****

**NDLAMBE MUNICIPALITY**

**NDLAMBE MUNICIPALITY**

**2012/2013**

**TABLED BUDGET**

**Part 1 – Annual Budget**

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***VISION:***

***Ndlambe Municipality strives to be a growing and investment friendly region that provides sustainable, efficient, cost-effective, adequate and affordable services to all citizens in a healthy and safe environment by 2025.***

***MISSION:***

***To achieve our vision by enabling optimal performance within each of***

***the five key performance areas of local government within the context of***

***available resources.***

***VALUES:***

* ***Commitment***
* ***Transparency***
* ***Honesty***
* ***Trustworthiness***
* ***Care***

**Part 1 – Annual Budget**

1. Mayors Report:

Mayors speech to be inserted after the council meeting.

**Part 1 – Annual Budget**

1. Mayors Report:

Mayors speech to be inserted after the council meeting

1. **RESOLUTION OF THE NDLAMBE MUNICIPAL COUNCIL APPROVING THE TABLED CAPITAL AND OPERATING INCOME AND EXPENDITURE FOR THE 2012/2013 FINANCIAL YEAR**



# **NDLAMBE MUNICIPALITY**

## **TABLED BUDGET RESOLUTION**

Council resolves THAT

A) THAT the consolidated operating budget and capital budget as set out in the budget document are adopted by Council and constitute the tabled budget of Council for the 2012/2013 financial year.

B) THAT the Integrated Development Plans linked to the budget be approved.

C) THAT all of the matters prescribed in Section 17 (1) (A-E); 17 (3) (a,b,c,d,e,f,j,k) of the Municipal Finance Management Act No. 56 of 2003 are included in the budget document and are approved.

D) THAT the following Budget Related Policy, draft amendments to budget related policies and draft budget related policies for the 2012/2013 financial year be approved and published for public comment;

* Rates Policy
* Fixed Asset Policy
* Indigent Policy
* Banking and Investment Policy
* Budget Policy
* Bulk Services Contribution Policy
* Creditors, Staff and Councillors Payment Policy
* Imprest/Petty Cash Policy
* Credit Control and Debt Collection Policy
* Entertainment Policy
* Funding and Reserve Policy
* Loans Policy
* Management of Accumulated Surplus and Bad Debt Policy
* Tariff Policy
* Supply Chain Management Policy
* Virement Policy
* Write-off of Irrecoverable Debt Policy
* Subsistence and Travel Policy
* Unforeseen and Unavoidable Expenditure Policy

E) THAT the rates, water, refuse and sanitation increase of 12.% for the financial year ending 30 June 2013 be approved to be published for public comment .

F) THAT the annual and monthly charges increase of 12.% excluding electricity which will increase by 11.03% for the period 1 July 2012 to 30 June 2013 be approved to be published for public comment.

G) THAT the miscellaneous tariffs as set out in the budget document for the financial year 1 July 2012 to 30 June 2013 be approved to be published for public comment.

1. **EXECUTIVE SUMMARY OF THE MUNICIPAL MANAGER, ROLLY DUMEZWENI, ON THE 2012/2013 DRAFT BUDGET OF THE NDLAMBE MUNICIPALITY**

The Ndlambe Municipality budget was a difficult budget to compile with the continued economic crisis that is impacting on us. Although many say that the economy is slowly recovering we are not noticing the recovery or feeling the recovery in our revenue collection rates. It is critical that everything possible is done to collect outstanding debt due to the municipality but at the same time ensure that the costs of the services that we provide are affordable to the consumers.

The tabled budget put forward provides for total operating revenue of R212 596 771 the 2012/2013 financial year.

Revenue from property rates is budgeted at R76 656 913. To achieve the budgeted income, rates have been increased by 12 % for the 2012/2013 financial year.

Revenue from water is budgeted at R30 210 040. To achieve the budgeted income, water charges have been increased by 12% for the 2012/2013 financial year.

Revenue from electricity is budgeted at R56 081 390. To achieve the budgeted income, electricity charges have been increased by 11.03% for the 2012/2013 financial year.

Revenue from sewer is budgeted at R13 445 280. To achieve the budgeted income, sewer charges have been increased by 12% for the 2012/2013 financial year.

Revenue from refuse is budgeted at R16 363 367. To achieve the budgeted income, refuse charges have been increased by 12% for the 2012/2013 financial year.

The tabled budget put forward for adoption provides for total operating expenditure of R207 442 555.

Expenditure on employee related costs are R77 795 587. Employee related costs represent 38% of the total expenditure budget. No new posts have been added into the budget, only the posts that existed in the 2011/2012 financial year have been budgeted for. Employee related costs include all employees of Ndlambe Municipality but excludes Councilors allowances.

Expenditure on general expenditure has increased is R100 084 353. General expenditure represents 48% of the total expenditure budget. General expenditure includes the bulk purchase of electricity and water as well as Councilors allowances.

Expenditure on repairs and maintenance is R14 803 405. Repairs and maintenance represents 7% of the total expenditure budget.

Expenditure on contributions to capital outlay is R14 759 210. A contribution to capital outlay represents 7% of the total expenditure budget.

**PART 2 – SUPPORTING INFORMATION**

1. **OVERVIEW OF THE ANNUAL BUDGET PROCESS**

The annual budget process plan is attached below. The budget process plan indicated all the key deadlines that needed to be met to ensure that a credible budget was produced for presentation to Council on 30 March 2012.

