4	-	-	-	-	-	-	-	-	-	-
Reserves to be build by cash/investments	5	-	-	-	-	-	-	-	-	-	-
Total Application of cash and Investments:		13 984	32 505	35 423	23 313	-	17 877	-	37 349	39 217	41 340
Surplus(shortfall)		1 365	(8 441)	2 651	3 465	-	8 901	-	2 629	2 760	943

References

- References**
- 1 Must reconcile with Budgeted Cash Flows
 - 2 For example VAT, taxation
 - 3 Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectible)
 - 4 For example sinking fund requirements for borrowing
 - 5 Council approval required for each reserve created and basis of cash backing of reserves

Other working capital requirements

<u>Other working capital requirements</u>										
Debtors	24 182	17 274	23 503	30 792	-	36 228	-	8 884	9 328	9 672
Creditors due	14 347	32 310	44 032	32 640	-	32 640	-	46 233	48 745	50 972
Total	9 835	(15 036)	(20 529)	(1 848)	-	3 588	-	(37 348)	(39 217)	(41 340)

Debtors collection assumptions

<u>Debtors collection assumptions</u>										
Balance outstanding - debtors	25 451	24 784	22 605	27 793	-	27 793	-	23 735	24 922	25 733
Estimate of debtors collection rate	95%	70%	104%	111%	0%	100%	0%	37%	37%	31%

Long term investments committed

Balance (Insert description, eg sinking fund)

Balance (Insert description, eg sinking fund)

Reserves to be backed by cash/investments

[illegible]

EC105 Ndlambe - Table A9 Asset Management

2010/11 Narrative - Table A5 Asset management		Ref	2009/10	2010/11	2011/12	Current Year 2012/13			2013/14 Medium Term Revenue & Expenditure Framework			
R thousand	Description		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16	
CAPITAL EXPENDITURE												
Total New Assets												
		1	7 232	6 309	127 912	37 544	-	37 544	42 243	31 143	36 549	
	Infrastructure - Road transport		67	15	7 561	1 000	-	1 000	1 558	-	-	
	Infrastructure - Electricity		6 374	130	-	5 000	-	5 000	4 850	6 000	10 000	
	Infrastructure - Water		0	821	13 179	-	-	-	232	-	-	
	Infrastructure - Sanitation		-	2 730	37 195	26 529	-	26 529	21 344	24 523	25 895	
	Infrastructure - Other		-	-	54 961	3 000	-	3 200	1 233	-	-	
	Infrastructure		6 441	3 696	112 896	35 729	-	35 729	29 217	10 523	35 895	
	Community		38	-	-	300	-	300	3 675	291	307	
	Heritage assets		-	-	-	-	-	-	-	-	-	
	Investment properties		-	-	-	-	-	-	42	-	-	
	Other assets		-	-	-	-	-	-	-	-	-	
	Agricultural Assets	6	753	2 613	14 173	1 515	-	1 515	9 310	329	347	
	Biological assets		-	-	-	-	-	-	-	-	-	
	Intangibles		-	-	843	-	-	-	-	-	-	
Total Renewal of Existing Assets												
		2	2 926	4 385	28 902	37 544	-	37 544	42 244	31 143	36 547	
	Infrastructure - Road transport		2 293	2 012	954	1 000	-	1 000	1 558	-	-	
	Infrastructure - Electricity		579	-	-	5 000	-	5 000	4 850	6 000	10 000	
	Infrastructure - Water		54	1 710	241	-	-	-	233	-	-	
	Infrastructure - Sanitation		-	590	424	26 529	-	26 529	21 345	24 523	25 895	
	Infrastructure - Other		-	-	26 027	3 200	-	3 200	1 231	-	-	
	Infrastructure		2 926	4 312	27 647	35 729	-	35 729	29 217	30 523	35 895	
	Community		-	83	-	300	-	300	3 675	291	307	
	Heritage assets		-	-	-	-	-	-	-	-	-	
	Investment properties		-	-	-	-	-	-	42	-	-	
	Other assets		-	-	607	1 515	-	1 515	9 310	329	345	
	Agricultural Assets		-	-	-	-	-	-	-	-	-	
	Biological assets		-	-	-	-	-	-	-	-	-	
	Intangibles		-	-	649	-	-	-	-	-	-	
Total Capital Expenditure												
		4	2 360	2 027	8 515	2 000	-	2 000	3 118	-	-	
	Infrastructure - Road transport		6 953	130	-	10 000	-	10 000	9 700	12 000	20 000	
	Infrastructure - Electricity		54	2 531	13 421	-	-	-	465	-	-	
	Infrastructure - Water		-	3 330	37 619	53 068	-	53 068	42 609	49 046	51 790	
	Infrastructure - Sanitation		-	-	80 988	6 400	-	6 400	2 464	-	-	
	Infrastructure - Other		-	-	-	-	-	-	-	-	-	
	Infrastructure		9 367	8 008	140 543	71 458	-	71 458	58 434	61 046	71 790	
	Community		38	83	-	600	-	600	7 350	582	614	
	Heritage assets		-	-	-	-	-	-	-	-	-	
	Investment properties		-	-	-	-	-	-	84	-	-	
	Other assets		753	2 613	14 779	3 030	-	3 030	18 620	657	692	
	Agricultural Assets		-	-	-	-	-	-	-	-	-	
	Biological assets		-	-	-	-	-	-	-	-	-	
	Intangibles		-	-	1 492	-	-	-	-	-	-	
TOTAL CAPITAL EXPENDITURE - Asset class			2	10 158	10 704	156 814	75 088	-	75 088	84 487	82 286	73 096
ASSET REGISTER SUMMARY - PPE (WDV)												
		5										
	Infrastructure - Road transport		4 098	6 025	7 561	1 000	-	1 000	1 558	1 635	1 716	
	Infrastructure - Electricity		-	-	-	-	-	-	-	-	-	
	Infrastructure - Water		12 868	12 598	13 179	-	-	-	232	244	256	
	Infrastructure - Sanitation		23 129	34 648	37 195	26 529	-	26 529	21 344	22 411	23 532	
	Infrastructure - Other		25 773	29 219	57 736	3 200	-	3 200	1 233	1 295	1 359	
	Infrastructure		65 868	83 430	115 671	30 729	-	30 729	24 367	25 585	26 885	
	Community		-	-	-	-	-	-	-	-	-	
	Heritage assets		-	-	-	-	-	-	-	-	-	
	Investment properties		-	-	-	-	-	-	-	-	-	
	Other assets		-	13 550	12 241	2 358	-	2 358	4 514	4 740	4 977	
	Agricultural Assets		-	-	-	-	-	-	-	-	-	
	Biological assets		-	-	-	-	-	-	-	-	-	
	Intangibles		-	-	-	217	-	217	948	995	995	
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)			5	85 888	96 980	127 912	33 304	-	33 304	42 243	44 355	45 871
EXPENDITURE OTHER ITEMS												
	Depreciation & Asset Impairment		-	-	2 387	2 223	-	2 223	2 813	2 954	3 101	
	Repairs and Maintenance by Asset Class	3	4 654	6 279	-	14 733	-	14 733	12 851	13 470	14 144	
	Infrastructure - Road transport		-	-	-	175	-	175	130	137	143	
	Infrastructure - Electricity		-	-	-	3 121	-	3 121	3 396	3 565	3 744	
	Infrastructure - Water		-	-	-	1 161	-	1 161	1 517	1 593	1 672	
	Infrastructure - Sanitation		-	-	-	690	-	690	875	919	965	
	Infrastructure - Other		4 654	6 279	-	544	-	544	383	402	422	
	Infrastructure		4 654	6 279	-	5 690	-	5 690	6 301	6 616	6 946	
	Community		-	-	-	426	-	426	80	84	88	
	Heritage assets		-	-	-	-	-	-	-	-	-	
	Investment properties		-	-	-	-	-	-	-	-	-	
	Other assets	6, 7	-	-	-	8 817	-	8 817	6 510	6 771	7 109	
TOTAL EXPENDITURE OTHER ITEMS				4 654	6 279	2 387	16 958	-	16 958	15 704	16 424	17 245
Renewal of Existing Assets as % of total capex				28.8%	41.1%	18.4%	50.0%	0.0%	50.0%	50.0%	50.0%	51.0%
Renewal of Existing Assets as % of deprec**				0.0%	0.0%	1210.7%	1688.9%	0.0%	1688.9%	1501.7%	1054.4%	1179.4%
R&M as a % of PPE				7.1%	6.4%	0.0%	13.4%	0.0%	13.4%	14.6%	14.6%	14.6%
Renewal and R&M as a % of PPE				12.0%	11.0%	72.0%	157.0%	0.0%	157.0%	131.0%	101.0%	111.0%

References

1. Detail of new assets provided in Table SA34a
2. Detail of renewal of existing assets provided in Table SA34b
3. Detail of Repairs and Maintenance by Asset Class provided in Table SA34c
4. Must reconcile to total capital expenditure on Budgeted Capital Expenditure
5. Must reconcile to 'Budgeted Financial Position' (written down value)
6. Donated/contributed and assets funded by finance leases to be allocated to the respective category
7. Including repairs and maintenance to agricultural, biological and intangible assets

Check balance to AS 1 000 00 -1 433 000 00 285 00 -77 137 000 00 - -77 137 000 00 -59 253 000 00 -62 215 657 00 -65 326 432 50

EC105 Ndlambe - Table A10 Basic service delivery measurement

Description	Ref	2009/10	2010/11	2011/12	Current Year 2012/13			2013/14 Medium Term Revenue & Expenditure Framework		
		Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
Household service targets	1									
Water:										
Piped water inside dwelling		-	-	-	6 977	-	6 977	-	-	-
Piped water inside yard (but not in dwelling)		-	-	-	9 649	-	9 649	-	-	-
Using public tap (at least min.service level)	2	-	-	-	1 866	-	1 866	-	-	-
Other water supply (at least min.service level)	4	-	-	-	-	-	-	-	-	-
Minimum Service Level and Above sub-total		-	-	-	18 492	-	18 492	-	-	-
Using public tap (< min.service level)	3	-	-	-	-	-	-	-	-	-
Other water supply (< min service level)	4	-	-	-	-	-	-	-	-	-
No water supply		-	-	-	-	-	-	-	-	-
Below Minimum Service Level sub-total		-	-	-	-	-	-	-	-	-
Total number of households	5	-	-	-	18 492	-	18 492	-	-	-
Sanitation/sewerage:										
Flush toilet (connected to sewerage)		-	-	-	6 868	-	6 868	-	-	-
Flush toilet (with septic tank)		-	-	-	4 831	-	4 831	-	-	-
Chemical toilet		-	-	-	337	-	337	-	-	-
Pit toilet (ventilated)		-	-	-	1 033	-	1 033	-	-	-
Other toilet provisions (> min.service level)		-	-	-	1 556	-	1 556	-	-	-
Minimum Service Level and Above sub-total		-	-	-	14 625	-	14 625	-	-	-
Bucket toilet		-	-	-	-	-	-	-	-	-
Other toilet provisions (< min.service level)		-	-	-	1 556	-	1 556	-	-	-
No toilet provisions		-	-	-	570	-	570	-	-	-
Below Minimum Service Level sub-total		-	-	-	2 126	-	2 126	-	-	-
Total number of households	5	-	-	-	16 751	-	16 751	-	-	-
Energy:										
Electricity (at least min.service level)		-	-	-	-	-	-	-	-	-
Electricity - prepaid (min.service level)		-	-	-	16 550	-	16 550	-	-	-
Minimum Service Level and Above sub-total		-	-	-	16 550	-	16 550	-	-	-
Electricity (< min.service level)		-	-	-	-	-	-	-	-	-
Electricity - prepaid (< min.service level)		-	-	-	16 550	-	16 550	-	-	-
Other energy sources		-	-	-	2 592	-	2 592	-	-	-
Below Minimum Service Level sub-total		-	-	-	19 142	-	19 142	-	-	-
Total number of households	5	-	-	-	35 692	-	35 692	-	-	-
Refuse:										
Removed at least once a week		-	-	-	1 072	-	1 072	-	-	-
Minimum Service Level and Above sub-total		-	-	-	1 072	-	1 072	-	-	-
Removed less frequently than once a week		-	-	-	389	-	389	-	-	-
Using communal refuse dump		-	-	-	203	-	203	-	-	-
Using own refuse dump		-	-	-	2 104	-	2 104	-	-	-
Other rubbish disposal		-	-	-	334	-	334	-	-	-
No rubbish disposal		-	-	-	559	-	559	-	-	-
Below Minimum Service Level sub-total		-	-	-	3 589	-	3 589	-	-	-
Total number of households	5	-	-	-	4 661	-	4 661	-	-	-
Households receiving Free Basic Service	7									
Water (6 kilolitres per household per month)		-	-	-	-	-	-	-	-	-
Sanitation (free minimum level service)		-	-	-	-	-	-	-	-	-
Electricity/other energy (50kwh per household per month)		-	-	-	-	-	-	-	-	-
Refuse (removed at least once a week)		-	-	-	-	-	-	-	-	-
Cost of Free Basic Services provided (R'000)	8									
Water (6 kilolitres per household per month)		-	-	-	-	-	-	-	-	-
Sanitation (free sanitation service)		-	-	-	-	-	-	-	-	-
Electricity/other energy (50kwh per household per month)		-	-	-	-	-	-	-	-	-
Refuse (removed once a week)		-	-	-	-	-	-	-	-	-
Total cost of FBS provided (minimum social package)		-	-	-	-	-	-	-	-	-
Highest level of free service provided										
Property rates (R value threshold)		-	-	-	-	-	-	-	-	-
Water (kilolitres per household per month)		-	-	-	-	-	-	-	-	-
Sanitation (kilolitres per household per month)		-	-	-	-	-	-	-	-	-
Sanitation (Rand per household per month)		-	-	-	-	-	-	-	-	-
Electricity (kwh per household per month)		-	-	-	-	-	-	-	-	-
Refuse (average litres per week)		-	-	-	-	-	-	-	-	-
Revenue cost of free services provided (R'000)	9									
Property rates (R15 000 threshold rebate)		-	-	-	-	-	-	-	-	-
Property rates (other exemptions, reductions and rebates)		-	-	-	-	-	-	-	-	-
Water		-	-	-	-	-	-	-	-	-
Sanitation		-	-	-	-	-	-	-	-	-
Electricity/other energy		-	-	-	-	-	-	-	-	-
Refuse		-	-	-	-	-	-	-	-	-
Municipal Housing - rental rebates		-	-	-	-	-	-	-	-	-
Housing - top structure subsidies		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Total revenue cost of free services provided (total social package)	6	-	-	-	-	-	-	-	-	-

References

1. Include services provided by another entity; e.g. Eskom
2. Stand distance <= 200m from dwelling

3. Stand distance > 200m from dwelling
4. Borehole, spring, rain-water tank etc.
5. Must agree to total number of households in municipal area
6. Include value of subsidy provided by municipality above provincial subsidy level
7. Show number of households receiving at least these levels of services completely free
8. Must reflect the cost to the municipality of providing the Free Basic Service
9. Reflect the cost to the municipality in terms of 'revenue foregone' of providing free services (note this will not equal 'Revenue Foregone' on SA1)

Check (no. of households)

Water	-	-	-	18 492	-	18 492	-	(16 626)	(17 457)
Sanitation	-	-	-	16 751	-	16 751	-	-	-
Energy	-	-	-	35 692	-	35 692	-	-	-
Refuse	-	-	-	4 661	-	4 661	-	-	-

PART 2: OVERVIEW OF ANNUAL BUDGET

1) OVERVIEW OF THE ANNUAL BUDGET PROCESS

The annual budget process plan is attached below. The budget process plan indicated all the key deadlines that needed to be met to ensure that a credible budget was produced for presentation to Council on 27 March 2013.