**NDLAMBE MUNICIPALITY**

**IDP/BUDGET TIMETABLE FOR THE 2011/2012 FINANCIAL YEAR**

|  |  |  |
| --- | --- | --- |
| **COMPLETION**  **DATE** | **ACTIVITY** | **RESPONSIBILITY** |
| 31 August 2011 | IDP/Budget timetable to be presented to all councillors / managers / directors.  Budget policies, guidelines and instructions to be presented to all councillors, managers and directorates | IDP/Budget Office |
| 16 September 2011 | IDP/Budget Steering Committee: Present and emphasise expectations regarding the IDP/Budget process plan. | IDP/Budget Office |
| 23 September 2011 | Managers / directors to have held a staff meeting with staff in their directorate responsible for compiling part of the budget timetable, policies, guidelines and instruction are to have been discussed. | All Managers / Directors |
| 30 September 2011 | Managers / directors to have held a meeting with ward councillors to discuss the budget timetable, policies, guidelines and instructions and to have set up community participation meetings for input into both the capital / operation budget for the ensuing three years. | All Managers / Directors |
| 28 October 2011 | Ward councillors/Managers/Directors to have completed all community participation meetings to gather information to be used in setting up Budget plans on Capital/Operational Budget and tariffs. | All Ward Councillors/ Managers/ Directors |
| 11 November 2011 | Draft operational / capital budgets and tariffs to have been completed and submitted to the Budget Office together with detailed plans (SDBIP) on all expenditure / income to be incurred for the ensuing three years. Directorates to have updated the situational analysis, objectives and strategies including their project register. | All Managers / Directors |
| 25 November 2011 | IDP/Budget Steering Committee: Monitor submissions from directorates. | Mayor |
| 13 December 2011 | IDP/Budget plans, capital / operational budget to have been consolidated. | IDP/Budget Office |
| 31 January 2012 | Managers / directors to have met to discuss draft capital / operational budget to ensure that anticipated expenditure meets parameters set out by National / Provincial Government. | Directors / IDP/Budget Office |
| 16 February 2012 | IDP/Budget Steering Committee: Discuss any anticipated changes to draft operational / capital budget to meet parameters as set out by National / Provincial Government. | Mayor |
| 30 March 2012 | Mayor to have tabled budget, resolution, plans and changes to the IDP to Council. | Mayor |
| 30 April 2012 | Mayor to have completed public hearings on the IDP/ Budget where managers and directors present their IDP/ Budget plans to the community. | Mayor |
| 29 May 2012 | Mayor to have presented final IDP/Budget to Council for adoption and to have included operating / capital budget, resolutions, tariffs, capital implementation plans, operational objectives, changes to IDP and Budget plans. | Mayor |
| 8 June 2012 | Mayor to have published IDP/capital / operational budget and tariffs | IDP/Budget Office |
| 9 June 2012 | Capital / operating budget to have been presented to National Treasury and DPLG. | IDP/Budget Office |
| 20 June 2012 | Municipal Manager to have submitted the final SDBIP to the Mayor for approval. | Municipal Manager |

Unfortunately, due to numerous reasons, the target dates were not met as per the resolution of Council and the budget process only really got underway at the end of February 2012. The budget policies, guidelines, national treasury circulars, budget regulations and instructions were presented to all managers and directorates in August 2011 and once again, for numerous reasons, the budget submissions were not all done in the required formats with the necessary supporting documentation. The new formats continue to be a challenge and submissions will be improved on as we move forward as we now know what is expected to be contained in the budget and we can now put systems into place to cater for the new formats.

1. **OVERVIEW OF ALIGNMENT OF ANNUAL BUDGET WITH THE INTEGRATED DEVELOPMENT PLAN**

Directorates were required to aligned all operating and capital expenditure to the goals and actions as set out in the Integrated Development Plan. On the capital budget, the operating budget and the service delivery budget implementation plan directors need to provide IDP numbers where possible to highlight the linkages. The budget is linked to the following main strategic goals and objectives as per the Integrated Development Plan;

* Basic Services Delivery
* Municipal Institutional Development and Transformation
* Local Economic Development
* Municipal Financial Viability and Management
* Good Governance and Public participation
* Cost effective and sustainable service delivery

Through the process of drafting the Integrated Development Plan and the budget the key responsibilities of the Ndlambe Municipality were taken into account;

* Provide democratic and accountable government for all local communities of Ndlambe
* Ensure the provision of services to all the Ndlambe community in a sustainable manner
* Promote social and economic development
* Promote a safe and healthy environment
* Encourage the involvement of all communities and community-based organizations in the matters of local government
* Maximizing of infrastructural development through the utilization of all available resources
* Implementation of effective management systems, internal controls and procedures
* Ensure we have a skilled, committed and motivated workforce
* Comply with the Batho Pele principles

1. **MEASURABLE PERFORMANCE OBJECTIVES AND INDICATORS**

**Finance Directorate**

The finance budget was compiled considering the following main key performance areas and taking into account finances objectives and indicators set to meet the set objectives.

The finance directorate is a support directorate so all work done at finance impacts on all wards so no indicators are ward specific.

|  |  |
| --- | --- |
| **OBJECTIVE** | **INDICATORS** |
| To revise and complete the entire Municipality's asset register to be GRAP Compliant (Generally Recognised Accounting Practice) over a period of one year. | Percentage of progress made towards maintenance and rehabilitation of Asset register including all Finance Leases, Operating Leases, Infrastructure Assets and municipal and Investment properties |
| New asset acquisitions are recorded/captured on a monthly basis. |
| The existence of all assets is verified half yearly. |
| All assets acquired are bar coded and insured on a monthly basis. |
| Ndlambe is able to raise sufficient revenue (internal and external sources) and manage the assets to meet their responsibilities in terms of service delivery incorporating both capital and operational costs | Percentage increase in the possible local revenue base |
| 100% spending of FMG and MSIG funds |
| Increase in % of equitable share based on more accurate statistics in terms of the DORA |
| Percentage decrease in non-payment |
| An updated (contemporary) financial system of Ndlambe is optimally used by competent staff | Percentage of elements of financial system utilized |
| Increased in number of staff trained to effectively use the financial system |
| Increase in number of useful reports generated for planning and monitoring purposes |
| Increase in the investments of maintenance / upgrade of financial system |
| Number of reports that meet the legal requirements at the right time |
| Percentage of improved cash flow by reducing expenditure to match actual cash on hand. |
| To maintain Finance assets | Number of Finance assets assessed and ensuring that they are utilized economically. |
| To improve communication of the budget process | Relevant advertisements and loud hailing are done within the legislated time frames |
| Households living below the poverty line as well as vulnerable groups, have improved access to all required basic services, health facilities and social/ work creating programs | Increase in number of households benefiting from poverty alleviation programs |
| Develop the Supply Chain Management System to be in line with the SCM policy and meet the requirements of good practice | Fully operational computerized SCM system in line with SCM Policy and MFMA implemented |
| To ensure financial resources are utilized in an economical, efficient and effective manner | Income and expenditure reports are provided on a monthly basis to offices and directorates for them to do budget control. |
| Infrastructure investment plan is developed for development priorities in the IDP |
| Develop the capacity of the Budget and Treasury Office (BTO) to meet the requirements of credible financial management. | BTO is established in line with treasury guidelines (structure). |
| Relevant officials are trained to ensure that they are able to contribute to the financial management system (treasury departments and departmental managers) |
| To ensure that all revenue is collected on a monthly basis to cover the operating expenditure of the municipality on a daily basis | A process plan in place to ensure all new buildings, additions to buildings, re-zoning of properties, sub-divisions and consolidations are forwarded to the finance directorate on a monthly basis for billing and valuation purposes. |
| To ensure all indigents have access to free basic services. | All residents who do not have the financial means to pay for basic services in terms of the indigent policy are registered. |
| To ensure an effective customer care service to all residents. | A complaint register to reduce number of complaints from residents resulting from system errors is developed |
| Increase in response time and resolution of complaints to be within 7 days of receipt |

The key areas that are to be looked at and that were taken into account when developing the finance objectives and indicators were;

* That no borrowing would take place during the 2012/2013 financial year due to the fact that it would not be possible to sustain additional loan repayments
* That maintenance should be increased to ensure the safety of our capital assets. Budget control will have to be a main focal point during the 2012/2013 financial year to ensure that money budgeted for maintenance is spent before “nice to have expenditure” is incurred.
* Budget control must be a main focus point to ensure liquidity. With reserves been depleted, it is important that cash flow is managed to the optimum and that expenditure matches available cash
* The management of debtors and creditors is one of the most important objectives we need to give attention to. It is critical that debt is recovered and that current accounts payment levels are increased to 95% as a minimum.
* The mix of expenditure is to be monitored throughout the year to ensure an equitable mix. Available cash cannot fund only employee costs and other fixed costs. The cash flow must fund all parts of the expenditure budget
* Throughout the year we need to look at ways to maximize our revenue sources. We also need to look at how we rent and sell our assets. We must ensure that market related prices are charged at all times
* Electricity and water losses need to be managed and all losses are to be accounted for. It is critical to know what our losses are and what is been done to minimize the losses.

The revenue for finance on both operating and capital is predominantly from rates with a small percentage coming from grants. Finance does generate a small amount of revenue from providing services to the community but this revenue cannot be considered as a major revenue source.

In developing the finance objectives the integrated development plan was taken into account and a finance service deliver budget implementation plan was drawn up to meet the objectives during the 2012/2013 financial year. The finance directorate considered ways to assist with economic development initiatives that would lead to job creation and alleviate poverty. Not many areas could however be identified but it was decided to utilize unemployed citizen to assist with the indigent program and asset program.

The finance directorate is not a service delivery directorate but is critical in assisting the service directorates with budget control, providing cash resources and procurement. Here again the collection of debt is paramount so that the service delivery directorates have the cash resources to deliver on their mandates.

1. **BUDGET RELATED POLICIES**

The Municipal Finance Management Act and Reporting Regulations require that all budget and budget related policies be reviewed, and where applicable, be updated on an annual basis.

The budget related policies are as follows:-

* Rates Policy – Draft Amendments
* Credit Control and Debt Collection Policy – Draft Amendments
* Indigent Policy – Draft Amendments
* Budget Policy- Draft Amendments
* Bulk Services Contributions Water and Sanitation Services
* Virement Policy – Draft Amendments
* Creditors, Councilors and Staff Payment Policy - Draft Amendments
* Imprest/Petty Cash Policy
* Banking and Investment Policy- Draft Amendments
* Fixed Asset policy
* Supply Chain Management Policy
* Policy on Write Off of Irrecoverable Debt
* Loans Policy
* Tariff Policy
* Management of Accumulated Surplus and Bad Debt
* Funding and Reserve Policy – Draft
* Entertainment Policy – Draft
* Unforeseen and Unavoidable Expenditure Policy – Draft
* Subsistence and Travelling [policy – Draft Amendments

Stakeholders are requested to comment on the policies listed above before the budget presented to Council for final adoption.

All of the above policies can be viewed on the Ndlambe Municipality website [www.ndlambe.gov.za](http://www.ndlambe.gov.za)

1. **OVERVIEW OF BUDGET ASSUMPTIONS**

Numerous factors contributed to the 2012/2013 financial year’s budget being one of the most difficult budgets to fund. The economic conditions in which we have had to operate over the past year have resulted in an increase in outstanding debtors and limited funds going to capital development and maintenance. The continued high increases imposed on electricity and the increases projected for outer years not only impacts on electricity purchased for re-sale but has a negative impact on operational budgets due to the electricity consumed by water and sewer treatment plants, municipal buildings, street lights and high mast lights to name a few. With the increase in electricity and the wage increase negotiated by SALGA it was impossible to remain within the growth parameters recommended by National Treasury.

Over the past few years Ndlambe Municipality has had no capital procured from internal funds and repairs and maintenance expenditure has been curbed to balance the budgets ensuring that the increases imposed were acceptable to all stakeholders.

Assumptions used in drawing up the operating budget were;

* ESKOM increase of 11.03%
* Negotiated salary increase and notch increase totaling 10.5%
* Growth in local economy 0%
* Cost escalation 10%
* Increase in borrowing 0%
* Collection rate 95%
* Equitable Share use for basic services 100%
* Bulk purchase of water 75%

Using these assumptions and trying to keep the increase to consumers at affordable levels has once again impacted on both the capital and operating budgets.

1. **OVERVIEW OF BUDGET FUNDING**

The funding of the operating budget for the 2012/2013 budget is predominantly from rates, service and usage charges with little been funded through grants and subsidies.

Of the income of R212 596 771 budgeted for from rates, service and usage charges, R55 952 000.00 is to come from the equitable share.

The environmental health operating budget is funded through subsidies from the health department and CACADU respectively.

**Operating Revenue**

|  |  |
| --- | --- |
| **Funding Source** | **2012/2013 Budget** |
| Rates | R76 656 913.00 |
| Sewer and Sanitation | R15 153 110.00 |
| Water | R30 210 040.00 |
| Electricity | R56 081 390.00 |
| Refuse | R16 363 367.00 |

The expenditure will only be incurred if the cash flow permits.

**Capital Expenditure**

*See Annexure on Capital Expenditure and Grant Funding*

Limited capital expenditure has been budgeted for from internal funding and the expenditure from grant funding will only be incurred once the funds have been deposited into the municipal bank account.

From the capital expenditure table it is clear that the Ndlambe Municipality internal reserves are almost depleted and that we are still reliant on government grants and external funding. It is now essential that all projects are carefully considered and that the impact of the funded projects on the operation budget, infrastructure network and availability of water be taken into account before they are approved. It will be detrimental to continue with funded projects if our operational budget will not be able to carry them, the infrastructure network does not have the capacity to accommodate it and water is not available for the project.

Ndlambe Municipality has reached its borrowing capacity so external loans to fund capital expenditure should not be considered at this point in time.

**7) EXPENDITURE ON ALLOCATIONS AND GRANT PROGRAMMES**

**Finance Management Grant R1 753 000**

This grant will be utilized to promote and support the reforms in financial management on the implementation of GRAP and compliance with the Municipal Finance Management Act. The grant is also utilized to fund the internship program of National Treasury. Ndlambe Municipality has five interns and they need to be trained to be competent in accordance with National Treasury requirements.