NDLAMBE MUNICIPALITY

IDP/BUDGET PROCESS PLAN FOR THE 2013/2014 FINANCIAL YEAR

COMPLETION DATE	ACTIVITY	RESPONSIBILITY
16 August 2012	Advert for the IDP/Budget Representative Forum issued in the local press, website, libraries and notice boards	IDP Manager
31 August 2012	IDP/Budget timetable to be presented to all councillors / managers / directors. Budget policies, guidelines and instructions to be presented to all councillors, managers and directorates Approval of IDP/Budget Representative Forum by Council	IDP/Budget Office
17 September 2012	IDP/Budget Steering Committee: Present and emphasise expectations regarding the IDP/Budget process plan.	IDP/Budget Office
25 September 2012	Managers / directors to have held a staff meeting with staff in their directorate responsible for compiling part of the budget timetable, policies, guidelines and instruction are to have been discussed.	All Managers / Directors
28 September 2012	Strategic Planning Session	Municipal Manager / IDP/Budget Office
05 September 2012	Undertake Community Based Planning (CBP)	All Managers / Directors CDM/ECLGTA
08 October 2012	Managers / directors to have held a meeting with ward councillors to discuss the budget timetable, policies, guidelines and instructions and to have set up community participation meetings for input into both the capital / operation budget for the ensuing three years.	All Managers / Directors
26 October 2012	Ward councillors/Managers/Directors to have completed all community participation meetings to gather information to be used in setting up Budget plans on Capital/Operational Budget and tariffs.	All Ward Councillors/Managers/Directors

Ndlambe Municipality Approved Budget 2013/2014

12 November 2012	Draft operational / capital budgets and tariffs to have been completed and submitted to the Budget Office together with detailed plans (SDBIP) on all expenditure / income to be incurred for the ensuing three years. Directorates to have updated the situational analysis, objectives and strategies including their project register.	All Managers / Directors
26 November 2012	IDP/Budget Steering Committee: Monitor submissions from directorates.	Mayor
13 December 2012	IDP/Budget plans, capital / operational budget to have been consolidated.	IDP/Budget Office
31 January 2013	Managers / directors to have met to discuss draft capital / operational budget to ensure that anticipated expenditure meets parameters set out by National / Provincial Government.	Directors / IDP/Budget Office
15 February 2013	IDP/Budget Steering Committee: Discuss any anticipated changes to draft operational / capital budget to meet parameters as set out by National / Provincial Government.	Mayor
28 March 2013	Mayor to have tabled budget, resolution, plans and changes to the IDP to Council.	Mayor
30 April 2013	Mayor to have completed public hearings on the IDP/Budget where managers and directors present their IDP/Budget plans to the community.	Mayor
29 May 2013	Mayor to have presented final IDP/Budget to Council for adoption and to have included operating / capital budget, resolutions, tariffs, capital implementation plans, operational objectives, changes to IDP and Budget plans.	Mayor
06 June 2013	Mayor to have published IDP/capital / operational budget and tariffs	IDP/Budget Office
11 June 2013	Capital / operating budget to have been presented to National Treasury and DPLG.	IDP/Budget Office
20 June 2013	Municipal Manager to have submitted the final SDBIP to the Mayor for approval.	Municipal Manager

PART 2: OVERVIEW OF ALIGNMENT OF ANNUAL BUDGET WITH IDP

2) OVERVIEW OF ALIGNMENT OF ANNUAL BUDGET WITH THE INTEGRATED DEVELOPMENT PLAN

Alignment is done under the following headings;

- Basic Services Delivery
- Municipal Institutional Development and Transformation
- Local Economic Development
- Municipal Financial Viability and Management
- Good Governance and Public participation
- Cost effective and sustainable service delivery

Through the process of drafting the Integrated Development Plan and the budget the key responsibilities of the Ndlambe Municipality were taken into account;

- Provide democratic and accountable government for all local communities of Ndlambe
- Ensure the provision of services to all the Ndlambe community in a sustainable manner
- Promote social and economic development
- Promote a safe and healthy environment
- Encourage the involvement of all communities and community-based organizations in the matters of local government
- Maximizing of infrastructural development through the utilization of all available resources
- Implementation of effective management systems, internal controls and procedures
- Ensure we have a skilled, committed and motivated workforce
- Comply with the Batho Pele principles

3) MEASURABLE PERFORMANCE OBJECTIVES AND INDICATORS

The budget was compiled considering the main key performance areas and taking into account all objectives and indicators set to meet the set objectives.

The key areas that are to be looked at and that were taken into account when developing the objectives and indicators were;

- That no borrowing would take place during the 2013/2014 financial year due to the fact that it would not be possible to sustain additional loan repayments
- That maintenance should be increased to ensure the safety of our capital assets. Budget control will have to be a main focal point during the 2013/2014 financial year to ensure that money budgeted for maintenance is spent before “nice to have expenditure” is incurred.
- Budget control was also being a main focus point to ensure liquidity. With reserves been depleted, it is important that cash flow is managed to the optimum and that expenditure matches available cash
- The management of debtors to ensure that all revenue billed is collected.
- The cash flow to be strictly monitored and must fund all parts of the expenditure budget
- Maximize our revenue sources through data cleansing and valuations
- Electricity and water losses need to be managed and all losses are to be accounted for. It is critical to know what our losses are and what is been done to minimize the losses.

The revenue for finance on both operating and capital is predominantly from rates and service charges with a small percentage coming from miscellaneous tariffs.

PART 2: OVERVIEW OF BUDGET ASSUMPTIONS & FUNDING

5) OVERVIEW OF BUDGET ASSUMPTIONS

Numerous factors contributed to the 2013/2014 financial year's budget. The continued high increases imposed on electricity and the increases projected for outer years not only impacts on electricity purchased for re-sale but has a negative impact on operational budgets due to the electricity consumed by water and sewer treatment plants, municipal buildings, street lights and high mast lights to name a few. With the increase in electricity and the wage increase negotiated by SALGA it was impossible to remain within the growth parameters recommended by National Treasury.

Assumptions used in drawing up the operating budget were;

- ESKOM increase of 7%
- Negotiated salary increase and notch increase totaling 8%
- Growth in local economy 2%
- Cost escalation 10%
- Increase in borrowing 0%
- Collection rate 95%
- Equitable Share use for basic services 100%
- Bulk purchase of water 75%

Using these assumptions and trying to keep the increase to consumers at affordable levels has once again impacted on both the capital and operating budgets.

6) OVERVIEW OF BUDGET FUNDING

The funding of the operating budget for the 2013/2014 budget is predominantly from rates, service and usage charges with little been funded through grants and subsidies.

Of the income of R214 553 489 budgeted for from rates, service and usage charges, excludes R57 008 000 that comes from the equitable share and other grant funding.

Environmental operating budget are funded through subsidies from CACADU respectively.

Operating Revenue

The expenditure will only be incurred if the cash flow permits.

Capital Expenditure

7) EXPENDITURE ON ALLOCATIONS AND GRANT PROGRAMMES

Grants received Schedule attached

PART 2: ALLOCATIONS AND GRANTS MADE BY MUNICIPALITY

EC105 Ndlambe - Supporting Table SA18 Transfers and grant receipts

Description	Ref	2013/14 Medium Term Revenue & Expenditure Framework		
		Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
R thousand				
RECEIPTS:	1, 2			
Operating Transfers and Grants				
National Government:				–
Equitable share		57 008	61 429	69 368
Finance Management Grant		1 701	1 800	1 850
Municipal Systems Improvement		890	934	967
Cacadu Fire Officers		375	375	375
Councillors Allowances		2 730	3 450	3 581
Municipal Infrastructure Grant(MIG)		1 216	1 291	1 363
Total Operating Transfers and Grants		63 920	69 279	77 504
				1 293
Capital Transfers and Grants				
Municipal Infrastructure (MIG)		24 637	24 523	25 895
EPWP		1 000	–	–
Finance Management Grant		49	–	–
Department of Mineral and Energy		4 500	6 000	10 000
Total Capital Transfers and Grants		30 186	30 523	35 895
TOTAL RECEIPTS OF TRANSFERS & GRANTS		94 106	99 802	113 399

References

1. Each transfer/grant is listed by name as gazetted together with the name of the transferring department or municipality, donor or other organisation
2. Amounts actually RECEIVED; not revenue recognised (objective is to confirm grants transferred)
3. Replacement of RSC levies
4. Housing subsidies for housing where ownership transferred to organisations or persons outside the control of the municipality
5. Total transfers and grants must reconcile to Budgeted Cash Flows
6. Motor vehicle licensing refunds to be included under 'agency' services (Not Grant Receipts)

PART 2: COUNCILLOR AND BOARD MEMBER ALLOWANCES

COUNCILLORS ALLOWANCES 2013/2014

Councillors x20	Allowances	Transport Allowances	Housing Allowances	Telephone Allowances	Council Contribution	Total
Mayor	537 629.40	161 387.04		39 828.00	7 388	746 232.88
Speaker	179 202.51	66 572.04		12 396.00	34 838.16	293 008.71
Executive Committee x4	681 563.57	216 261.00		49 584.00	85 517.49	1 032 926.06
Councillors x14	2 365 295.99	732 303.12		173 544.00	210 090.33	3 481 233.43
TOTAL	3 763 690.00	1 176 520.00	0.00	275 350.00	337 830.00	5 553 400.00

SECTION 57 EMPLOYEES BUDGET 2013/2014

REMUNERATION PACKAGES		Audited Actual	Audited Actual	BUDGET	BUDGET	BUDGET	BUDGET
		2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	BUDGET 2015/2016
Municipal Manager							
Salary		533 973	601 379	645 026	713 741	749 428	786 899
Travel Expenses/Allowances		172 494	175 986	176 001	175 986	184 785	194 025
Entertainment		0	0	0	0	0	0
Other		236 288	272 325	163 191	174 277	182 991	192 140
TOTAL		942 755	1 049 690	984 218	1 064 004	1 117 204	1 173 064

Senior Managers

Number		4	4	4	4	4	4
Salary		1 913 817	1 811 989	2 272 479	2 230 146	2 341 653	2 458 736
Travel Expenses/Allowances		686 313	654 451	715 008	672 507	706 132	741 439
Entertainment		0	0	0	0	0	0
Other		836 612	979 099	842 532	673 598	707 278	742 642
TOTAL		3 436 742	3 445 539	3 830 019	3 576 251	3 755 064	3 942 817

PART 2: MONTHLY TARGETS FOR REVENUE

8) ALLOCATIONS AND GRANTS MADE BY NDLAMBE MUNICIPALITY

Tourism/Publicity Grant R500 000

Allocation to crime prevention R475 000

The above are the only allocations and grants budgeted for by the municipality. During the financial year, Council may resolve to make further allocations or grants based on the merits of the applicant.

9) COUNCILOR ALLOWANCES AND EMPLOYEE BENEFITS

COUNCILLORS ALLOWANCE 2013/2014

SECTION 57 EMPLOYEES BUDGET 2013/2014

10) MONTHLY TARGETS FOR REVENUE, EXPENDITURE AND CASH FLOW

The monthly targets for revenue expenditure and cash flow is to be found under annual budget tables, section 4 of part 1, tables SA22, SA23, SA24 and SA30 for the 2013/2014 financial year. Table SA 29 in the same section provides monthly projections for capital expenditure by vote.

From the information provided it is clear to note that expenditure can only be incurred if the revenue is in our bank account. Cash flow management is going to have to be a priority throughout the year and directors will only be permitted to incur expenditure if the revenue has been received.

11) CONTRACTS HAVING FUTURE BUDGETARY IMPLICATIONS

The only contract that was identified by the directors that has a financial obligation of more than three financial years is the MANELEC contract. This contract deals with operations, management, maintenance and construction services in respect of the electricity undertakings of Port Alfred. The contract was signed in October 2000 and ends on 30 September 2015. The monthly cost of the contract to Council varies from month to month due to various factors including the electricity sold within a month.

EC105 Ndlambe - Supporting Table SA22 Summary councillor and staff benefits

Summary of Employee and Councillor remuneration		Ref	2009/10			2010/11			2011/12			Current Year 2012/13			2013/14 Medium Term Revenue & Expenditure Framework		
R thousand			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16						
		1	A	B	C	D	E	F	G	H	I						
Councillors (Political Office Bearers plus Other)																	
Basic Salaries and Wages			2 413	2 461	-	3 257	-	3 257	3 764	3 952	4 149						
Pension and UIF Contributions			266	284	-	186	-	186	224	235	247						
Medical Aid Contributions			36	48	-	105	-	105	232	244	256						
Motor Vehicle Allowance			895	961	-	1 046	-	1 046	1 177	1 235	1 297						
Cellphone Allowance			214	226	-	249	-	249	275	289	304						
Housing Allowances			-	-	-	-	-	-	-	-	-						
Other benefits and allowances			-	124	-	38	-	38	49	51	54						
Sub Total - Councillors			3 824	4 104	-	4 881	-	4 881	5 721	6 007	6 307						
% increase	4			7.3%	(100.0%)	-	(100.0%)	-	17.2%	5.0%	5.0%						
Senior Managers of the Municipality																	
Basic Salaries and Wages			2 314	2 448	-	2 879	-	2 879	2 633	2 765	2 903						
Pension and UIF Contributions			307	361	-	502	-	502	506	531	558						
Medical Aid Contributions			82	86	-	105	-	105	150	158	165						
Overtime			-	-	-	-	-	-	-	-	-						
Performance Bonus			-	-	-	-	-	-	310	326	342						
Motor Vehicle Allowance	3		799	859	-	869	-	869	848	890	935						
Cellphone Allowance	3		71	76	-	78	-	78	81	85	89						
Housing Allowances	3		29	30	-	40	-	40	47	49	52						
Other benefits and allowances	3		242	312	-	69	-	69	34	36	37						
Payments in lieu of leave			196	207	-	-	-	-	-	-	-						
Long service awards			-	-	-	-	-	-	-	-	-						
Post-retirement benefit obligations	6		-	-	-	-	-	-	50	53	55						
Sub Total - Senior Managers of Municipality			4 040	4 379	-	4 542	-	4 542	4 659	4 892	5 137						
% increase	4			8.4%	(100.0%)	-	(100.0%)	-	2.6%	5.0%	5.0%						
Other Municipal Staff																	
Basic Salaries and Wages			37 458	40 016	-	50 089	-	50 085	46 656	48 989	51 438						
Pension and UIF Contributions			5 466	10 067	-	8 489	-	8 489	8 915	9 361	9 829						
Medical Aid Contributions			3 649	3 964	-	4 807	-	4 807	5 474	5 748	6 035						
Overtime			4 046	3 893	-	3 088	-	3 088	3 233	3 395	3 564						
Performance Bonus			-	-	-	-	-	-	6 463	6 786	7 125						
Motor Vehicle Allowance	3		1 217	1 398	-	1 904	-	1 904	328	344	362						
Cellphone Allowance	3		-	-	-	202	-	202	76	80	84						
Housing Allowances	3		255	226	-	263	-	263	246	258	271						
Other benefits and allowances	3		2 268	4 608	-	2 918	-	2 918	543	570	599						
Payments in lieu of leave			241	849	-	-	-	-	-	-	-						
Long service awards			-	-	-	-	-	-	-	-	-						
Post-retirement benefit obligations	6		-	-	-	-	-	-	608	636	668						
Sub Total - Other Municipal Staff			54 600	65 021	-	71 760	-	71 756	72 540	76 167	79 975						
% increase	4			19.1%	(100.0%)	-	(100.0%)	-	1.1%	5.0%	5.0%						
Total Parent Municipality			62 464	73 504	-	81 183	-	81 179	82 920	87 066	91 419						
				17.7%	(100.0%)	-	(100.0%)	-	2.1%	5.0%	5.0%						
Board Members of Entities																	
Basic Salaries and Wages																	
Pension and UIF Contributions																	
Medical Aid Contributions																	
Overtime																	
Performance Bonus																	
Motor Vehicle Allowance	3																
Cellphone Allowance	3																
Housing Allowances	3																
Other benefits and allowances	3																
Board Fees																	
Payments in lieu of leave																	
Long service awards																	
Post-retirement benefit obligations	6																
Sub Total - Board Members of Entities			-	-	-	-	-	-	-	-	-						
% increase	4			-	-	-	-	-	-	-	-						
Senior Managers of Entities																	
Basic Salaries and Wages																	
Pension and UIF Contributions																	
Medical Aid Contributions																	
Overtime																	
Performance Bonus																	
Motor Vehicle Allowance	3																
Cellphone Allowance	3																
Housing Allowances	3																