**Equitable Share R55 952 000**

This grant is used solely for subsidizing the indigent community of Ndlambe through Councils Indigent Policy. All basic services provided for under the indigent policy are subsidized through the grant so that there is no cross subsidization from other areas.

**Municipal Systems Improvement Grant R800 000**

This grant assists the municipality in focus areas such as financial viability, property rates and ward committee systems. The grant is a conditional grant as is to be spent as per the budget allocation made by government.

**8) ALLOCATIONS AND GRANTS MADE BY NDLAMBE MUNICIPALITY**

Tourism/Publicity Grant R420 000

Allocation to crime prevention R250 000

Pauper Burial R15 000

The above are the only allocations and grants budgeted for by the municipality. During the financial year, Council may resolve to make further allocations or grants based on the merits of the applicant.

**9) COUNCILORS AND STAFF BENEFITS**

*See Annexures attached*

**1) DRAFT ANNUAL BUDGETS AND SERVICES DELIVERY AND BUDGET IMPLIMENTATION PLANS PER DIRECTORATE**

The attached are the draft Service Delivery Budget Implementation Plans as submitted by the Directorates. The plans are in draft form and once Council has approved the budget, Directors will be required to finalize their plans and submit them to the Mayor within the legislated time. The attached do not show spending per quarter but full details can be viewed on our website [www.ndlambe.gov.za](http://www.ndlambe.gov.za)

**COUNCIL GENERAL**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **DIRECTORATE** | **COUNCIL GENERAL** |  |  |  |  |  |  |  |  |  |  |  |
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| **SECTION** | **COUNCIL GENERAL** |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **EMPLOYEE COSTS** |  |  |  |  |  |  |  |  |  |  |  |  |
| 6000/ Salaries | See attached organogram on Annexure A | R 146,130 | R 36,533 | R 36,533 | R 36,533 | R 36,533 |  |  |  |  |  |  |
| 6020/ Allowance | See attached organogram on Annexure A | R 0 | R 0 | R 0 | R 0 | R 0 |  |  |  |  |  |  |
| 6060/ Group life | See attached organogram on Annexure A | R 2,140 | R 535 | R 535 | R 535 | R 535 |  |  |  |  |  |  |
| 6070/ Medical | See attached organogram on Annexure A | R 18,830 | R 4,708 | R 4,708 | R 4,708 | R 4,708 |  |  |  |  |  |  |
| 6080/ Pension | See attached organogram on Annexure A | R 24,280 | R 6,070 | R 6,070 | R 6,070 | R 6,070 |  |  |  |  |  |  |
| 6100/ UIF | See attached organogram on Annexure A | R 1,460 | R 365 | R 365 | R 365 | R 365 |  |  |  |  |  |  |
| 6105/ Industrial levy | Money being paid to bargaining council by the council per employee every month | R 1,460 | R 365 | R 365 | R 365 | R 365 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6775/ Skills Development | Training of staff & Councilors | R 5,950 | R 1,488 | R 1,488 | R 1,488 | R 1,488 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |  |  |  |  |  |  |
| 6210/ Advertising | Imbizo | R 120,000 | R 30,000 | R 30,000 | R 30,000 | R 30,000 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6230/ Allowances | Councillors UIF, Salaries, Telephone, Transport | R 2,443,844 | R 610,961 | R 610,961 | R 610,961 | R 610,961 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6374/ Councilors Contribution Grant | Councilors UIF, Salaries, Telephone, Transport | R 2,436,000 | R 609,000 | R 609,000 | R 609,000 | R 609,000 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6260/ Allowances Pensioners | Councilors Pension not all of them | R 1,296,530 | R 324,133 | R 324,133 | R 324,133 | R 324,133 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6280 000/ Internal Audit Fees | Pricewater House Coopers | R 0 | R 0 | R 0 | R 0 | R 0 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6280 001/ External Audit Fees/Auditor general | Auditor General | R 1,500,000 | R 375,000 | R 375,000 | R 375,000 | R 375,000 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6282 002/ External Audit: Committee | Payment of Audit Committee members | R 65,000 | R 16,250 | R 16,250 | R 16,250 | R 16,250 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6300/ Bank Charge | Bank charges paid to FNB | R 696,810 | R 174,203 | R 174,203 | R 174,203 | R 174,203 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6310/ Bank Interest | Interest Paid To FNB | R 7,000 | R 1,750 | R 1,750 | R 1,750 | R 1,750 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6320/ Burials Paupers/Indigent | For pauper burial | R 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6335/ Commission to 3rd party | Payment paid to Easy pay average R107 310 | R 257,310 | R 64,328 | R 64,328 | R 64,328 | R 64,328 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6340/ Consultant Fee | I.T. Network or Hardware Specialist | R 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6350/ Computer programs | Computer software |  | R 0 | R 0 | R 0 | R 0 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6354/ Depreciation / Asset impairment |  | R 34,150 | R 8,538 | R 8,538 | R 8,538 | R 8,538 |  |  |  |  |  |  |
|  | Depreciation for PPE | R 17,766 |  |  |  |  |  |  |  |  |  |  |
|  | Capital Asset impairment | R 11,384 |  |  |  |  |  |  |  |  |  |  |
|  | Lease amortization / Finance lease (Depreciation) | R 5,000 |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6360/ Cont. Joint Services | For anti-crime | R 250,000 | R 62,500 | R 62,500 | R 62,500 | R 62,500 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6362/ Job Creation | For casuals | R 180,000 | R 45,000 | R 45,000 | R 45,000 | R 45,000 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6374/Councilors Contribution Grant | Councilors Allowance | R 2,436,000 |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6390/ Elections | For election of Executive, Mayor & Councilors | R 2,000 | R 500 | R 500 | R 500 | R 500 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6430/ Fuel & Oil | Mayor's Car, BMW | R 40,000 | R 10,000 | R 10,000 | R 10,000 | R 10,000 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6440/ Insurance General | For insuring Municipal assets | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6450 / Insurance workman’s Compensation | For Councilors | R 400,000 | R 100,000 | R 100,000 | R 100,000 | R 100,000 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6480/ Legal Expenses |  | R 200,000 | R 50,000 | R 50,000 | R 50,000 | R 50,000 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6490/ Vehicle Licenses | Mayor's Car, BMW | R 2,550 | R 638 | R 638 | R 638 | R 638 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6550/ Postage | MUNICIPAL POSTAGE | R 180,000 | R 45,000 | R 45,000 | R 45,000 | R 45,000 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6560/Print & Stationery | Office Stationery | R 73,520 | R 18,380 | R 18,380 | R 18,380 | R 18,380 |  |  |  |  |  |  |
|  | Printing Papers |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6570/ Public Entertainment | Meetings | R 40,620 | R 10,155 | R 10,155 | R 10,155 | R 10,155 |  |  |  |  |  |  |
|  | Events |  |  |  |  |  |  |  |  |  |  |  |
|  | Workshops |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6620/ Railage/Courier | For urgent mails | R 27,500 | R 6,875 | R 6,875 | R 6,875 | R 6,875 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6655/ Rental Office | Lease Payment | R 108,255 |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6660/ Rental Machine | Photocopy Machine- Rental R1500 | R 1,300,000 | R 325,000 | R 325,000 | R 325,000 | R 325,000 |  |  |  |  |  |  |
|  | Usage R5000 in every 6 months |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 0000/ Debt impairment |  | R 0 | R 0 | R 0 | R 0 | R 0 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6710/ Security | Access Security Guard | R 70,800 | R 17,700 | R 17,700 | R 17,700 | R 17,700 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6740/ Stores & Material | Cleaning Material | R 12,250 | R 3,063 | R 3,063 | R 3,063 | R 3,063 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6770/ Subscription | Salga | R 360,000 | R 90,000 | R 90,000 | R 90,000 | R 90,000 |  |  |  |  |  |  |
|  | Government Magazines |  |  |  |  |  |  |  |  |  |  |  |
|  | Lexis & Nexis |  |  |  |  |  |  |  |  |  |  |  |
|  | News papers |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6780/ Subsistence & Travelling | Meetings for Councilors | R 326,780 | R 81,695 | R 81,695 | R 81,695 | R 81,695 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6810/ Tea | For Visitors & Councilors | R 13,000 | R 3,250 | R 3,250 | R 3,250 | R 3,250 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 6820/ Telephone |  | R 1,000,000 | R 250,000 | R 250,000 | R 250,000 | R 250,000 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6905/ Ward Infrastructure |  | R 115,650 | R 28,913 | R 28,913 | R 28,913 | R 28,913 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6930/ Wreath & Flowers | Remembrance Day | R 5,000 | R 1,250 | R 1,250 | R 1,250 | R 1,250 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 0000/ Loss on Disposal of PPE |  | R 3,500 |  |  |  |  |  |  |  |  |  |  |
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| **REPAIRS & MAINTANANCE** |  |  |  |  |  |  |  |  |  |  |  |  |
| 7080/ Spares | Mayor's Car BMW | R 18,000 | R 4,500 | R 4,500 | R 4,500 | R 4,500 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7090/ Tools & Equipment | For the office equipment | R 27,500 | R 6,875 | R 6,875 | R 6,875 | R 6,875 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7100/ Tubes & Tyres | Mayors Car | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **REVENUE** |  |  |  |  |  |  |  |  |  |  |  |  |
| 5180/ Interest Bank | Interest earned from current, revolving and housing account | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5185/ Interest Outstanding Debtors |  |  | R 0 | R 0 | R 0 | R 0 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5200/ Legal Expenses | For court cases | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 0000/ Interest Investments | Interest on investment on financial institutions and dividend revenue | R 428,060 | R 107,015 | R 107,015 | R 107,015 | R 107,015 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5295/ Refund Insurance Premium | Monthly insurance from management (Vehicle) | R 65,600 | R 16,400 | R 16,400 | R 16,400 | R 16,400 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5370/ Sundry Income | Insurance claim funds received | R 32,410 | R 8,103 | R 8,103 | R 8,103 | R 8,103 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 0000/ Gains on disposal of PPE |  | R 5,500 | R 1,375 | R1,375 | R1,375 | R1,375 |  |  |  |  |  |  |