Other benefits and allowances	3									
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Senior Managers of Entities		-	-	-	-	-	-	-	-	-
% increase	4		-	-	-	-	-	-	-	-
Other Staff of Entities										
Basic Salaries and Wages										
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus										
Motor Vehicle Allowance	3									
Cellphone Allowance	3									
Housing Allowances	3									
Other benefits and allowances	3									
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Other Staff of Entities		-	-	-	-	-	-	-	-	-
% increase	4		-	-	-	-	-	-	-	-
Total Municipal Entities		-	-	-	-	-	-	-	-	-
TOTAL SALARY, ALLOWANCES & BENEFITS		62 464	73 504	-	81 183	-	81 179	82 920	87 066	91 419
% increase	4		17.7%	(100.0%)	-	(100.0%)	-	2.1%	5.0%	5.0%
TOTAL MANAGERS AND STAFF	5,7	58 640	69 400	-	76 302	-	76 298	77 199	81 059	85 112

References

1. Include 'Loans and advances' where applicable if any reportable amounts until phased compliance with s164 of MFMA achieved
2. s57 of the Systems Act
3. In kind benefits (e.g. provision of living quarters) must be shown as the cost (full market value) to the municipality, as part of the relevant allowance
4. B/A, C/B, D/C, E/C, F/C, G/D, H/D, I/D
5. Must agree to the sub-total appearing on Table A1 (Employee costs)
6. Includes pension payments and employer contributions to medical aid
7. Correct as at 30 June

Column Definitions:

- A, B and C. Audited actual as per the audited financial statements. If audited amounts are unavailable, unaudited amounts must be provided with a note stating these are unaudited
- D. The original budget approved by council for the budget year.
- E. The budget for the budget year as adjusted by council resolution in terms of section 28 of the MFMA.
- F. An estimate of final actual amounts (pre audit) for the current year at the point in time of preparing the budget for the budget year. This may differ from E.
- G. The amount to be appropriated for the budget year.
- H and I. The indicative projection

EC105 Ndlambe - Supporting Table SA23 Salaries, allowances & benefits (political office bearers/councillors/senior managers)

COSTS REMUNERATION – Supporting Table C-20 Salaries, allowances & benefits (political office bearers/councillors/senior managers)								
Disclosure of Salaries, Allowances & Benefits 1.	Ref	No.	Salary	Contributions	Allowances	Performance Bonuses	In-kind benefits	Total Package
Rand per annum				1.				2.
<u>Councillors</u>	3							
Speaker	4		217 146	38 022	89 527			344 695
Chief Whip			161 286	-	64 719			226 005
Executive Mayor			537 629	-	215 756			753 385
Deputy Executive Mayor			-	-	-			-
Executive Committee			591 344	104 541	253 180			949 065
Total for all other councillors			2 256 285	261 437	929 875			3 447 597
Total Councillors	8	-	3 763 690	404 000	1 553 057			5 720 747
<u>Senior Managers of the Municipality</u>	5							
Municipal Manager (MM)			658 838	133 095	217 168	54 903		1 064 004
Chief Finance Officer			535 451	141 789	235 438	44 621		957 299
								-
								-
								-
<i>List of each official with packages >= senior manager</i>								
Director Community / Protection Services			510 220	114 932	224 052	133 518		982 722
Director Corporate Services			433 891	99 674	112 331	36 158		682 054
Director Infrastructural Development			495 034	134 514	301 368	41 253		972 169
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Senior Managers of the Municipality	8,10	-	2 633 434	624 004	1 090 357	310 453		4 658 248
<u>A Heading for Each Entity</u>	6,7							
List each member of board by designation								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total for municipal entities	8,10	-	-	-	-	-		-
TOTAL COST OF COUNCILLOR, DIRECTOR and EXECUTIVE REMUNERATION	10	-	6 397 124	1 028 004	2 643 414	310 453		10 378 995

References

1. Pension and medical aid
2. Total package must equal the total cost to the municipality
3. List each political office bearer by designation. Provide a total for all other councillors
4. Political office bearer is defined in MFMA s 1: speaker, executive mayor, deputy executive mayor, member of executive committee, mayor, deputy mayor, member of mayoral committee, the councillor designated to exercise powers and duties of mayor (MSA s 57)
5. Also list each senior manager reporting to MM by designation and each official with package >= senior manager by designation
6. List each entity where municipality has an interest and state percentage ownership and control
7. List each senior manager reporting to the CEO of an Entity by designation
8. Must reconcile to relevant section of Table SA24
9. Must reconcile to totals shown for the budget year of Table SA22
10. Correct as at 30 June

Summary of Personnel Numbers

Summary of Personnel Numbers			Ref	2011/12				Current Year 2012/13				Budget Year 2013/14			
Number	Positions	Permanent employees		Contract employees	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees					
Municipal Council and Boards of Municipal Entities															
Councils (Political Office Bearers plus Other Councilors)															
Board Members of municipal entities															
Municipal employees															
Municipal Manager and Senior Managers				4	-	-	-	-	-	-	-	-	-		
Other Managers				5	-	-	-	-	-	-	-	-	-		
Professionals				3	5	-	5	2	5	5	5	5	5		
Finance				7	12	12	12	2	-	13	13	13	13		
Spatial/own planning					59	40	64	57	7	64	57	7	7		
Information Technology					46	31	58	52	6	58	52	6	6		
Roads					9	9	2	2	-	2	2	-	2		
Electricity					3	-	3	3	-	3	3	-	3		
Water					1	-	1	-	1	1	-	1	1		
Sanitation					-	-	-	-	-	-	-	-	-		
Refuse					-	-	-	-	-	-	-	-	-		
Other					-	-	-	-	-	-	-	-	-		
Technicians					282	276	378	358	10	378	358	10	10		
Finance					6	4	14	12	2	14	12	2	2		
Spatial/own planning					9	9	-	-	-	-	-	-	-		
Information Technology					2	-	-	-	-	-	-	-	-		
Roads					30	30	55	55	-	55	55	-	55		
Electricity					4	4	4	4	-	4	4	-	4		
Water					24	24	40	40	-	40	40	-	40		
Sanitation					12	12	22	22	-	22	22	-	22		
Refuse					52	52	53	53	-	53	53	-	53		
Other					143	141	190	182	8	190	182	8	8		
Chiefs (Central and administrative)					-	-	-	-	-	-	-	-	-		
Service and sales workers					-	-	-	-	-	-	-	-	-		
Skilled agricultural and fishery workers					-	-	-	-	-	-	-	-	-		
Craft and related trades					-	-	-	-	-	-	-	-	-		
Plant and Machine Operators					-	-	-	-	-	-	-	-	-		
Elementary Occupations					-	-	-	-	-	-	-	-	-		
TOTAL PERSONNEL NUMBERS				9	336	328	459	427	22	460	438	22	22		
% increase							26.2%	30.2%	(4.3%)	0.2%	2.5%		-		
Total municipal employees headcount				6, 10	-	-	-	-	-	-	-	-	-		
Finance personnel headcount				8, 10	375	375	477	436	41	477	436	41	41		
Human Resources personnel headcount				8, 10	3	2	3	2	1	3	2	1	1		

1. Positions must be funded and assigned to the municipality's current organisational structure

- Positions must be defined and assigned to the municipality's current organisational structure
- Full Time Equivalent (FTE). E.g. One full time person = 1 FTE. A person working half time (say 4 hours out of 8) = 0.5 FTE
- 5.57 of the Systems Act
- Include only in Consolidated Statements
- Include municipal entity employees in Consolidated Statements
- Include headcount (number to persons, not FTE) of managers and staff only (exclude councillors)
- Managers who provide the direction of a critical technical function
- Total number of employees working on these functions
- Corrected at 30 June
- Must account for all budgeted positions, as per the municipal programme

EC:105 Ndlambe - Supporting Table SA29 Budgeted monthly capital expenditure (standard classification)

Description	Ref	Budget Year 2013/14												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
Capital Expenditure - Standard	1															
Governance and administration		5	4	4	8	6	9	5	5	6	5	3	30	91	328	327
Executive and council		1	1	1	4	1	4	1	1	1	2	1	5	25	-	-
Budget and treasury office		4	3	3	4	5	5	4	4	5	3	2	7	49	-	-
Corporate services													18	18	328	327
Community and public safety		145	130	192	268	383	421	306	421	230	345	192	256	3 289	291	-
Community and social services		145	130	192	268	383	421	306	421	230	345	192	256	3 289	291	-
Sport and recreation																
Public safety																
Housing																
Health																
Economic and environmental services																
Planning and development		203	136	181	249	181	113	158	249	136	226	203	1 765	3 800	-	307
Road transport		203	136	181	249	181	113	158	249	136	226	203	1 765	3 800	-	307
Environmental protection																
Trading services		2 439	1 643	2 180	2 687	2 556	2 229	2 251	2 742	1 808	1 426	2 123	3 563	28 147	30 523	35 895
Electricity		437	291	388	485	534	437	243	340	340	291	334	380	4 500	6 000	10 000
Water																
Waste water management		1 921	1 281	1 708	2 134	2 348	1 708	1 921	2 348	1 494	1 057	1 708	2 234	21 672	24 523	25 895
Waste management		81	71	84	68	74	84	87	54	74	68	81	949	1 775	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard	2	2 792	1 913	2 557	3 212	3 526	2 772	2 720	3 417	2 280	2 002	2 521	5 613	35 327	31 142	36 529

References

1. Table should be compiled as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates

2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

check

EC105 Mainline - Supporting Table SA30 Budgeted monthly cash flow

MONTHLY CASH FLOWS	Budget Year 2019/14												Medium Term Revenue and Expenditure Framework	
	July	August	Sept	October	November	December	January	February	March	April	May	June	Budget Year 2019/14	Budget Year +1 2019/15
Cash Receipts By Source														
Property rates	6,430	6,811	6,468	6,357	6,141	6,181	6,072	6,482	6,504	6,712	6,600	7,088	77,946	81,843
Property rates - penalties & collection charges	116	113	107	105	101	102	100	107	107	111	110	110	4,902	5,147
Service charges - electricity revenue	4,449	4,713	4,495	4,399	4,223	4,277	4,271	4,485	4,501	4,565	4,608	4,733	41,091	43,146
Service charges - water revenue	2,327	2,465	2,352	2,301	2,223	2,223	2,197	2,346	2,354	2,429	2,410	(12,350)	13,288	13,552
Service charges - sanitation revenue	1,177	1,247	1,190	1,154	1,125	1,132	1,112	1,187	1,191	1,229	1,219	1,480	14,413	15,134
Service charges - refuse revenue	1,253	1,328	1,265	1,228	1,197	1,205	1,183	1,258	1,268	1,308	1,288	1,531	15,338	16,095
Service charges - other	230	243	243	227	219	221	217	212	222	240	228	(2,470)	61	1,505
Retail of facilities and equipment	83	88	84	82	79	80	78	84	84	87	85	1,365	2,300	2,415
Interest earned - external investments	45	47	45	44	43	43	42	45	45	46	46	3,540	4,031	4,233
Interest earned - outstanding debitors	243	229	246	240	232	234	229	245	246	254	252	(1,273)	1,405	1,476
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	52	56	53	52	50	50	49	53	53	55	54	68	645	677
License and permits	142	150	143	140	135	135	134	142	144	148	147	11	1,574	1,633
Agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer receipts - operational	5,287	5,601	5,343	5,258	5,050	5,082	4,993	5,300	5,349	5,519	5,405	5,842	54,100	57,345
Other revenue	1,214	1,349	1,287	1,259	1,217	1,224	1,203	1,284	1,288	1,305	1,319	28,721	42,751	44,889
Cash Receipts by Source	23,096	24,448	23,342	22,837	22,262	22,204	21,810	22,286	22,207	24,118	23,823	28,242	233,837	239,402
Other Cash Flows by Source														
Transfer receipts - capital	2,912	2,661	2,538	2,483	2,389	2,414	2,372	2,532	2,541	2,622	2,601	2,653	30,328	31,844
Contributions recognised - capital & contributed assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE	40	43	41	-	39	38	36	41	41	42	42	80	465	510
Short term loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/financing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increases (decreases) in non-current deposits	1	1	1	1	1	1	1	1	1	1	1	4	15	16
Decreases (increases) in non-current debitors	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decreases (increases) other non-current receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decreases (increases) in non-current investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source	(451)	(488)	(455)	(455)	(440)	(443)	(435)	(444)	(459)	(461)	(471)	(464)	(5,559)	(6,812)
Total Cash Receipts by Source	25,190	26,955	25,427	24,893	24,681	24,215	23,785	25,396	25,464	26,302	26,684	31,615	309,151	301,651
Cash Payments by Type														
Employee related costs	6,856	7,263	6,929	6,778	6,548	6,550	6,474	6,911	6,935	7,157	7,101	7,378	62,920	67,095
Remuneration of councillors	249	264	252	246	238	239	235	251	252	260	258	247	2,991	3,141
Finance charges	223	131	225	222	218	117	224	225	228	228	193	234	2,558	2,799
Bulk purchases - Electricity	294	271	275	280	259	278	227	218	128	225	201	208	2,813	2,954
Bulk purchases - Water & Sewer	138	178	145	231	210	114	103	244	246	195	161	150	2,634	3,101
Other materials	4,072	4,950	3,044	4,050	3,024	3,031	4,013	4,081	3,085	2,256	2,911	2,974	41,541	43,618
Contracted services	1,159	1,228	1,171	945	907	914	994	968	972	910	900	1,038	12,137	12,744
Transfers and grants - other municipalities	-	-	-	-	-	-	-	-	-	-	-	14	14	15
Transfers and grants - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure	5,513	6,978	5,614	5,405	4,185	4,144	6,983	4,550	6,627	5,331	5,853	5,659	67,478	74,354
Cash Payments by Type	18,504	21,281	17,646	18,148	15,588	15,427	18,253	17,485	18,470	17,203	17,578	17,849	214,517	225,243
Other Cash Flow Payments by Type														
Capital assets	1,003	1,063	1,014	992	958	954	947	1,011	1,015	1,047	1,039	1,003	12,756	12,659
Repayment of borrowing	237	251	240	234	226	228	224	229	240	246	245	237	2,850	2,993
Other Cash Flow Payments	12,744	12,735	12,800	12,735	12,712	12,618	12,424	12,738	12,723	12,683	12,689	12,689	126,423	126,894
Total Cash Payments by Type	31,248	34,016	30,446	30,883	28,300	28,045	30,677	29,923	30,893	29,886	29,867	30,538	340,940	352,137
NET INCREASE/DECREASE IN CASH HELD	5,446	4,110	6,557	5,491	7,288	7,996	3,362	6,658	5,739	7,864	7,231	12,426	79,728	88,156
Cash at equivalent at the month-end begin	1,744	7,900	11,500	17,657	23,346	30,633	38,222	41,594	48,252	54,011	61,815	69,046	1,714	81,472
Cash at equivalent at the month-end end	7,190	11,500	17,657	23,346	30,633	38,222	41,594	48,252	54,011	61,815	69,046	81,472	81,472	169,628

1 Note that this section of Table SA.30 is deliberately not linked to Table SA.4 because living differences between the monthly cash flows and the monthly revenue and expenditure for budgeted expenditure

CAPITAL EXPENDITURES DETAILS & LEGISLATION COMPLIANCE STATUS

12) CAPITAL EXPENDITURE DETAILS

Capital expenditure for the 2013/2014 financial year will be funded mainly by grants as follows;

Schedule attached

13) LEGISLATION COMPLIANCE STATUS

The Ndlambe Municipal Councilors and staff are committed to comply fully with all legislation impacting on local government. Section 195(1) of the Constitution sets the basic values and principles that local government must adhere to. The Ndlambe Municipality is classified as a low capacity municipality and has only just converted to general recognized accounting practices and is at the moment dealing with the conversion. To comply fully with all legislation, the municipality must also adhere to circulars issued in line with the legislation and all regulations promulgated to give effect to certain legislation.

The main pieces of legislation that Ndlambe Municipality needs to comply with are;

- The Constitution of the Republic of South Africa
- Local Government: Municipal Structures Act, Act 117 of 1998 with all amendments to date
- Local Government: Municipal Systems Act, Act 32 of 2000 with all amendments to date
- Local Government: Municipal Finance Management Act, Act 56 of 2004 with all amendments to date
- Local Government: Property Rates Act, Act 6 of 2004 with all amendments to date
- Electricity Act of 1987
- Labour Relations Act of 1995
- Financial and Fiscal Commission Act of 1997
- Intergovernmental Fiscal Relations Act of 1997
- Water Services Act of 1997
- Municipal Demarcation Act of 1998
- National Environmental Management Act of 1998
- Remuneration of Political Office Bearers Act of 1998
- Skills Development Act
- Preferential Procurement Policy Framework Act of 2000
- Intergovernmental Relations Framework Act of 2005
- Division of Revenue Act

Circulars and regulations are published from time to time to give effect to the stipulations of the legislation and these also need to be complied with. Certain circulars are however only to be complied with if adopted by Council.