**OFFICE OF THE MUNICIPAL MANAGER**

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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **MUNICIPAL MANAGER** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **MUNICIPAL MANAGER** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COSTS** |  |  |  |  |  |  |
| 6000/ Salaries | See attached organogram on Annexure A | R 1,077,190 | R 269,298 | R 269,298 | R 269,298 | R 269,298 |
| 6020/ Allowances | See attached organogram on Annexure A | R 17,940 | R 4,485 | R 4,485 | R 4,485 | R 4,485 |
| 6035/ Vehicles subsidies | See attached organogram on Annexure A | R 251,490 | R 62,873 | R 62,873 | R 62,873 | R 62,873 |
| 6060/ Group insurance | See attached organogram on Annexure A | R 19,690 | R 4,923 | R 4,923 | R 4,923 | R 4,923 |
| 6070/ Medical aid | See attached organogram on Annexure A | R 56,500 | R 14,125 | R 14,125 | R 14,125 | R 14,125 |
| 6080/ Pension fund | See attached organogram on Annexure A | R 178,980 | R 44,745 | R 44,745 | R 44,745 | R 44,745 |
| 6100/ UIF | See attached organogram on Annexure A | R 13,470 | R 3,368 | R 3,368 | R 3,368 | R 3,368 |
| 6105/ Industrial Levy | Money being paid to bargaining council by the council | R 150 | R 38 | R 38 | R 38 | R 38 |
| 6775/Skills Development Levy |  | R 11,020 | R 2,755 | R 2,755 | R 2,755 | R 2,755 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6337/ Communication programs | Meetings | R 250,000 | R 62,500 | R 62,500 | R 62,500 | R 62,500 |
|  | Newspaper articles and notices |  |  |  |  |  |
|  | Awareness Campaigns |  |  |  |  |  |
|  | Signage |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6354/ Depreciation |  | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
|  | Depreciation for PPE | R 6,000 |  |  |  |  |
|  | Capital Asset impairment | R 1,500 |  |  |  |  |
|  | Lease amortization / Finance lease (Depreciation) | R 2,500 |  |  |  |  |
|  |  |  |  |  |  |  |
| 6440/ Insurance General |  | R 13,000 | R 3,250 | R 3,250 | R 3,250 | R 3,250 |
|  |  |  |  |  |  |  |
| 6503/Marketing | Online newsletter development | R 46,110 | R 11,528 | R 11,528 | R 11,528 | R 11,528 |
|  | Municipal Newspaper |  |  |  |  |  |
|  | Promotional Material (Banners/Posters) |  |  |  |  |  |
|  | Events and Marketing |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6560/ Stationery/Print | Printing Paper | R 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |
|  | Office stationery |  |  |  |  |  |
|  | Printing Material ( Toners ) |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6570/Public Entertainment | Management meeting | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
|  |  |  |  |  |  |  |
| 6655 / Rental Office | Lease payments | R 108,255 | R 27,064 | R 27,064 | R 27,064 | R 27,064 |
|  |  |  |  |  |  |  |
| 6660/ Rental: Office machines | Rental of photocopy machines | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  |  |  |  |  |  |  |
| 6691/ Provision for leave | Payment for MM leave days | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  |  |  |  |  |  |  |
| 6740/ Stores / Material | Cleaning Material | R 7,000 | R 1,750 | R 1,750 | R 1,750 | R 1,750 |
|  | Stores Material |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6770/ Subscription | The Herald R5.00\* (MM & Comm) | R 3,000 | R 750 | R 750 | R 750 | R 750 |
|  | Daily Dispatch R4.50\* (MM & Com) |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6780/ Subsistence & travelling | 4x Provincial Comm Officer Forum Workshops | R 200,000 | R 50,000 | R 50,000 | R 50,000 | R 50,000 |
|  | 1X Freedom Day Celebration |  |  |  |  |  |
|  | 1X June 16 Celebrations |  |  |  |  |  |
|  | 2X Comm Officer Salga forum |  |  |  |  |  |
|  | 2 X Audit steering committee meetings |  |  |  |  |  |
|  | 4 x Municipal Manager's Forum |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6810/ Tea / Entertainment | Milk, Sugar, Water etc | R 2,500 | R 625 | R 625 | R 625 | R 625 |
|  |  |  |  |  |  |  |
| 6820/Telephone | For telephone usage | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
|  |  |  |  |  |  |  |
| 0000/ Loss on disposal of PPE |  | R 4,000 | R 1,000 | R 1,000 | R 1,000 | R 1,000 |
|  |  |  |  |  |  |  |
| **REPAIRS & MAINTANANCE** |  |  |  |  |  |  |
| 7048/ Marketing material | Banners & Posters | R 10,600 | R 2,650 | R 2,650 | R 2,650 | R 2,650 |
|  |  |  |  |  |  |  |
| 7090/ Tools/Equipment | 3X Filing Cabinet (Communication, MM Secrt) | R 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |
|  |  |  |  |  |  |  |
| **REVENUE** |  |  |  |  |  |  |
| 5000/ Administration Charges |  | R 113,000 | R 28,250 | R 28,250 | R 28,250 | R 28,250 |
|  |  |  |  |  |  |  |
| 0000/ Gain on disposal of PPE |  | R 8,000 | R 2,000 | R 2,000 | R 2,000 | R 2,000 |