NDLAMBE MUNICIPALITY						
CAPITAL BUDGET - 2013/2014- 2015/2016						
IDP NO	DEPARTMENT/SECTION : DETAILS	FUNDING SOURCE	WARD	COST 2013/2014	COST 2014/2015	COST 2015/2016
	FINANCIAL MANAGEMENT					
	1 X COMPUTER- DATA OPERATOR - I5 OR I7 CPU	FMG	ALL	R 12 000.00	0	0
	1X COMPUTER - STORES	FMG	ALL	R 8 000.00	0	0
	1X COMPUTER - NEW CREDITORS CLERK	FMG	ALL	R 8 000.00	0	0
	1 X FRIDGE- STORES	FMG	ALL	R 3 500.00	0	0
	2 x chairs_ stores	FMG	ALL	R 600.00	0	0
	2 X EXTERNAL HARDDRIVES- C HARPER AND C ENGELBRECHT	FMG	ALL	R 3 000.00	0	0
	2 x LAPTOP (Financial controller)	FMG	ALL	R 8 500.00	0	0
	1 X TABLE (PROPOSED Senior Accountant Assets)	FMG	ALL	R 3 800.00	0	0
	2 X CHAIR (PROPOSED Senior Accountant Assets)	FMG	ALL	R 1 300.00	0	0
	FINANCIAL MANAGEMENT			R 48 700.00	R 0.00	R 0.00
	SUPPLY CHAIN MANAGEMENT					
	BOOKEDGE SCANNER	INTERNAL	ALL	R 0.00	R 10 000.00	R 0.00
	SHREDDER	INTERNAL	ALL	R 0.00	R 6 000.00	R 0.00
	SOFTWARE DATABASE	INTERNAL	ALL	R 0.00	R 30 000.00	R 0.00
	SUPPLY CHAIN MANAGEMENT			R 0.00	R 46 000.00	R 0.00
	MM'S OFFICE					
	Shredder (1)	INTERNAL	ALL	R 0.00	R 3 500.00	0
	Binder(1)	INTERNAL	ALL	R 0.00	R 3 000.00	0
	Board room table(1)	INTERNAL	ALL	R 0.00	R 7 000.00	0
	Board room chairs(8)	INTERNAL	ALL	R 0.00	R 8 000.00	0
	TOTAL MM'SOFFICE			R 0.00	R 0.00	R 0.00
	LOCAL AIDS COUNCIL					
	1X FILING CABINET	INTERNAL	ALL	0	R 10 000	0
	1X HIGH BACK CHAIR	INTERNAL	ALL	0	R 1 500	0
	1X TABLE	INTERNAL	ALL	0	R 8 500	0
	LOCAL AIDS COUNCIL			R 0.00	R 20 000.00	R 0.00
	COMMUNICATION OFFICE					
	1X LaptopComputer R 8000 (Communications Officer)	INTERNAL	ALL	0	R 8 000.00	0
	1X Vidio Camera =11000	INTERNAL	ALL	0	R 11 000.00	0
	1XDigital Camera =6000	INTERNAL	ALL	0	R 6 000.00	0
	1XPocket Camera =3000	INTERNAL	ALL	0	R 3 000.00	0
	1X I Pad =7000	INTERNAL	ALL	0	R 7 000.00	0
	FILING CABINET	INTERNAL	ALL	0	R 10 000.00	0
	COMMUNICATION OFFICE			R 0.00	R 45 000.00	R 0.00
	LOCAL ECONOMIC DEVELOPMENT					
	Desks x 2	INTERNAL	ALL	R 0.00	R 7 800.00	0
	Office Chairs x 2	INTERNAL	ALL	R 0.00	R 4 600.00	0
	Filing Cabinets x 2	INTERNAL	ALL	R 0.00	R 6 200.00	0
	Laptops x 2	INTERNAL	ALL	R 0.00	R 20 600.00	0
	Bakkie 4x4	INTERNAL	ALL	R 0.00	R 320 000.00	0
	LOCAL ECONOMIC DEVELOPMENT			R 0.00	R 359 200.00	R 0.00
	SPECIAL PROGRAMMES					
	4 X VISITOR'S CHAIRS	INTERNAL	ALL	0	7 000	0
	1XCABINET	INTERNAL	ALL	0	4 400	0
	SPECIAL PROGRAMMES TOTAL			R 0.00	R 11 400.00	0
	INTEGRATED DEVELOPMENT PLAN					
	Projector	IDP SUPPORT	ALL	R 10 000.00	R 0.00	0
	Data projector Screen	IDP SUPPORT	ALL	R 2 000.00	R 0.00	0
	Flip Chart Stand	IDP SUPPORT	ALL	R 1 000.00	R 0.00	0
	2 x Filing Cabinet	IDP SUPPORT	ALL	R 10 000.00	R 0.00	0
	Printer	IDP SUPPORT	ALL	R 2 000.00	R 0.00	0
	INTEGRATED DEVELOPMENT PLAN TOTAL			R 25 000.00	R 0.00	R 0.00
	CIVIC BUILDINGS					
	1000 x Chairs for Ndlambe Halls	INTERNAL	ALL	0	142 500.00	150 338
	80 x Tablets for Ndlambe Halls	INTERNAL	ALL	0	47 500.00	50 113
	8 x Podiums Ndlambe Halls	INTERNAL	ALL	0	24 000.00	25 320
	1 x Bain Marie - Kitchen	INTERNAL	ALL	0	17 000.00	17 935
	Kitchen Cabinets	INTERNAL	ALL	0	45 000.00	47 475
	Fencing community halls	INTERNAL	ALL	0	80 000.00	0
	Crocery and catlery	INTERNAL	ALL	0	30 000.00	0
	CIVIC BUILDINGS			R 0.00	R 386 000.00	R 291 181.00

	NDLAMBE MUNICIPALITY				
	CAPITAL BUDGET - 2013/2014- 2015/2016				

IDP NO	DEPARTMENT/SECTION : DETAILS	FUNDING SOURCE	WARD	COST 2013/2014	COST 2014/2015	COST 2015/2016
	CORPORATE SERVICES					
	5 x Desk Top Computers (Admin & Committee Support Office)	INTERNAL	ALL	0.00	25 720	26 713
	1 x Airconditioner - Committee Support Office	INTERNAL	ALL	0.00	22 155	23 374
	Filing Cabinets - Committee Support Office	INTERNAL	ALL	0.00	15 625	16 695
	1 x Recording System - Council Chambers	INTERNAL	ALL	0.00	152 675	161 389
	Data Projector	INTERNAL	ALL	0.00	12 133	12 800
	7 x Chairs Admin Office	INTERNAL	ALL	0.00	20 678	21 815
	Steel Filing Cabinets -Archives Office	INTERNAL	ALL	0.00	30 595	32 278
	Storage boxes -Archives Office	INTERNAL	ALL	0.00	5 275	5 565
	Laminating floor	INTERNAL	ALL	0.00	6 830	6 678
	Filing Cabinets - Director Corporate Services office	INTERNAL	ALL	0.00	158 25.00	16695.38
	Filing Cabinets -Admin Office	INTERNAL	ALL	0.00	10550.00	11130.25
	1 x Shredder (Admin Office)	INTERNAL	ALL	0.00	19 990	20 034
	CORPORATE SERVICES			R 0.00	310 276	327 341
	HUMAN RESOURCES					
	Filing Cabinets - Human Resources	INTERNAL	ALL	17 500.00	18 463	19 475
	HUMAN RESOURCES			R 17 500.00	18 463	19 475
	SEWERAGE					
	6"Extension Ladder @ R5 000.00ea	INTERNAL	ALL	R 0.00	R 30 000.00	0
	6"Portable 2" pumps @ R6 000.00ea	INTERNAL	ALL	R 0.00	R 26 000.00	0
	6"Extension Leads @ R400.00 ea	INTERNAL	ALL	R 0.00	R 2 400.00	0
	Sanitation truck	INTERNAL	ALL	R 600 000.00	0	0
	2"Multimeters @ R600.00 ea	INTERNAL	ALL	R 0.00	R 1 200.00	0
	Small Tools @ R3 000.00	INTERNAL	ALL	R 0.00	R 3 000.00	0
	Sewer Project (Nemato)	MIG		R 21 271 600.00	24 523 300	25 895 100
	SEWERAGE TOTAL CAPITAL			R 21 871 600.00	R 24 595 900.00	R 25 895 100.00
	ROADS AND GENERL WORK					
	Tools, Furniture & Equip (Capital)	INTERNAL	ALL	0	R 558 000.00	0
	1"Industrial Drill @ R3 000.00	INTERNAL	ALL	0	R 3 000.00	0
	2"Rammers @ R60 000.00	INTERNAL	ALL	0	R 60 000.00	0
	Refurbished 10T Tamping Grid Roller @ R125 000.00	INTERNAL	ALL	0	R 125 000.00	0
	Grader	INTERNAL	ALL	2 200 000	R 0.00	0
	Roller	INTERNAL	ALL	600 000	R 0.00	0
	1"Trailer-mounted Trash Pump @ R120 000.00	INTERNAL	ALL	0	R 120 000.00	0
	Install Stormwater Pumpstation in Biscay Rd @ R250 000.00	INTERNAL	ALL	0	R 250 000.00	0
	Fleet	INTERNAL	ALL	0	R 2 650 000.00	0
	2*4T Flatbed Trucks with Staff Cab @ R450 000.00 ea	INTERNAL	ALL	0	R 450 000.00	0
	1*120G (or similar) Grader (2nd hand) @ R2 200 000.00	INTERNAL	ALL	0	R 2 200 000.00	0
	EPWP PROJECT	EPWP	ALL	R 1 000 000.00	R 0.00	0

ROADS CAPITAL TOTAL				R 3 800 000.00	R 6 416 000.00	R 0.00
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	BUILDING CONTROL					
	Computer Hardware and Software @ R30 000.00	INTERNAL	ALL	R 0.00	R 30 000.00	0
	Desk for Filing Clerk @ R6 500.00	INTERNAL	ALL	R 0.00	R 6 500.00	0
	4*4 Bakkie @ R250 000.00	INTERNAL	ALL	R 0.00	R 250 000.00	0
	4 Filing Cabinets @ R4 000.00 Ea	INTERNAL	ALL	R 0.00	R 16 000.00	0
	2 Way Radio Communication @ R15 000.00	INTERNAL	ALL	R 0.00	R 15 000.00	0
	1 * Desktop Computers @ R10000.00ea (Bld Cont Officer)	INTERNAL	ALL	R 0.00	R 10 000.00	0
	Trellidoe Security Systems @ R40 000.00	INTERNAL	ALL	R 0.00	R 40 000.00	0
	BUILDING CONTROL CAPITAL TOTAL			R 0.00	367 500	0

	ADMINISTRATION					
	Airconditioner Kerton Admin @ R7 500.00	INTERNAL	ALL	0	R 7 500.00	0
	Computer Equipment @ R60 000.00	INTERNAL	ALL	0	R 60 000.00	0
	Office Shelving @ R10 000.00	INTERNAL	ALL	0	R 10 000.00	0
	Tools Furniture and Equipment (Capital)	MIG	ALL	R 0.00	0	0
	Computer (Capital)	MIG	ALL	R 0.00	0	0
	Communication	MIG	ALL	R 0.00	0	0
	ADMINISTRATION CAPITAL TOTAL			R 0.00	R 77 500.00	R 0.00

	NDLAMBE MUNICIPALITY					
	CAPITAL BUDGET - 2013/2014- 2015/2016					

IDP NO	DEPARTMENT/SECTION : DETAILS	FUNDING SOURCE	WARD	COST 2013/2014	COST 2014/2015	COST 2015/2016
	WORKSHOP					
	Desk @ R8 000.00 (2013-2014)	INTERNAL	ALL	0	R 8 000.00	0
	Chairs x6 R800.00ea (2013-2014)	INTERNAL	ALL	0	R 4 800.00	0
	Filing Cabinet @ R12 000.00 (2013-2014)	INTERNAL	ALL	0	R 12 000.00	0
	Garage Doors X4 @ R70 000.00ea	INTERNAL	ALL	0	R 280 000.00	0
	1*High Pressure Machine @ R20 000.00	INTERNAL	ALL	0	R 20 000.00	0
	Airconditioner @ R7 500.00	INTERNAL	ALL	0	R 7 500.00	0
	1*Camera @ R5 000.00	INTERNAL	ALL	0	R 5 000.00	0

	1*LDV @ R210 000.00	INTERNAL	ALL	0	R 210 000.00	0
	1*A3 Laminating Machine @ R3 500.00	INTERNAL	ALL	0	R 3 500.00	0
	1*24V Battery Charger @ R6 042.00	INTERNAL	ALL	0	R 6 042.00	0
	Gas Welding Equipment @ R11 200.00	INTERNAL	ALL	0	R 11 200.00	0
	Roll back for truck @ R900 000.00	INTERNAL	ALL	0	R 900 000.00	0
	WORKSHOP CAPITAL TOTAL			R 0.00	R 1 468 042.00	0
	ESTATE					
	1*Typing Chair @ R1 000.00	INTERNAL	ALL	0	1000	0
	1*Fireproof Cabinet @ R7 000.00	INTERNAL	ALL	0	7000	0
	1*Computer @ R10 000.00	INTERNAL	ALL	0	10000	0
	ESTATE CAPITAL TOTAL			R 0.00	18 000	0
	TOWN PLANNING					
	2*Typist Chairs @ R1 000.00ea = R2 000.00	INTERNAL	ALL	0	2000	0
	1*Computer @ R9 000.00	INTERNAL	ALL	0	9000	0
	TOWN PLANNING CAPITAL TOTAL			R 0.00	11 000	0
	HOUSING					
	4*Computers @ R6 000.00 ea = R24 000.00	INTERNAL	ALL	R 0.00	R 24 000.00	0
	4*Filing Cabinets @ R8 056.00	INTERNAL	ALL	R 0.00	R 8 056.00	0
	1 Bakkie @ R300 000.00	INTERNAL	ALL	R 0.00	R 300 000.00	0
	Typing Chair @ R2000.00	INTERNAL	ALL	R 0.00	R 2 000.00	0
	HOUSING CAPITAL TOTAL			R 0.00	R 334 056.00	0
	ELECTRICITY					
	4*4 Bakkie for Electrician to access pump stations	INTERNAL	ALL	R 0.00	R 350 000.00	0
	ELECTRICITY CAPITAL TOTAL			R 0.00	R 350 000.00	R 0.00
	ELECTRICITY MANELEC					
	DME PROJECT	DME		R 4 500 000.00	6 000 000	10 000 000
	ELECTRICITY MANELECTOTAL			R 4 500 000.00	6 000 000	10 000 000
	WATER ADMINISTRATION					
	LWB 2*4 Bakkie @ R220 000.00	INTERNAL	ALL	R 0.00	R 220 000.00	0
	TLB @ R600 000.00	INTERNAL	ALL	R 0.00	R 600 000.00	0
	2 * Talbot Machines @ R12 000.00ea	INTERNAL	ALL	R 0.00	R 24 000.00	0
	5 Water Pumps @R500.00 ea	INTERNAL	ALL	R 0.00	R 42 500.00	0
	WATER ADMINISTRATION TOTAL			R 0.00	R 886 500.00	R 0.00
	WATER DUNE SUPPLY					
	Dune Buggy for Alex Water @ R105000	INTERNAL	ALL	R -	R 105 000.00	0
	WATER DUNE SUPPLY TOTAL			R 0.00	R 105 000.00	R 0.00
	WATER PURIFICATION					
	4 Dosing Units @ R15000.00ea	INTERNAL	4	R -	R 60 000.00	0
	WATER PURIFICATION TOTAL			R 0.00	60 000	0
	TOWN PLANNING					
	2*Typist Chairs @ R1 000.00ea = R2 000.00	INTERNAL	ALL	R 0.00	R 2 000.00	0
	1*Computer @ R9 000.00	INTERNAL	ALL	R 0.00	R 9 000.00	0
	TOWN PLANNING TOTAL			R 0.00	R 11 000.00	R 0.00
	PROJECT MANAGEMENT UNIT					
	Computer MiG office	INTERNAL		R -	R 30 000.00	0
	Furniture	INTERNAL		R -	R 70 000.00	0
	PROJECT MANAGEMENT UNIT			R 0.00	R 100 000.00	R 0.00
	NDLAMBE MUNICIPALITY					
	CAPITAL BUDGET - 2013/2014- 2015/2016					
IDP NO	DEPARTMENT/SECTION :	FUNDING	WARD	COST	COST	COST
	DETAILS	SOURCE		2013/2014	2014/2015	2015/2016
	PARKS & RECREATION					
	SPORT FIELD (MARSELL)	MIG	4	R 3 288 750.00	0	0
	PARKS & RECREATION			R 3 288 750.00	0	0
	REFUSE REMOVAL					
	REFUSE CONTAINER	INTERNAL	ALL	R 675 000.00	0	0
	REFUSE COMPACTOR	INTERNAL	ALL	R 1 100 000.00	0	0
	REFUSE REMOVAL			R 1 775 000.00	0	0
	NDLAMBE TOTAL CAPITAL BUDGET			R 35 326 550.00	R 41 850 837.00	R 36 533 097.00

[illegible]

OTHER SUPPORTING DOCUMENT

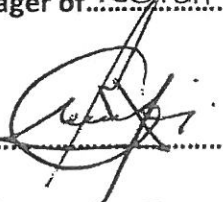
PART 2: MUNICIPAL MANAGER'S QUALITY CERTIFICATE

Quality Certificate

I, Rolly Dumezweni, municipal manager of Ndlambe municipality (name of municipality), hereby certify that the annual budget and supporting documentation have been prepared in accordance with the Financial Management Act and the Regulation made under the Act, and that the annual budget and supporting documentation are consistent with the Integrated Development Plan of the municipality.

Print Name Rolly Dumezweni

Municipal Manager of Ndlambe LM (EC 105) (name and demarcation code of municipality)

Signature 

Date 03 July 2013

COMMENTS

COMMENTS RECEIVED FROM THE PUBLIC ON THE 2013/2014 BUDGET

Policy Related Input Received

- Agriculture – Rates policy to take account of Government Gazette No. 32061 and 36062 issued on the 27 March 2009 and as explained in National Treasury Circular No. 3 issued on 31 March 2009

The comments have been taken into account and the policy has been amended to take into account Government Gazette No 32061 and 36062

- Agriculture – Rates policy – Farmers that contribute towards the welfare of their staff receive a rebate as provided for currently in the schedule of rebates

The comments have been taken into account and the policy has been amended to grant an additional 1% rebate for each service that is provided to farm workers

- Eco-Tourism – No section in the rebate schedule that deals with Eco-Tourism

The comments have been noted and the rates policy has been amended to include a section for Eco-Tourism

- Eco- Tourism to be treated the same as bona-fide farmers (Explanation on why eco-tourism is not seen as agriculture)

The comments have been noted but Eco-Tourism has not been grouped with agriculture as Government Gazette No 32061 states that Eco-Tourism is excluded

- Eco-Tourism do not receive the following services so a rebate on rates needs to be granted, civic buildings, roads, sidewalks, storm -water, street lighting, parks, sport facilities, grass cutting, cemeteries, traffic services, direct service charges rates assist with for water, electricity, sewerage and waste disposal, administration costs

The comments have been noted and a calculation has been made of services covered by rates that are not available to Eco-Tourism and the percentage works out at 29.56%. A rebate of 30% on rates in respect of Eco-Tourism has therefore been included in the rates policy

- Privately Owned Towns Serviced by Owners – All services done by the property owners (roads built and maintained, collect own refuse and deliver to landfill site, own water sources and electricity received from Eskom) so the rebates are not to be reduced

The comments have been noted and a calculation has been made of services covered by rates that are not available to Private Owned Towns and the percentage works out at 29.56%. A rebate of 30% on rates in respect of Private Owned Towns has therefore been included in the rates policy

- Public Benefit Organisations –
 - In terms of s8 & 15 of the Local Government: Property Rates Act of 2004, certain categories of properties may be exempted or rebated from payment of rates. Specifically included in this list of categories is Public Benefit Organizations (s8(2)(q)) and privately owned towns (s8(2)(j)). Such categories are defined in

paragraph 6 of the Draft Rates Policy. No provision is made in the Act of sub-categories, (per your paragraph 13 of the Draft Rates Policy 2013/14) nor are there additional burdens placed on such exemptions/rebates.

The comments has been noted and paragraph 6 will be amended

- It is exceedingly discriminatory that Youth and Animal Welfare organizations are granted full exemptions (paragraph 10.5.3 and 10.5.4 of the Draft Rates Policy), while the elderly (one of the most vulnerable sectors of society) are increasingly burdened by oppressive rates and taxes (paragraph 13).

This is a matter that needs to be discussed by Council

- We note that Public Benefit Organizations are registered with SARS and are required to submit financial and organizational information annually in order to remain compliant and registered.

The comment is noted

- We question the legal distinction between "old age home" (paragraph 13.1.2) and "retirement establishment" (paragraph 13.1.5). What makes one an "old age home" as opposed to a "retirement establishment", and why are the conditions of application different?

Institutions defined in paragraph 13.1.2, by virtue of being welfare, are supported through donations and grants from individuals or organisations, rentals or any payments are very minimal whereas Paragraph 13.1.5 institutions are for well off people with life wrights available to occupants.

- The requirement that the occupants of the property apply for the rebate (paragraph 13.1.5) is contrary to the principle of rating the property owner (s24 of the Property Rates Act). It is our contention that the draft policy changes the intention of the Act by making the status of the occupant the determining factor of the property's rateability, rather than the ownership thereof.

Not as to grant no rebate for the entire property, a method was devised to base the calculation to derive a percentage rebate applicable to a property. This method was the fairest method we could find to treat all pensioners living in Ndlambe, whether in a retirement village or private residence equally.

- We further object to the proposed rating of private roads. The municipality does nothing to maintain these roads, and now wishes to ascribe a value to them for the purposes of generating revenue.

This has been addressed as long as the roads are on a separate erf.

- We note that Settlers Park is responsible for all internal service provision, thus alleviating the municipality of all reticulation, maintenance and service costs associated with the provision of these services to some 250 houses and 420+ residents.

Electricity, water, sewer and refuse are charged separately to the users and do not form part of rates.

- Paragraph 14 of the Draft Rates Policy (read with s21 of the Property Rates Act) requires that rates on newly rateable properties be phased in over a 3 year period. It is our contention that this has never been implemented in the case of Settlers Park and other retirement villages/old age homes. These institutions were moved from exempt to rebated to individually rebated, without any phasing in of the conditions of the Rates Policy.

The properties have always been valued and the rates calculation has always been done, but some have been subjected to a rebate or exemption of the rates raised.

- The Schedule of Rebates (Schedule 1) of the Draft Policy has, in contrast to other municipalities, lowered the threshold for rebates. Other municipalities, recognizing the harsh economic conditions, are raising these thresholds to bring more persons into the rebate net. In addition, Ndlambe is simultaneously lowering the rebate offered. This has the combined effect of overly burdening the elderly.

This has been partially addressed and the percentages have been reverted back to what they were for pensioners.

- The retirement community in general, and Settlers Park in particular, are significant contributors to Ndlambe's economy. Settlers Park contributes approximately R1.5 million per month to the economy – before salaries. Additionally, we employ some 70 persons directly, a further 250 indirectly (contractors etc.) and countless others through the various businesses we support.

This has been noted and the pensioners living outside of Retirement villages have raised the fact that they to contribute to employment and to the business economy.

- The burden of rates on the elderly cannot be over-estimated. It is crippling the ability of pensioners to meet their financial obligations, and the ability of non-profit, public benefit organizations such as Settlers Park to provide these services to the community.

The Municipality in its policy is attempting to be fair to all pensioners of Ndlambe.

- Ndlambe Municipality is relieved of the burden of providing numerous services to the residents of retirement villages/old age homes, including: Refuse collection - Maintenance of road, water, electrical and sewerage infrastructure - The provision of community halls - The provision of clinic facilities

As previously mentioned, electricity, water, sewer and refuse is charged to the users of the service and are not part of rates. All communities have equal access

to other municipal facilities such as, Community Halls and Libraries. Clinics are not the competency of the Municipality.

- Eco-Estates

The comments have been noted and a calculation has been made of services covered by rates that are not available to Eco-Estates and the percentage works out at 29.56%. A rebate of 30% on rates in respect of Eco-Estates has therefore been included in the rates policy

- The pensioners rebate – will there be discrimination between members of the community who reside in large expensive houses as opposed to those who reside in smaller less expensive houses?

No, each case will be studied individually. Areas pegged and income will be taken into consideration over the board and equal to all. All will be treated the same under the rates policy.

- Being a privately owned urban area there are several municipal functions which Kasouga provides at its own expense or do not have. Examples of facilities normally paid for from rates which we do not have in our village are sports fields, street lighting, fire hydrants, storm water drainage, maintenance of verges, a slipway in our river, public ablution blocks, enforcement of by-laws and staff costs. We have built our own community hall and maintain it at our own cost. We have our own library open to our residents and staff. Kasouga pays for the cartage and disposal of all garbage collected off the beach by the expanded works program staff. It needs to be stressed that all internal roads are maintained by the erf holders and reducing the rebate is grossly unfair considering that we do not have access to municipal equipment and materials at bulk, discounted prices. In view of the above, the Trustees request that Kasouga be rebated at the same percentage but that the rebate is renamed to read "facilities not provided for from rates."

The comments have been noted and a calculation has been made of services covered by rates that are not available to private owned urban areas and the percentage works out at 29.56%. A rebate of 30% on rates in respect of private owned urban areas has therefore been included in the rates policy

- Indigent Policy - It should be explicitly stated that Indigent's should apply every year.

The Municipality did have this as a policy two years back but was changed due to the fact that it took months to get all indigents reregistered.

- Budget Policy - We recommend that more should be done regarding the publication of the budget for public participation. Advertising should appear in ALL local print media and make use of the community radio station. Based on the principles of openness and transparency the public must have all reasonable opportunity to engage on how their money is spent. The budget timetable as outlined gives guidelines regarding timelines for certain activities. The Mayor, Accounting Officer and Councillors should aim to meet the earlier of the set timelines.

The budget is advertised in the local newspaper, is on the Ndlambe web-site, is available at all libraries and is available at municipal offices. I do not feel that additional expenses should be incurred to advertise in all newspapers

- Proposed Supply Chain Management Policy - The Democratic Alliance maintains that Supply Chain MUST be centralised by 01 July 2014 and the policy should be amended to reflect same in the next budget review period. We further request that Bid Specification Committees and are opened to the public in the interests of openness and transparency. Page 27 of 57 point 27(3) should not only allow for independent or neutral observers and should not be appointed by the Accounting Officer. We request it be replaced with (or similar): "For openness and transparency the date, time and venue of the sitting will be publicised to ensure any interested party may observe the process."

This is an administrative issue and the committee meets and sits as and when required to enhance service delivery. To advertise such meetings will slow down the process unnecessary.

- Fixed Assets Policy - Please make policy provision for the sale of Fixed Assets.

The comment is noted and the matter will be discussed when the delegation register and policy is considered by Council as the sale of assets form part of the delegations.

- Bulk Services Contributions: Water And Sanitation - Page 5 of 11: 4.4 ii. R800 per kilolitre? Please correct. Page 8 of 11:5.4 v. R650 per kilolitre? Please correct.

This was withdrawn as it becomes applicable only once the bulk water project has been completed

- Subsistence And Travel Policy
 - 1: Add: "1.1.3 When travelling by road, Councillors, Directors and employees should travel together to reduce costs." Or similar.

This is done when circumstances permit

- 5 (a): Remove: "...except for the Mayor, Speaker and Municipal Manager who are entitled to travel Business Class".

This matter was discussed by Council and resolved on

- 5 (a): Add: Business class travel will only be permitted in cases where Municipal funds are not being used.

This matter was discussed by Council and resolved on

- Customer Care, Credit Control And Debt Collection Policy
 - Page 29 of 38: 7,14 should be in bold and be amended to read: "Rates in Arrears"

This has been corrected

- Page 38 of 38: (vi) spelling: "... for approval or disapproval"

This has been corrected

- Rates Policy - 13.4: Please check gazetted rebates for Agricultural properties and revise accordingly

This has been addressed

- Write Off Of Irrecoverable Debt Policy - Page 2. Spelling: (2)(l)b ...Council.

This has been corrected

- Banking And Investment Policy Unforeseen And Unavoidable Expenditure Page 5: formula spelling correction: "Percentage exposure" not Percentage exposure

This has been corrected

Budget Related Questions

- What is the overall debt percentage of Bokness

<i>Total Debt 30 April 2013</i>	<i>Boknes Debt 30 April 2013</i>	<i>Boknes Overall Debt %</i>
<i>R 88,779,929</i>	<i>R 439,928</i>	<i>0.496%</i>

- Salaries – still above the normal at 38% this financial year.

The municipality is aware of the matter and every effort is been made to reduce the percentage

- Fruitless and wasteful expenditure

This matter is included in our audit action plan and is receiving the necessary attention

- Councillors Insurance

This is part of the Remuneration of Public Office Bearers Act and is partially subsidised by National Treasury

- Measurable performance

This matter is addressed by the directorate's score-cards that are approved by Council

- Assets Register – has this not been maintained

The moveable assets have been maintained but as far as infrastructure assets the GIS is now established and an asset audit is in place

- Financial Management Grant and Municipal Grant – will these funds be spent in full in the current year

As far as MIG is concerned, Yes, to all intents and purposes. Should there be a need for any rollover within Capital Grant Funds, it will have been motivated and authorised. The Finance Management Grant is already spent at this point

- Maintain financial assets – what does this comprise

Not too sure as to what is raised but all financial leases/assets are part of the register and include photocopiers, telephone system etc

- Debt Collection – what has been done to aggressively pursue this, last year we were told this will be a priority

- o *Installation of prepaid electricity meters, where municipality is a licenced electricity distributor.*
- o *Taking Legal Action.*
- o *Interception of rentals from Agencies or tenants for settlement of arrears on the property.*
- o *Procurement of a prepaid and electricity and water system*
- o *Disconnection / Barring consumers from accessing prepaid coupons.*

- Local Economic growth not 0% it should be a negative figure

The point is noted and the 0% was used as an assumption.

- Blue Flag Beaches – R3,71 million – is this cost effective and does the return of this expenditure warrant the expense considering Ndlambe's financial priorities.

Blue Flag Beaches is a sustainable tourism venture where by tourists make use of the facilities 365 days of the year, even though the season is restricted to 6 months of the year. Working for the coast appointed 54 staff members for a two year period (up to June 2013) and without blue flag beaches the benefit with job creation would be limited. The next two year cycle starts on 1st July 2013. Blue flag is sustainable, whereas a once off expenditure to fix roads will not sustain continued tourism attraction in the area and could lead to less investment of international status beaches.

- Traffic Law Enforcement –how is it possible to run at a loss?

Tariffs and fines are regulated by legislation so it is not possible to charge more to run at a profit.

- Local Economic Development – getting grant funding so why are Ratepayers funding

LED is one of the five KPA's for Local Government. The White Paper on Local Government (1998) refers to the concept of "developmental local government" and further defines it as "Local government committed to working with citizens within local communities to find sustainable ways to meet their social, economic and material needs and improve the quality of their lives".

- Local Economic Development of R1.88 million – what is this for and should this not be funded by Central Government

The Constitution (1996) places a great responsibility on municipalities to facilitate LED within their local spaces, such facilitation can only be done through availability of resources both human and financial. Sadly there is no grant funding specifically allocated to LED, the grants that are available are largely determined by the national priorities

- Digital cameras – why are there so many

With many things now requiring photographic evidence and GIS coordinates it has been necessary to procure the cameras.

- Computers / Laptops – only Heads of Departments should have laptops

This is not practical as many other staff are required to work out of office, to do presentations at meetings and take information to meetings.