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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **SECTION** | **INTERNAL AUDITOR** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| 6000/ Salaries | See attached organogram on Annexure A | R 251,370 | R 62,843 | R 62,843 | R 62,843 | R 62,843 |
| 6020/ Allowance | See attached organogram on Annexure A | R 2,400 | R 600 | R 600 | R 600 | R 600 |
| 6030/ Housing Subsidy | See attached organogram on Annexure A | R 6,000 | R 1,500 | R 1,500 | R 1,500 | R 1,500 |
| 6060/ Group life | See attached organogram on Annexure A | R 4,590 | R 1,148 | R 1,148 | R 1,148 | R 1,148 |
| 6070/ Medical Aid | See attached organogram on Annexure A | R 24,840 | R 6,210 | R 6,210 | R 6,210 | R 6,210 |
| 6080/ Pension Fund | See attached organogram on Annexure A | R 41,770 | R 10,443 | R 10,443 | R 10,443 | R 10,443 |
| 6100/ UIF | See attached organogram on Annexure A | R 2,600 | R 650 | R 650 | R 650 | R 650 |
| 6105/ Industrial levy | Money being paid to bargaining council by the council per employee every month | R 50 | R 13 | R 13 | R 13 | R 13 |
|  |  |  |  |  |  |  |
| 6775/ Skills Development Levy | Training of staff | R 3,286 | R 822 | R 822 | R 822 | R 822 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6340/ Contracted Services/Consultant Fee | Audit Consulting fees | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  |  |  |  |  |  |  |
| 6560/ Print & Stationery | Office Stationery | R 6,000 | R 1,500 | R 1,500 | R 1,500 | R 1,500 |
|  | Printing Papers |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6570/ Public Entertainment |  | R 9,000 | R 2,250 | R 2,250 | R 2,250 | R 2,250 |
|  | Meetings | R 5,000 |  |  |  |  |
|  | Events (Annual stock count) | R 4,000 |  |  |  |  |
|  | Workshops |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6770/ Subscription | South African Institute of Internal Auditors Government Magazines | R 3,000 | R 750 | R 750 | R 750 | R 750 |
|  |  |  |  |  |  |  |
| 6780/ Subsistence & Travelling |  | R 45,000 | R 11,250 | R 11,250 | R 11,250 | R 11,250 |
|  | Workshops | R 20,000 |  |  |  |  |
|  | Accommodation | R 15,000 |  |  |  |  |
|  | Travelling | R 10,000 |  |  |  |  |
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| **BUDGET PLAN WORK SHEET** |  |  |  |  |  |  |
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| **SECTION** | **LOCAL ECONOMIC DEVELOPMENT** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries | See attached organogram on Annexure A | R 1,250,190 | R 312,548 | R 312,548 | R 312,548 | R 312,548 |
| 6020/ Acting Allowance | See attached organogram on Annexure A | R 8,400 | R 2,100 | R 2,100 | R 2,100 | R 2,100 |
| 6030/ Allowance: Housing | See attached organogram on Annexure A | R 12,000 | R 3,000 | R 3,000 | R 3,000 | R 3,000 |
| 6035/ Allowance: Transport | See attached organogram on Annexure A | R 163,770 | R 40,943 | R 40,943 | R 40,943 | R 40,943 |
| 6060/ Group life | See attached organogram on Annexure A | R 16,640 | R 4,160 | R 4,160 | R 4,160 | R 4,160 |
| 6070/ Medical | See attached organogram on Annexure A | R 55,450 | R 13,863 | R 13,863 | R 13,863 | R 13,863 |
| 6080/ Pension | See attached organogram on Annexure A | R 188,380 | R 47,095 | R 47,095 | R 47,095 | R 47,095 |
| 6100/ UIF | See attached organogram on Annexure A | R 14,340 | R 3,585 | R 3,585 | R 3,585 | R 3,585 |
| 6105/ Industrial Levy | Money being paid to bargaining council by the council | R 300 | R 75 | R 75 | R 75 | R 75 |
| 6775/Skills Development Levy | Training of staff | 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6210/ Advertising and Publicity | Advertising for vacancies, expression of interest and notices | R 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |
| 6354/ Depreciation |  | R 3,980 | R 995 | R 995 | R 995 | R 995 |
| 6480/ Legal Expenses | Assistance with conclusion of agreements | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
| 6510/ Oil and Greases | For LED Tractors, PA, Alex, Marcelle | R 4,500 | R 1,125 | R 1,125 | R 1,125 | R 1,125 |
| 6560/ Printing & Stationery | Photocopy Papers, Pens, Pencils etc | R 11,600 | R 2,900 | R 2,900 | R 2,900 | R 2,900 |
| 6570/ Public Entertainment | For meetings, workshops (catering) | R 0 | R 0 | R 0 | R 0 | R 0 |
| 6740/ Stores & Material | Cleaning Materials | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
| 6490/ Licensing and Registration | For LED Tractors, PA, Alex, Marcelle | R 1,335 | R 334 | R 334 | R 334 | R 334 |
| 6770/ Subscriptions | LED related Bulletins | R 3,000 | R 750 | R 750 | R 750 | R 750 |
| 6780/ Subsistence & Travelling | Meetings, Workshops & Seminars | 65,000 | R 16,250 | R 16,250 | R 16,250 | R 16,250 |
| 6960/ Led Ring Fenced | SMME Development and LED Projects | 26,500 | R 6,625 | R 6,625 | R 6,625 | R 6,625 |
| 6820/ Telephone | Installation of new telephone lines for current staff and make provisions for the new staff | 55,000 |  |  |  |  |
| 6841/ Tourism Product Development Fund | Development of Research for Heritage Tourism Products | 35,000 | R 8,750 | R 8,750 | R 8,750 | R 8,750 |
| 6590 001/ Public Sector Plan | LTO transformation program and support | 55,500 |  |  |  |  |
| 6590 002/ Review of Tourism Sector Plan | Develop Action plan for potential tourism products | 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |
| 6481/ Led Fund : SMME Support | SMME Facilities | 20,500 | R 5,125 | R 5,125 | R 5,125 | R 5,125 |
| 6810/ Teas | Catering for staff PA Office and Alex Office | 5,000 | R 1,250 | R 1,250 | R 1,250 | R 1,250 |
| 6660/ Rental office machine | payment of machines | 24,000 | R 6,000 | R 6,000 | R 6,000 | R 6,000 |
| 6655/ Rental office | Lease payment | 60,000 | R 15,000 | R 15,000 | R 15,000 | R 15,000 |
|  |  |  |  |  |  |  |
| **REPAIRS & MAINTANANCE** |  |  |  |  |  |  |
| 7080/ Spares | Repairs & Maintenance Vehicles & Tractors | R 22,000 | R 5,500 | R 5,500 | R 5,500 | R 5,500 |
|  |  |  |  |  |  |  |
| 7020/ Building Repairs |  | R 25,000 | R 6,250 | R 6,250 | R 6,250 | R 6,250 |
|  |  |  |  |  |  |  |
| 7090/ Tools, Furniture & Equipment |  | 30,000 | R 7,500 | R 7,500 | R 7,500 | R 7,500 |
|  |  |  |  |  |  |  |
| 7100/ Tyres |  | 101,500 | R 25,375 | R 25,375 | R 25,375 | R 25,375 |
|  |  |  |  |  |  |  |
| 7200/ Interest |  | R 7,650 | R 1,913 | R 1,913 | R 1,913 | R 1,913 |