- Unqualified audit report will only be achieved when there are competent staff members

The statement is noted but not agreed with

- Bakkies – out of the 4 bakkies on budget, 3 are 4x4 and the remaining one comes in at R300 000. Why after so many years do we need 4x4's to visit pumps stations

Amongst other off road access needs for normal essential service operations and maintenance duties, dune access is a necessity to attend to various water supply equipment needs on a daily basis. Conditions are extremely highly corrosive and aggressive on vehicles as they are sometimes driven through saline water. Infrastructure development does consider second hand 4x4 vehicles if appropriate and recommended.

- Roads and general – fleet - R2.65 million? Workshop – rollback R900 000, is the truck included

The vehicles include a grader, roller, sanitation trucks and refuse computer

- Councillor Allowances – grants and subsidies – what is this

This refers to pauper burial and Anti-Crime to which the municipality provides a grant

- Employees budget – Municipal Manager – is he entitled to S&T

Yes the Municipal Manager is entitled to S&T if he travels outside of the Ndlambe area.

- R6 million on parks, cemeteries etc – What is included under this cost centre

This included staff salaries, operating expenditure and repairs and maintenance

- Consultancy fees and tenders: how much is budgeted to pay consultants?

This is unknown and will only be determined once tenders have been awarded.

- In general what is the financial differential between the lowest and actual tender prices of contracts awarded

Generally the lower tender is always accepted unless there are sound reasons to award tenders that are not the lowest price received.

- TRUST – prevention is better than cure. A local business forum should be established for when the Municipality needs to make purchases. Local Businesses should be encouraged to register their businesses

All businesses are encouraged to register on the supplier database.

- Desalination Plant – is this building being vandalized and not used anymore

If this refers to the emergency desalination plant in Port Alfred which was constructed during the drought period, there is no building there, it's only jojo tanks and mini substation and related electrical infrastructure which will be removed once the current bulk water line project is completed

- Is the Performance Management System in place and is it effective

There is a Performance Management System in place and quarterly reviews are conducted.

- CPI to be considered for any increase in rates or tariffs

CPI is always used as a guide but is not always possible to fix increases at that rate.

- What is included under rates expenditure

The bulk of the expenditure is related to income forgone.

- Please explain what is included in the R12.7 million under Council General

This figure includes councillor allowances, municipal insurance, SALGA fees, WCA fees and other day to day operations to run sections of the municipality not directly linked to a directorate.

- Please explain what is included in the R2.5 million under Council General contribution to funds

The 2.5 million is the provision for doubtful debts

- Please explain what is included in the R2.5 million under Information Technology – General expenditure

Licence Fees for Caseware, Zimbra, ABAKUS, Payday, IMIS, BAUD, Kaspersky - R572 000

Fleet Management Fees – R610 000

M-Web Routers – R47 000

Service Level Agreements – Network servers, Payday, ABAKUS and IMIS

Balance is telephone, stationery, training etc

- What is included under Internal Audit – General Expenses R136 000

CONTRACTED SERVICES / CONSULTANT	55 000
PRINTING / STATIONERY	6 000
PUBLIC ENTERTAINMENT	9 000
SUBSCRIPTIONS	3 500
SKILLS DEVELOPMENT LEVY	3 300
SUBSISTANCE / TRAVELLING	60 000
TEA / ENTERTAINMENT	2 400

- How can filing cabinets on the capital budget vary from R10 000 to R2 014

The budgets will vary due to the type of filing cabinet required. If the filing cabinet required has to be fire proof and another cabinet is standard there will be a variation in price.

- Why are digital cameras once again on this year's budget – Why does the municipality not have a few digital cameras and book them out when required

This will be looked at, but staff must not be inconvenienced if cameras are already booked out.

- How can computers on the capital budget vary from R4 000 to R12 000

I.T do procurement of computers and source computers with specs that can function on network thus with prices budgeted by departments will mean less computers can be sourced or over budget. At this stage a decent computer with windows operating system and MS office cost plus minus R8000 (depending on rand dollar exchange). Departments budget for same once again instead of leaving the matter to I.T or put their needs and funding source to I.T who will then advise if replacing computers are essential or not.

- Over the last three years how many laptops have been purchased by the municipality

52 purchased (18 councillors, 6 stolen replaced and 28 replaced old outdated laptops)

- Why does the municipality buy laptops and not PC's

Choice of H O D and for staff who can perform work and have communication after hours and when on seminars, courses etc.

- No laptops should be bought except in exceptionally well-motivated circumstances

This matter will be taken to I.T Steering committee and council with recommendations

- Costs on capital budget for furniture, cameras video etc are way higher than what the municipality can get from Makro – Why buy such expensive items

All items are bought through the supply chain processes and shops such as Makro respond to notices and tenders.

- On the capital budget there is a budget of R2.65 million for fleet – how is this budget made up

Grader, Roller, Sanitation Tanker and Refuse Compactor

- The workshop roll back for R900 000 – does this include the truck and the roll back unit

No this is a separate item

- Under councillor allowances the expenditure is R4.7 million and the grant is R2.7 million – Why only a grant of R2.7 million

Central Government only funds portions of Councillors Allowances and expect Municipalities to make their own contributions.

- Grants and subsidies under councillors – what is this for

It is the contribution made towards councillors allowances.

- Is it correct that the municipal manager cannot claim S&T as he receives a travel allowance of R175 986

He may as long as he travels outside the area of Ndlambe.

- Every year SALGA and the Trade Unions agree on wage increases – why are ratepayers not part of the negotiations

Wage increment is discussed at the South African Local Government Bargaining Council as per the collective agreement by three parties, SAMWU, IMATU and SALGA

- How much of the 2013/2014 budget is for consultants

Already responded to.

- What is the difference between the lowest tender prices received and the actual tender that is awarded

Already responded to

- The sports field has been condemned by E.P. as there are no facilities in respect of toilets and improper grass cutting.

The current mower is not cutting the grass short enough but from 01 July 2013 co-operatives who have the correct machinery will be employed.

- The Community of Station Hill request that the sports fields be upgraded and to include tennis courts, netball fields as well as rugby and cricket fields.

Council will decide which sport fields will be upgraded with the budget available

- The Community Hall at Station Hill is extremely small and it was questioned to whom it belongs.

After the previous Hall was demolished the Municipality applied to the Erstwhile West District Municipality who funded the current Hall. The Hall does not belong to an individual but to the Community as a whole

- Electrical wire are exposed on the existing sports field at Station Hill and these pose a danger to the children of the Community.

This will be investigated by the Department of Infrastructure as it could cause claim against the Municipality

- The high costs of utilizing the Community Halls for funerals i.e. R1 500.00 for two hours.

This issue will be discussed by Council as the rate for two hours for a funeral is not affordable to all.

- Parks are desperately needed for children at Station Hill who have no safe place to play and are abused.

The Municipality has already identified the area for park as R2.7 million was funded by the Department of National and Environmental Affairs for parks in Nemato and Station Hill.

- Alkaline is needed for the sports field at Station Hill.

Noted and will be provided.

- Owners of shabeens and spazas are discriminated against when receiving Indigent Grants

Should one receive an income, they do not qualify to receive the Grant. However, the Finance Department will visit Station Hill in July 2013 to assist with identifying the Community in who does qualify for the Grant.

- SPCA valley is dangerous and needs clearing.

This area will be cleared by the end of May 2013.

- Why is the Station Hill Community Hall being used by one crèche when there are so many more being run from home

This item will be discussed in Council

- Dump sites in Station Hill – where must refuse be dumped when it has not been collected for three weeks at a time

Wheely bins are to be provided for each household.

- Write off of arrears debts for Pensioner

The Budget and Treasury Clerks are currently busy with a data cleansing project.

- Protea Crescent is very dusty and the residents are suffering from asthma.

The Department of Infrastructure will lay gravel on this road.

- Database at the Municipality for SMMEs.

All SMMEs are encouraged to register at the Infrastructural Development Office. The Deputy Director also encouraged members of the community who were provided with housing prior to 1994 – to register for ownership at the Housing Officers, Causeway.

- When was the Indigent Register last updated

Every year the indigent register is updated by finance staff visiting each area

- Is there an Indigent Register available for scrutiny

Yes, the indigent register is available and is audited every year

- Has a means test been conducted, or can a mechanism be devised in which to conduct means tests

No means test has yet being conducted on every household in Ndlambe.

- The CFO's monthly reports on the website are outdated.

The CFO's monthly reports are part of the Executive Committee agenda and can be found there.

- Supply Chain Management procedure and the use of SMME's.

Local businesses are encouraged to submit their details to the Municipality so that the municipality can ask them to submit quotations

- Are there any new law suits this year?

No there are no new law suits but there are still ongoing ones from prior year.

- Budget for repairs is a major concern.

This will be revisited when the Budget Steering Committee meets again.

- The low interest rate and the increases envisaged by the Municipality are largely affecting the pensioners.

This was taken into account when drawing up the budget and the municipality is always mindful of what the community can afford for services rendered.

- Ward 10 is a key area for income for the Municipality (70%). The debt owed by the Ward 10 community is R21 million – the reason for this is affordability and the Municipality should take cognizance of this.

The comment is noted.

- The CPI is raised annually and the Municipality appears to be ignoring this matter.

Already responded to

- The salaries of Section 57 employees and Councillors – sacrifices need to be made.

Councillors allowances are set in accordance with the remuneration of office bearers act, and salaries of section 57 are negotiated between Council and Officials. The comment will however be noted.

- Where is the current organogram in order that the community can see how many people are employed and where.

The organogram forms part of the IDP

- What newspapers are utilized by the Municipality and is information being withheld?

The municipality makes use of a local newspaper that is free to the community which ensures that everybody has access to information. No information is withheld from the public.

- Note to be taken that the variance between 8 – 13% is 62%

The comment is noted.

- Some large Institutions such as SARS have kept their increase the same as last year due to the economic crisis. Could the Municipality not follow suit?

Unfortunately each government organisation has its own challenges and has to budget accordingly.

- Explain the original increase requested by Directors of 27%, reduced to the current 17%, then to between 8-13%.

The directors start off the budget with what they feel they need to operate their departments for the next financial year. The directorates then reduce the budgets with what they feel may be able to be sacrificed and then Council determines the increase they have decided upon and the Directors have to adjust their budgets accordingly.

- Has the Municipality applied to National Treasury for solar geyers for the Indigent people

Yes, 10 000 units were requested.

- On the Council Agenda under COMMENTS FROM OTHER DIRECTORATES it states NONE. This is disappointing as it should be filled.

The comments are noted, however the Directors Comments come through the Budget process.

- Request that all amendments on Policies be added at the end.

The comments are listed alongside the current policy to make it easier for the reader to compare changes.

- Feedback to Ward 10 from the Council meetings to the Ratepayers is nil.

The Ward 10 Councillor, Councillor R Purdon is to convene meetings with the community to explain outcomes of the Council meetings.

- What is being done to reduce existing debt

Prepaid meters (both electricity and water) are being installed. When a member of the Community purchases R100, they receive only R50 of that service. This is proving to be of great assistance besides the now 4 Debt Collectors appointed.

- How many households in Ward 10 are in arrears – in order to measure the effectiveness of the Debt Collectors.

1824 households

- Harmony Park was without water for the entire day on Tuesday, 21 May 2013 and the Community was not notified.

The problem was due to unforeseen circumstances in that a pipe from Ekuphumleni was broken but was rectified in the afternoon. Apologies were extended.

- The entrance to the town is in a bad condition.

South African National Roads are responsible for all accesses to Towns and are currently upgrading the roads starting from Port Alfred.

- Not enough water tanks and available in Harmony Park.

This project was conducted by the Department of Water Affairs who prioritized with areas which had no tanks at all.

- Sewerage – many residents have requested up to 3 times for their sewerage tanks to be emptied – with no response or the drivers stating that it was not the problem of the Municipality. (House Numbers 268, 255, 254).

The Community was requested to not deal with the General Workers on site but to contact the Kenton Office (Mr Pote / Mr Coto) in this regard. Follow ups will be done.

- State of the Harmony Park Community Hall –

This matter is currently under investigation by a technical team of the Infrastructural Development Directorate.

- Land for houses – 40 hectares of land was donated to the Community in 2000. However it is not evident how much land was used and how much is still available.

Officials are to verify how much land is available and an item on the issue of land will be submitted by Councillor L E Khoathani to the Ward 3 Committee Meeting for discussion and a way forward.

- Sports fields not available for the community of Harmony Park

The Community are urged to utilize the sports field at the School grounds.

- RDP houses being sold and some are standing empty

Each house has an owner but illegal sales are made amongst the Community. These are to be reported to the Housing Department.

- Who is responsible for a boundary fence between farms and the Township?

It's the responsibility of the farmer

- Residents from Harmony Park are to receive priority in the matter of receiving houses as their birthright!

Land issue will be undertaken by Councillor L E Khoathani, Housing is governed by the Department of Human Settlement.

- Park needed for children in Harmony Park

An application was made many years ago. Harmony Park and Marselle have been divided in terms of size which concluded that Marselle received the funding for a park. However, Harmony Park is still in the Integrated Development Plan.

- Sports fields needed for Harmony Park

Ndlambe does not have the necessary capital and therefore external funding is being sourced.

- Alexandria Clinic progress needed

Clinics are the responsibility of the Provincial Department of Health and Care who have prioritized Alexandria in which to build a 24 hour Medical Clinic.

- During the flood pumps at Kowie River Bend were immersed in water. Years ago these pumps were moved a meter higher 'in the flood plain' but the concern is that should another flood occur, these pumps will again be immersed in water.

The Directorate : Infrastructural Development will investigate moving the level higher.

- Are the roads which were damaged in the Ward 4 Constituency during the floods included in the Disaster Management Project?

These will have to be repaired with the internal budget for operation and maintenance as there is no capital budget.

- Do all RDP and Municipal houses have water tanks?

No but in has now been included in the new building by-law in Development Regulations that a 5000 litre water tank is to be installed at all houses in both Town and the Township. The Municipality will assist where residents cannot afford to erect water tanks – as the budget allows.

- Street lights in Kenton-on-Sea have been left on for a period of 8-9 months, what can be done to rectify this?

The maintenance of street lights and high mast lights has been slow due to procurement processes. The tender was re-advertised and the Supply Chain Management will consider the awarding of this tender soon.

- Signs which have fallen over in Kenton have not again been erected.

The Deputy Director : Infrastructural Development – Port Alfred undertook to liaise with the Deputy Director : Infrastructural Development – Kenton in this regard.

- A presentation was held by Metro Plan on The Spatial Development Framework (SDF). The Community are, however, not clear on the technical details and request that Metro Plan be invited to host another presentation where more detail is given.

The Deputy Director : Infrastructural Development – Port Alfred undertook to discuss the matter with Metro Plan and the Director : Infrastructural Plan, reiterating that the community are welcome to view the SDF documents at the Infrastructural Development Office in Causeway.

- Why is collection of refuse removal done on a Sunday in Port Alfred?

A shift system is in place in the Central Business Area during the week days whereby the employees work a shift from 5am to 12pm or 12pm to 7pm.

- Are there any projects earmarked for the Ward 4 Constituency alone?

None

- What is planned for the removal of alien vegetation

Two current projects are ending in April and June 2013. Proposals will be forwarded for further projects.

- What is being done about stray cattle?

This is the responsibility of the Department of Agriculture and Transport. Four Team Rangers have been appointed, operating between Port Alfred and Alexandria. Upgrading of the commonage in Bathurst and Alexandria is included in the budget.

- What is the way forward regarding recycling?

Ratepayers did inform the Director : Community / Protection Services via e mail that they request that the recycling refuse be collected the same day as the refuse

removal. This however would need the refuse compactor to attach a trailer which is not budgeted for but will be included in the next financial years budget.

- Urgent plea for a Supervisor for the employee's working on beaches in order that employees are compelled to carry out their duties of cleaning.

The Director : Community / Protection Services advised that Mr Mandisi is the Supervisor for MBB Consulting and therefore is not responsible to the Municipality.

- Illegal dumping site next to sewerage offices in Kenton.

The position for Law Enforcement Officer has been closed. The incumbent, once employed at the end of July 2013, will have the authority to issue fines when members of the community are found dumping illegally.

- When will the Budget, IDP and Spatial Development Framework be finalized, to be implemented.

The Act states that the Budget is to be adopted before the first day of the new financial year to which the budget relates.

- Are the planned salary increases on an inflation related basis?

No, they are higher. As far as salaries is concerned – it is inflation plus 1½% but this decision is made by SALGA and the Bargaining Councils.

- Why are there adjustment of rebates on the rates policy?

The Director: Financial Management explained that where there are no services in respect of water, electricity and refuse – the Community are not billed for these. Rates however, do include the maintenance of roads.

- Speed humps to be placed in Bathurst on the Provincial Road

Provincial Road is competency of the Province not the municipality.

- Tourism non-representation of Bathurst

The Municipal Manager will do a follow-up on the issue of non- representation of Bathurst on the Tourism Board

- Revamp of the Bathurst Tennis Court

The municipality has a challenge with the maintenance budget; CPS will look into the matter.

- Grader to grade roads in Bathurst on which cars cannot drive

The Directorate has developed a grader schedule due to the fact that one grader is servicing the entire Ndlambe area. According to the schedule a grader will be sent to Bathurst during the week of 28 June 2013.

- What percentage of expenditure does Bathurst benefit from

The budget is not set up per town or area it is set up to include the entire Ndlambe area. It is only possible to state what projects will be undertaken in areas and towns

- When will the Alien Vegetation be eradicated in the Bathurst area

Alien vegetation is a challenge throughout Ndlambe. Ward 5 need to prioritised critical areas and forward to CPS office.

- Waters Meeting – no road access

The Director of Infrastructural Development will investigate the matter and it must be mentioned that there is no capital budget for road construction

- Water

The Acting Director: Infrastructure Development outlined the process of the Bulk Water Scheme which will address the shortage of water in the entire Ndlambe area.

- Is solar geysers for the indigent housing been considered

We are currently engaging Eskom and service providers and once this process if finalised, the Department of Minerals and Energy will be contacted for funding

- Upgrading of fire hydrants in Bushmans

The project is being funded by CDM ,and is getting the necessary attention.

- Disaster Management / Fire Fighting – budget not reflected on the IDP

It be noted that the Disaster Management is a project by the Cacadu District Municipality who has funded the project in Bushmans with an amount of R3.2 million

- Marselle Sewer – When will the Conservancy tank in Riversbend be sorted out?

We have managed to source grant funding from DWA and we are busy with tender specifications. We anticipated that construction will commence early in August 2013

- Is the Management Plan for storm water available

No. To undertake Stormwater Masterpalm for the entire Ndlambe area we require funding, however we have started with Bushamns area and the service provider is finalizing the project

- Has the municipality made provisions for IDP submissions not included in the document

Yes, they will be included in the final IDP

- Has the municipality considered a Green Economy Electricity Demand Management Strategy

We are currently engaging Eskom and service providers and once this process if finalised, the Department of Minerals and Energy will be contacted for funding

- Regional Bulk water Scheme

The Regional Bulk Water Scheme has two components that is the quick win and water from Sandile Water Dam. It be noted that the funding is from National Government not the consumers.

- Will the Reverse Osmosis plant at Bushmans continue to operate

That it be noted that the desalination plant will remain operating

- Are there engagements with SANRAL regarding the intersections at Bushmans.

That due to high rate of accidents, and obstruction of vehicles on R72 the matter has been taken to SANRAL

- What is the progress regarding the service provider for electricity as street lights are not been attended to

That it be noted that the tender for the lights has been re-advertised and the tender has closed already. The Service Providers who tendered did not follow the tender specifications.

- Street lights are left on during day and night time and that the municipality needs to address this order to save electricity

The Directorate will attend to the matter

- When will the houses be built in Bathurst

Department of Human Settlement indicated that before any houses can be built proper services (infrastructure should be available) that is water and sanitation.

- What happens with projects that are kick started in Bathurst then left not completed

The Directorate is not aware of such projects

- When will the rectification of houses in Bathurst take place

An application has been made to the Department of Human Settlement for the rectification of houses and the municipality is awaiting response from the Province

- When will the grader be available to grade the roads in Nolukhanyo

There is only one grader and currently the grader is in Port Elizabeth for repairs however, the Acting Director: Infrastructure informed that the municipality will do with the minimum resources

- When will the water issues in Nolukhanyo be addressed

Water will be drawn from Fish River which will address all these problems.

- How is unemployment in Nolukhanyo been addressed and are they on the municipal database for consideration for job opportunities

Every year members of the public interested in working as general workers are invited to register on a database throughout all administrative units. When there are vacancies for general workers the database is utilised. When there are casual general labour opportunities names are selected from the database.

- What is the progress regarding the sanitation project at Nolukhanyo

Currently we are not implementing any sanitation project in Bathurst

- Land for vegetable garden eNdlovini

Land audit has been finalised and will be submitted to Council for consideration

- Police Station to be established in Nolukhanyo

Police Stations are not the competency of the municipality, but will be addressed with the sector department.

- Ambulance service for Nolukhanyo

Ambulance services are not a competency of the municipality, but will be addressed with the sector department.

- When will the school (Velile High) be built

Schools are not a competency of the municipality, but will be addressed with the sector department.

- Rain Water Harvesting tanks for Nolukhanyo

The matters was addressed during the last ward 5 committed meeting by the Director of infrastructure

- When will the bad roads in Nolukhanyo be addressed

Currently there is no capital funding for roads, however we have addressed certain roads through the floods disaster funds

- No training available for youth (Grade 12's Computer & Drivers Licence)

Training budget is not sufficient to extend training externally. The Municipality is in discussion with East Cape Midland College to accommodate learners that need bursary assistance. LED has placed an advert for matriculants and graduates that need training on the above mentioned areas.

- Clinic to be established at Freestone

Clinics are not a competency of the municipality, but will be addressed with the sector department.

- Nolukhanyo owners asking where their Title Deeds can be obtained

Duplicates are available at the housing section, but if the person requires an original a fee needs to be paid.

- Why do other areas have geysers but not Nolutkhanyo

There is no area in Ndlambe that we have installed geysers

- Tenders to be placed on municipal tender boards that need to be erected in Nolutkhanyo

This matter will be looked into

- Greening Project

The matter is being investigated. However, Bisho indicated that the project will only carry on after all the matters have been resolved. It has been noted that holes that are putting people's lives at risk should be filled in and it won't be the responsibility of the community or individual to dig it again

- Title Deeds for Thornhill

Title Deeds are available at the municipal offices (housing section) and that there are twenty three beneficiaries who have not yet signed in order to have the title deeds. Beneficiaries are given copies of their title deeds not originals. If one misplace an original title deed it cost R2000 to apply for another one.

- Housing issues in Thornhill

An application has been submitted to the Department of Human Settlement for rectification and the municipality is awaiting response from the Department.

- Unemployment & Municipal Database for Thornhill citizens

The municipal database opens once in a year, in January to March. Processes are followed when appointing staff at the municipality. There are two categories that the municipality looks at when appointing staff. Vacancies are first advertised internally to capacitate staff that is already working at municipality and in the event that no suitable candidate then the post is advertised externally. The Database closed on 28 March 2013, however, an opportunity has been opened until Monday, 20 May 2013 for the Thornhill community to register on the municipal database. It be noted that everyone under the age of 60 can register their names in the database. It also be noted that the Human Resource Division is under-staffed. Also it be noted that there is one employee from Thornhill who has recently been appointed permanently.

- Vending Station (Electricity) in Thornhill

The municipality will engage the owner of the container in Thornhill to sell electricity to the Thornhill consumers and that the owner will be advised not to include extra charges on the electricity

- Debts on accounts of Thornhill residents

Individuals need to visit the Finance Department to present their cases and each case will be addressed individually.

- Food Parcels for Thornhill

During the October 2012 floods, most people were affected and the government departments came forward to assist. Social Development was meant to distribute food parcels to Ward 6 and SASSA to Wards 1, 2,3,4,5,7,8& 9. However, Social Development has not distributed the food parcels as yet, the Ward Councillor, Councillor Tarentaal and Councillor Xhasa and other Councillors are to go to Social Development to find out what seems to be the problem.

- Toilets> urge that the sewerage project start in Ward 7

We are still busy with the procurement processes and we anticipate that the contractor will be appointed before end July 2013

- Street Lights> request that the lights be repaired as soon as possible

Street lights will be repaired as soon as possible

- Roads> Joe Slovo Street is very bad and the cars are being damaged.

The grader will start working in Ward 7 when it is repaired

- Leakages in RDP Houses

Details of the beneficiary will be obtained and will go and do inspections to identify whether they can be fixed or it need to wait for the rectification.

- They request the water harvesting tanks due to the fact that when there is no water they suffer in ward 7.

The Directorate has submitted Business Plans to various Government Departments for funding

- Mrs Khandanisa's house does not have doors, ceiling and windows.

The Directorate will investigate the matter following which necessary steps will be taken

- Pot Holes damaging the public transport

The grader will start working in Ward 7 when it is repaired

- Running water in Mangcangaza street

The Directorate will investigate the matter following which necessary steps will be taken

- Leaking pipes and leaking drains in New Rest

The Directorate will investigate the matter following which necessary steps will be taken

- Progress on the grass cutting project

Ward 7 is chosen for 2013-2014 budget and 3 co-operatives will be hired for 6 months

- Dumping sites to be cleaned at Sakwatsha Street.

In the 2013-2014 budget the municipality will buy wheely bins for Ward 6, 7, 8 and 9. A person will be hired to inspect and give fines to those people that are erecting dumping. Also encouraged people to put chains in their wheely bins when they received them due to the fact that they can be easily stolen.

- Since December Solwandle Street has had no street lights, drains are blocked and leaking, no dumping sites and the pig stys are smelling and causing diseases.

The Directorate will investigate the matter following which necessary steps will be taken

For 2013/2014 financial year a law enforcement officer has being appointed to implement municipal by-laws.

- There is a leaking tap in Komanisi Street that must be removed.

The Directorate will investigate the matter following which necessary steps will be taken

- How does Data Base work?

The data base open and close once a year, if a person is not registered will not be employed in that year. The people that are register in the Data Base are those that require to work as general workers. A person will not be employed twice in a year unless there is a challenge of Race, Gender or Age. People who are involved in fraud of selling the employment for R1 500 which is against the Laws, urged the people to go and report when there is person responsible for that.

- Vending Machines (Electricity)

This has been included in the IDP.

- School and Clinic to be built in Thorn Hill

The funds to build the Multipurpose Centre are funded by the Department of Human Settlements, The School and Clinic are included in the IDP for sector departments to look at funding.

- Need toilets for Phase 1, 1994 RDP's in Ward 8

Funding Application for toilets have been submitted to the Department of Human Settlement

- No progress on 120 Housing Project in Ward 8

The designed for the water pipes has been signed; the project can start anytime soon.

- Low pressure of water coming from taps in Ngxokolo Street

Director: Corporate Service and Deputy Director Infrastructural Development will visit Ngxokolo Street to investigate the problem

- Skills Development

There are 25 Post Graduates that are engaged in a programme of developing Computer Skill and Drivers License at no cost.

- Street Lights in Ward 8

A company has been hire to repair all the street lights that are not working.

- Sport for youth in Ward 8

R4.1 million is allocated to repair all the sport grounds of Ndlambe Municipality.

- Monitoring of building of houses in Ward 8

The Directorate will investigate the matter following which necessary steps will be taken

- No streets, lights, houses and toilets in Byso area

Beneficiaries that are residing in Byso area are also included in the 120 Housing Project.

- No parks and Library in Ward 8

The project for the park is on the way, there is a library next to Nkwenkwezi Clinic that is operating.

- Bursaries for the youth

The municipality is offering the bursary to learners for registration in the Universities and R80 thousand have been spent in 2013.

- Community Hall in Ward 8

No space identified

- Thorn Hill Project delay

Water, Roads and Sewerage are the main obstacles that make the Housing Project in Thorn Hill delay.

- No progress on 120 Housing Project

The designed for the water pipes has been signed; the project can start anytime soon.

- Criteria of qualifying for the Bursary

From November the advert is placed for all the candidates that want to apply/qualify on specified courses. After the closing date 5 council members go through the shortlisting processes.

- Mr Payi's building blocks were stolen by the contractors that were fixing the toilet

Deputy Director: Infrastructural Development will make a follow up.

- Do the disabled people have a share from the R90 Million

Mayor will assist disabled people to form a group that will be recognized by the Province.

- Houses next to the stadium are being vandalized when there is a soccer match.

This is a matter to be discussed with the police

- Sewerage in Ward 9

There is a project that is coming in July for the whole location of Nemato, the project will be done in phases, and not all the people will be connected due to that some of the areas does not have the connection pipes. Those areas that do not have connection pipes will not be easy to connect them fast, but those that are in a bad condition a plan will be made for them.

- Two old ladies leaving in shack at eSityhotyholweni so can the municipality make a plan

The old ladies will be the first priority in the next coming Housing Project.

- Pig Styin Ward 9

No animals are allowed in the location, people must go and report if they see stray animals.

- People are not receiving the free electricity

People must register for IGG yearly.

- Leaking toilets need to be addressed in ward 9

The Directorate will investigate the matter following which necessary steps will be taken

- Phase 2 rectification not complete

Requested funds from the Department of Human Settlements for the project.

- Bushes in Bherera need to be cut

People will be hired to clean and cut the bushes in Bherere.

- Only 2 temporal structures allocated for Ezidonkini Location and the other houses are falling

Application of 55 temporal structures is submitted to the Department of Human Settlements.

- Cleanness of Ward 9

60 people will be hired for a cleaning campaign.

- Street lights at Fani Street

There is a company that is hired to repair the street lights that are not working.

- Steam from the Dumping site affects the children of Kuyasa Combined School

The CPS is dealing with the matter

- Running Water in Duruwe Street

The Directorate will investigate the matter following which necessary steps will be taken

- Leaking sewerage next to the sport ground in Endlovini

Deputy Director: Infrastructural Development will do the inspection.

- Aprons not done for phase 2

Requested funds from the Department of Human Settlements for the project.

- The budget documents refers to a minimum increase of an 8% and a maximum of 13%. Which percentage is it?

This will be determined by Council on 31st May 2013

- It is disturbing when the Chief Financial Officer says that the budget as tabled for discussion is based on a 17% increase. Neither the 8% - 13% or the 17% are an accurate representation of the 2013/2014 budget.

Comment is noted and this will be determined by Council on the 31st May 2013

- Municipalities are to keep their increases below 6% which is the upper limit of the South African Reserve Bank's inflation target. The Council is urged to take note of this request. The proposal of an increase in the range of 8% to 13% currently on the table is far in excess of the Treasury directive.

These have all been used as guidelines when compiling the 2013/2014 budget

- The above percentages are based on a budget of not 8% -13%, but as the CFO said 17%. It has to be assumed that an exercise has not been done for either an 8% increase or a 13% increase.

The exercise was done, but Council was also seeking public comment on how the Capital and Operating budget should be reduced.

- It is important to note that the variance in an increase from 8% to 13% is 62.5%, which represents at the lower end of the scale an increase of R10m in rate revenue

I am not able to see how the R10 million is arrived at, and would need further input to comment further.

- If a decision is made to accept an increase at the lower end of the scale, say 9%, the revenue from the trading accounts will have to increase considerably to compensate for the loss on the reduction of revenue from property rates. The situation is made worse if the variance is from 8% to 17%, which actually seems to be the case.

The trading services will be adjusted within each service. Rates expenditure for services outside trading services will be adjusted to fall in line with the increase Council resolves on.

- Increases across the board are rapidly reducing the affordability to Ndlambe residents and ratepayers of rates and tariff increases in excess of CPI. This trend is unsustainable, its reversal by Ndlambe will provide us with a major competitive advantage in attracting people who will contribute to the local economy and stimulate growth. Now is a good time to start, rather than being content with a 0% growth rate.

This is always taken into account when compiling the Budget, as Ndlambe would like to attract industry, business, development and residents to its area, but at the same time must deal with the current challenges it faces.

- The South African Reserve Bank and the South African Revenue Services have recently issued cautions to contain inflation. These two institutions dictate the health of the South African economy. This is borne out by SARS not having increased the tax rate in the Rand for individuals for 2013/2014 and the SARB keeping the Repo Rate at its lowest in its existence. It will be foolhardy to ignore these cautions as well as being aware of the world- wide economic austerity measures which have recently been introduced.

Already addressed

- It is noted that an amount of R359K has been provided for Local Economic Development, municipal structural growth. The greater portion of this budget is for a 4 x 4 bakkie, together with 2 laptops and office furniture. Also, no doubt provision has been made for the engagement of additional staff.

Ms Mampana to comment

- It is assumed that the capital budget totalling R42.2m is part of the exercise done on the full demands of the Section 57 Directors and has not been queried or amended.

The assumption is partly correct as the bulk of the capital budget is made up of conditional grants from national treasury.

- It is suggested that each policy has a resume of the proposed amendments at the front with page references so that meaningful comparisons and comment can be given.

This has already been addressed

- Policies, Bylaws, and appropriate legislation are the cornerstone of any organisation. The problem lies with the process of implementation, monitoring and reporting requirements. If these are not strictly followed the entire system comes into disarray.

The comments are noted and agreed with

- At the meeting held on the 13th of May, I suggested that zero based budgeting should be used in the compilation of the Budget. From comments received after the meeting I will explain the three processes I suggested.
 - Zero based Budgets
This is simply to do a budget from scratch. There will be no references to any previous budgets. The budget will have to be motivated, step by step, function by function, responsibility by responsibility, seeking out only essential services. These are services which the municipality is obliged to provide and administer. Attached to each of these will be the allocation of staff, based on skills and competency, with all of the goods and equipment required for each post and task. This will be new territory for municipal officials but the stage has been reached where "the coat has to fit the cloth."
 - Zero Increases
This is simply using the previous years approved budget and not adding any increase to it.
 - CPI based Increases
This is simply adding the approved CPI of the Government to the previous approved budget.

In each case there will be a reduction in employment costs. There will also be reductions in other areas, small capital items, vehicles, fuel and material costs, office costs and many more. The adoption of any of the three proposals will free much needed funds for essential services. Services such as the tasks done by the Sewage tanker, Refuse Removal, routine Parks work easily come to mind. An open minded approach is required.

The Budget techniques you have mentioned will be explored and we will look at the best way that they can be incorporated into our budget process.

- In the item on the budget the section for comments from other directorates is blank. Comment from the Directors or the Municipal Manager would provide an insight of their opinion of the budget, be it supportive or not. It would also be of assistance if all Ward Councillors were given the opportunity to make comments on the budget. Could such an arrangement be made for the final budget papers which I assume will also be available for public viewing?

This has been addressed

- The economy of Port Alfred is largely driven by the campus of Stenden University, 43 Air School and the schools situated in Port Alfred. It follows that a FET (Further Education Training) college is a further requirement for Port Alfred and would lead to the development of skills and hopefully reduce unemployment.

This is not a competency of the municipality, but sector departments will be engaged in this regard as the comment made is valid.

- Budgets have to be tailored to meet the economic times in which we live. Now is not the time to introduce draconian increases on all of those who live in Ndlambe.

The comment is noted and it is not the aim of the municipality to place unnecessary burdens on its citizens.

- Expenditure figures and Income figures in the operating budget are different – why the difference

The expenditure figures do not include capital items as they are accounted for separately in the Capital Budget.

- When was the indigent register last updated

Indigent register is updated every year by Finance staff visiting each area in Ndlambe.

- The municipality needs to devise a way to do a means test to be able to gauge the affordability when it comes to tariff increases of all citizens of Ndlambe

Ndlambe is investigating this. The investigation shows that it will be a very expensive exercise.

- What the municipality charge is it confident that they will be able to collect

The credit control procedures have been designed to ensure that they collect what is billed.

- What does the municipality see as the reason for debt in Ward 10. Is it not possible that the citizens cannot afford the municipal costs

This has already been addressed

- Compounding of increases over CPI is dangerous and the assumption that the community can afford this is dangerous

Comments are noted and this is taken into account in the budget process

- Interest rates for pensioners reducing

According to the Municipalities Knowledge interest rates over the last year have remained constant and that in future there is no indication of any drastic reduction.

- Salaries above the norm as per other municipalities

The Municipality does look at other municipalities statistics but due to the uniqueness of each municipality it is not always possible to implement what other municipalities have implemented.

- Section 57 salaries to be separate in the budget

A schedule of section 57 salaries is disclosed separately

- Where is the organogram and organogram per directorate in the IDP – are we paying ghost employees

It is now in the 2nd Draft IDP 2013/2014

- Percentage of budget for maintenance is far too low

Comment is noted and agreed but, the increase has been limited due to affordability.

- In what newspaper does Ndlambe post its notices

This has already been addressed

- Why is the collecting of previous debt not happening and why is outstanding debt not reducing now that finance have a credit control section

The Credit Control section has only recently been capacitated and improvements should now be recognised.

- What is the percentage off account holders in Ndlambe in arrears

It is 44%

- Are the names and details on indigents available to the public

The indigent register is available, but it is not a public document.

- Please insert a column between "Department" and "Salaries, wages and Allowances" indicating the number of staff, per line, that the budget refers to

Unfortunately this is not available in our current system but, we can request an amendment at the next user group meeting.

- A moratorium should be placed on all training for ALL Senior Managers, Deputy Directors and Directors for the 2013/2014 budget period, unless statutory regulations demand otherwise. Any expenditure on training and development of employees must be aimed at increasing productivity and efficiency

The comment is noted and training is done to address changes in legislation and policy and meet legislative requirements.

- We call for a moratorium on all travel, subsistence and accommodation for any trip, unless required to meet the objectives of legislation or will generate/potentially generate income for the Municipality. The blatant boasting of Municipal personnel on social media about where they are, what hotel they are staying in and what they are eating at what restaurant; is an insult to the ratepayers and a disregard of the service delivery needs of our constituents. Oftentimes these trips have no gainful economic contribution to the Municipality.

I am not privy to social media, so examples are to be provided.

- Councillors, Directors and employees are expected to pre-plan travel (except in emergency situations) to ensure low travel costs. Last minute booking and planning will inevitably result in more expensive flight, travel and accommodation costs

This is done where possible

- We insist proper planning of Municipal activities, maintenance, and negotiated shift systems are implemented to reduce overtime costs.

Community Protection Services have introduced a shift system in the cleansing section that were responsible for overtime.

- Debt Collection is a priority of this Municipality and vacant posts should be filled as soon as possible to collect debt. An audit of the Debt register should be done as soon as possible: per person/organisation and the reason for debt e.g. insolvency, deceased, etc. Irrecoverable debt, starting with deceased estates, should be written off as quickly as possible complying with all avenues to recover it from estates and complying with relevant legislation.

This is part of the data cleansing that is currently underway. It must however be remembered that a provision needs to be available against which debts are to be written off.

- Credit control measures such as electricity disconnections and Sales of Execution must be implemented firmly and consistently.

This is part of the amended credit control policy

- The Municipality must be sensitive to the affordability of pensioners when applying rates increases.

This has been addressed

- A service level agreement has been signed with the Sunshine Coast Tourism and Events Authority (SCTEA). This body needs the support of the Municipality in the budget and through LED without functions and responsibilities being duplicated. A reasonable portion of the budget needs to be allocated to this function with the clear understanding no extra costs should be incurred by the Municipality.

A budget is provided for tourism and there is no duplication of functions between tourism and the municipality.

- With the Auditor General's repeated qualification of our Audit Report based on irregular, fruitless and wasteful Expenditure, the Unforeseen and Unavoidable Expenditure Policy must be rigorously applied.

The writer needs to indicate which policy they are referring to

- Our Municipality has huge service delivery backlogs and it is up to the management to focus on core responsibilities, and make some non-essential sacrifices to meet the needs of our constituents. Councillors, Directors, Deputy Directors and Senior Managers should lead the practice of prudence in all respects to reduce wasteful and fruitless expenditure.

Examples of what types of fruitless and wasteful expenditure need to be given in order for us to comment

- Investigate cost effective methods and products for road maintenance to ensure the best value for money is being attained.

Noted

- Investigate cost vs. benefit of maintaining crumbling roads vs. grading roads until they can be resurfaced properly.

Noted

- General Works: Explain "general expenses"?

This budget line item vote is for day to day expenses. The Director Infrastructural Development perform numerous tasks and functions on behalf of other directorates within the various urban footprints. This includes but is not restricted to bush clearing, road marking, refuse collection, cleaning, building maintenance, sports field maintenance and other support activities. These activities require resources to be performed effectively.

- Workshop: Explain "general expenses"?

The budget line item vote is for day to day expenditure. The workshop has a wide variety of activities which they are expected to perform and the general expenditure vote is for such costs.

- Town Planning: Explain "general expenses"?

The budget line item vote is for day to day expenditure for that department.

- Spelling: Resources

Human error: Corrected

- Administration: Explain "general expenses"?

General expenditure is simply a sub-heading for line items in the operations budget for day to day activities of the department. The line items under general expenditure may vary from one section to another

- Civic Buildings & General: Explain "general expenses"?

General expenditure is simply a sub-heading for line items in the operations budget for day to day activities of the department. The line items under general expenditure may vary from one section to another

- Implement approaches that facilitate Civic Buildings & General to generate more "Own Income" to reduce deficit of R2,267,652

General expenditure is simply a sub-heading for line items in the operations budget for day to day activities of the department. The line items under general expenditure may vary from one section to another

- Human Resources: Explain "general expenses"

General expenditure is simply a sub-heading for line items in the operations budget for day to day activities of the department. The line items under general expenditure may vary from one section to another

- Library: Explain "general expenses"?

General expenditure is simply a sub-heading for line items in the operations budget for day to day activities of the department. The line items under general expenditure may vary from one section to another

- Blue Flag Beaches: Relinquish Blue Flag status for the 2013/2014 budget year and put savings of approximately R600,000.00 toward beach access roads resurfacing

Already responded to

- Traffic - Law Enforcement: Implement approaches that will generate more "Own Income" to reduce deficit of R2,603,879

During 2013/2014 we are looking at two projects, speeding cameras and parking meters in the CBD to generate more revenue

- Reserve Management: Investigate alternatives to defer responsibility; e.g. privatisation or implement ways for this to be self-sustainable to reduce the deficit of R1, 206,282.

This land belongs to the CACADU District Municipality and we have a contract in place with them regarding the reserve.

- Municipal Manager: Explain "Repairs and Maintenance" to the value of R30, 000

The budget was submitted as it is

- IDP: Explain "Repairs and Maintenance" to the value of R5, 000.

Ms Mampana to respond

- Local Aids Council: Ratepayers contribute to auxiliary health services in the form of tax, why then should their rates fund the Local Aids Council? Investigate grant funding so that R449, 561 deficit can be void.

Ms Camagu to respond

- Communication: Explain "Salaries, wages and allowances" to the value of R644, 496. How many employees covered by this allocation?

Salaries for communication are R412 290 and it comprises of one staff member.

- We note, once again, that no IDP numbers are linked to the items included herein.

This will be addressed in the final documents

- We note with alarm the inconsiderate provision for large sums toward laptops, filing cabinets, desks, chairs, iPads, a video, digital AND pocket camera, laminate flooring, air conditioners, etc. when our constituents barely receive adequate services.

Comments have been noted and the capital budget has been adjusted

- We recommend a moratorium placed on ALL new office furniture, equipment and tools for the 2013/2014 budget period; unless it is to replace a lost, stolen or irreparable damaged item essential to service delivery or - to provide new workstations to new employees. As an alternative, departments should source good quality used furniture, equipment and tools. Also, a set of items such as projectors, flipcharts, cameras, etc. should be bought by the Municipality and signed out to the departments on a needs basis instead of each officer/department having their own.

Comment have been noted and suggestions will be looked at

- It is also concerning that there is no standardisation of cost for individual items. For example; Filing cabinets varying between R3,100 and R5, 000 each, or desks varying between R3, 800 and R6, 500 each. When new furniture is bought it should be done so in a standard fashion: in bulk with one supplier to secure good discounts. We trust such purchases will be made by a Centralised Supply Chain Management in the near future

Different types of equipment are required for different circumstances so prices will vary

- Although we support the capital budget for essential vehicles, these should be purchased as good used vehicles from reputable local suppliers. We propose a moratorium is placed on the purchase of new vehicles, unless an essential vehicle is unavailable in good, used condition.

We always do investigate if good used vehicles are available and we do already procure used vehicles from time to time

- TARIFFS 2013/2014
 - Miscellaneous: Serving of summons: We propose a 20% increase

The tariffs are regulated

- Credit Control: We propose a 20% increase on credit control fees

Comments are noted

- Fire Brigade: We propose a 20% increase on the "Filling of swimming pools"

We have used this tariff once in the last five years and have increased the tariff by 10%

- Refuse removal: ensure tariffs enforced/charged for all additional/special removals - Please correct spelling and define whether both apply to week days: "CBD spacial call outs/request - week day's excl public holidays" and "CBD spacial call outs/request - week days and public holidays". Tariffs cannot both apply to week days.

As per the tariff schedule for 2013/2014 call outs are different for weekdays, weekends and public holidays

- Cemeteries - We call for the standardisation of tariffs for digging of graves. Alexandria is charged R1155.66, Bathurst R539.44, Port Alfred R1053.92, Boesmansriviermond R890.75 and Kenton-on-Sea R1063.52. The principles of equality should be applied and propose the tariffs are averaged to get one standard tariff. On the principle of equality, we also believe if public land is zoned for cemeteries it should have a standard value. In this case the affordability of constituents must be taken into account and a reasonable, but standard tariff should be applied for all plots in cemeteries.

We make use of service providers to do this work and we use their fees

- Commonage: Ensure these tariffs are being applied and collected to avoid leakage of revenue.

The Directorate will investigate the matter following which necessary steps will be taken

- Pound fees; Ensure these tariffs are being applied and collected to avoid leakage of revenue. Stipulate how the transport fees are charged: per head, per load, etc.

Currently we make use of a service provider and we use his tariffs

- Traffic: This department must implement initiatives to become more self-sustainable. Please complete all tariffs in blank spaces. Please ensure tariffs are enforced and collected to prevent leakage of revenue. Certain organisations have, for example, displayed posters and banners without being charged the applicable tariffs. We propose a 20% increase on all tariffs related to - Impounding of trailers, caravans & vehicles - Storage of all impounded vehicles - Removing of all illegally erected signboards, banners, etc - Storage of all illegally erected signboards, banners, etc. - Damage to traffic signs

Additional examiners have been trained to generate additional income and tariffs are set per legislative requirements. Regarding banners, there are two separate tariffs for this.

- Dog Tax: Ensure these tariffs are being applied and collected to avoid leakage of revenue.

No provision has been made on the budget for a dog control officer. This is a proposed post but due to budget cuts the post is not budgeted for.

- Service Charges: Please clarify what this applies to and whether annual, monthly, etc.

They are the monthly charges

- River Usage, Boat registration applications: Noting that boat usage is a major part of our economy, through both tourism and subsistence; we call for the tariff to be reduced by at least 25% to be in line with other Municipalities.

Comment noted but tariff remains as recommended

- Rates rebates, reductions, differential rating: Please check gazetted rebates for Agricultural properties and revise accordingly

This has been taken into account in the rates policy

- Hall Rentals: Clarify deposit and fill in maximum charge.

Hall rentals differ from one hall to another and it also differs in terms of event that will take place in the hall.

For example:-

The tariff for religious services will be much lesser than the disco, wedding etc.

Below is the example of the tariff structure:-

RELIGIOUS SERVICES	DISCO, WEDDINGS, SHOWS	EXCEPTION CASES
Refundable Deposit: R278.43	Refundable Deposit: R1 063.22	Refundable Deposit R2 240.00
Hall Hire: R367.97	Hall Hire: R1 196.62	Hall Hire R2 553.00
TOTAL :R646.40	TOTAL :R2 259.84	TOTAL :R4 793.00

In the event whereby Municipal halls are being vandalised and renovations have to be done time and again (Nonkqubela Hall), the hire of the hall is much higher.

- Fines: We propose a 20% increase on all tariffs related to fines

Fines are regulated by legislation

- Councillors Allowances - Please check: Councillors x 14, but should be x15. Ensure correct figures reflected.

The number of councillors as per the payroll is 20 inclusive of the Mayor, Speaker and the four portfolio councillors

- Section 57 Remuneration - Budgeted increases for Section 57 Employees are reflected at approximately 8%. The Democratic Alliance will not support any increase above CP1X.

Comments are noted

- Savings resulting from austerity measures and eliminating fruitless and wasteful expenditure should be spent on capital projects in order of priority:
 - Roads

- Sanitation

Comments are noted

- We believe, in line with Ndlambe Municipality's vision of sustainability; that efforts should be made towards allocating 20% of the budget to Maintenance and Capital expenditure

Comments are noted