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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **SECTION** | **SPECIAL PROGRAMMES UNIT** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries | See attached organogram on Annexure A | R 142,270.00 | R 35,568 | R 35,568 | R 35,568 | R 35,568 |
| 6020/ Acting Allowance | See attached organogram on Annexure A | R 2,400.00 | R 600 | R 600 | R 600 | R 600 |
| 6060/ Group life | See attached organogram on Annexure A | R 2,600.00 | R 650 | R 650 | R 650 | R 650 |
| 6070/ Medical | See attached organogram on Annexure A | R 18,830.00 | R 4,708 | R 4,708 | R 4,708 | R 4,708 |
| 6080/ Pension | See attached organogram on Annexure A | R 23,640.00 | R 5,910 | R 5,910 | R 5,910 | R 5,910 |
| 6100/ UIF | See attached organogram on Annexure A | R 1,450.00 | R 363 | R 363 | R 363 | R 363 |
| 6105/ Industrial Levy | Money being paid to bargaining council by the council | R 50.00 | R 13 | R 13 | R 13 | R 13 |
| 6775/ Skills Development Levy |  | R 1,950.00 | R 488 | R 488 | R 488 | R 488 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6203/Administration of Sport Activity | Support for Sport (External) | R 60,000.00 | R 15,000 | R 15,000 | R 15,000 | R 15,000 |
|  |  |  |  |  |  |  |
| 6560/Printing & Stationery | Pens, Pencils, Hardcovers, Exam Pads etc | R 1,500.00 | R 375 | R 375 | R 375 | R 375 |
|  |  |  |  |  |  |  |
| 6570/Public Entertainment | For meeting, workshops (catering) | R 10,000.00 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
|  |  |  |  |  |  |  |
| 6740/Stores & Material | Cleaning Materials | R 1,560.00 | R 390 | R 390 | R 390 | R 390 |
|  |  |  |  |  |  |  |
| 6780/ Subsistence & Travelling | For attending Meetings, Workshops & Seminars | R 30,000.00 | R 7,500 | R 7,500 | R 7,500 | R 7,500 |
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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **SECTION** | **IDP/PMS** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| 6000/ Salaries | See attached organogram on Annexure A | R 219,270 | R 54,818 | R 54,818 | R 54,818 | R 54,818 |
| 6020/ Acting Allowance | See attached organogram on Annexure A | R 2,400 | R 600 | R 600 | R 600 | R 600 |
| 6035/ Allowance: Transport | See attached organogram on Annexure A | R 142,580 | R 35,645 | R 35,645 | R 35,645 | R 35,645 |
| 6060/ Group life | See attached organogram on Annexure A | R 4,007 | R 1,002 | R 1,002 | R 1,002 | R 1,002 |
| 6070/ Medical | See attached organogram on Annexure A | R 18,830 | R 4,708 | R 4,708 | R 4,708 | R 4,708 |
| 6080/ Pension | See attached organogram on Annexure A | R 36,430 | R 9,108 | R 9,108 | R 9,108 | R 9,108 |
| 6100/ UIF | See attached organogram on Annexure A | R 3,640 | R 910 | R 910 | R 910 | R 910 |
| 6105/Industrial Levy |  | R 50 | R 13 | R 13 | R 13 | R 13 |
| 6775/Skills Development Levy |  | R 3,522 | R 881 | R 881 | R 881 | R 881 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6210/Advertising |  | R 8,000 | R 2,000 | R 2,000 | R 2,000 | R 2,000 |
| 6740/ Stores / Material |  | R 1,500 | R 375 | R 375 | R 375 | R 375 |
| 6780/ Subsistence & travelling |  | R 22,500 | R 5,625 | R 5,625 | R 5,625 | R 5,625 |
| 6770/Subscription | Global Insight, Lexis Nexis Legislation | R 7,000 | R 1,750 | R 1,750 | R 1,750 | R 1,750 |
| 6560/Stationery/Print |  | R 2,500 | R 625 | R 625 | R 625 | R 625 |
| 6570/Public Entertainment |  | R 12,000 | R 3,000 | R 3,000 | R 3,000 | R 3,000 |
| 6970/IDP Review Process |  | R 52,500 | R 13,125 | R 13,125 | R 13,125 | R 13,125 |
| 6980/P M S Review Process |  | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  |  |  |  |  |  |  |
| **REPAIRS & MAINTANANCE** |  |  |  |  |  |  |
| 7090/Tools Furniture and Equipment |  | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **SECTION** | **LOCAL AIDS COUNCIL** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTER** | **UNIT OF MEASURE** |  |  |  |  |  |
|  |  | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries |  | 210,600 | R 52,650 | R 13,163 | R 3,291 | R 823 |
| 6030/ Housing Subsidies |  | 6,000 | R 1,500 | R 375 | R 94 | R 23 |
| 6035/ Vehicle Subsidies |  | 60,000 | R 15,000 | R 3,750 | R 938 | R 234 |
| 6060/ Group Insurance |  | 3,850 | R 963 | R 241 | R 60 | R 15 |
| 6070/ Medical Aid |  | 18,830 | R 4,708 | R 1,177 | R 294 | R 74 |
| 6080/ Pension Fund |  | 34,990 | R 8,748 | R 2,187 | R 547 | R 137 |
| 6100/ Unemployment Insurance |  | 2,770 | R 693 | R 173 | R 43 | R 11 |
| 6105/ Industrial Levy |  | 50 | R 13 | R 3 | R 1 | R 0 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENSES** |  |  |  |  |  |  |
| 6210/ Advertising |  | 2,500 | R 625 | R 156 | R 39 | R 10 |
| 6325/ Campaigns/Hiv\*Aids |  | 50,000 | R 12,500 | R 3,125 | R 781 | R 195 |
| 6440/ Insurance General |  | 5,000 | R 1,250 | R 313 | R 78 | R 20 |
| 6445/ Ndlambe Strategic Planning |  | 20,300 | R 5,075 | R 1,269 | R 317 | R 79 |
| 6450/ Insurance ;Workman |  | 4,900 | R 1,225 | R 306 | R 77 | R 19 |
| 6550/ Postages |  | 400 | R 100 | R 25 | R 6 | R 2 |
| 6560/ Printing And Stationery |  | 2,400 | R 600 | R 150 | R 38 | R 9 |
| 6740/ Stores And Materials |  | 3,000 | R 750 | R 188 | R 47 | R 12 |
| 6775/ Skills Development Levy |  | 2,000 | R 500 | R 125 | R 31 | R 8 |
| 6780/ Subsistence And Travel |  | 30,000 | R 7,500 | R 1,875 | R 469 | R 117 |
| 6810/ Teas |  | 2,400 | R 600 | R 150 | R 38 | R 9 |
| 6820/ Telephone |  | 7,500 | R 1,875 | R 469 | R 117 | R 29 |
|  |  |  |  |  |  |  |
| **REPAIRS& MAINTANANCE** |  |  |  |  |  |  |
| 7020/ Buildings (Rep & Mtce) |  | 1,000 | R 250 | R 63 | R 16 | R 4 |
| 70902/ Tools, Furniture & Equipment |  | 1,500 | R 375 | R 94 | R 23 | R 6 |
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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **INFORMATION TECHNOLOGY** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTER** | **UNIT OF MEASURE** |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries |  | R 390,205 | R 97,551 | R 97,551 | R 97,551 | R 97,551 |
| 6010/ Salaries Overtime | Emergencies and unsuspected breakdowns it equipment | R 20,000 | R 5,000 | R 5,000 | R 5,000 | R 5,000 |
| 6030/ Housing Subsidies | Rental subsidy R500 x 2 pm | R 6,000 | R 1,500 | R 1,500 | R 1,500 | R 1,500 |
| 6070/ Medical Aid |  | R 24,830 | R 6,208 | R 6,208 | R 6,208 | R 6,208 |
| 6080/Pension Fund |  | R 3,940 | R 985 | R 985 | R 985 | R 985 |
| 6100/Unemployment Fund |  | R 4,160 | R 1,040 | R 1,040 | R 1,040 | R 1,040 |
| 6115/ Casuals | Admin work until post approved | R 96,110 | R 24,028 | R 24,028 | R 24,028 | R 24,028 |
| 6775/Skills Development levy | T10 R 97.88 + MANAGER R 274.91 PM | R 3,710 | R 928 | R 928 | R 928 | R 928 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6105/ industrial levy |  | R 50 | R 13 | R 13 | R 13 | R 13 |
| 6337/ Computer volume licensing 80 users | Operating systems and office systems | R 50,000 | R 0 | R 50,000 | R 0 | R 0 |
| 6340/ Imis annual license upgrade fee | Current r 69 225 plus 10.5% (average increase over 2 years) | R 83,760 | R 83,760 | R 0 | R 0 | R 0 |
| 6339 001 / Iimis monthly maintenance and support | Current r 11 845 plus 10.5% (average increase over 2 years) | R 172,010 | R 43,003 | R 43,003 | R 43,003 | R 43,003 |
| 6339 002/Fujitsu Annual Abakus Modules License Fee | Current R141 700 Plus 10.5% (Average Increase Over 2 Years) | R 156,580 | R 156,580 | R 0 | R 0 | R 0 |
| 6339 003/ Fujitsu Annual 30 User And Usql License Fee Increase To 39 | Current R 14 377 Plus 10.5% (Average Increase Over 2 Years) | R 21,190 | R 21,190 | R 0 | R 0 | R 0 |
| 6339 004/ Fujitsu Monthly Abakus Support 30 Hrs Pm | Current R 1 560 + R 18 000 Pm Plus 10.5% (Average Increase Over 2 Years) | R 259,370 | R 64,842 | R 64,842 | R 64,842 | R 64,842 |
| 6339 005/Fujitsu Monthly Abakus Support Trav/Subs/Accom | Current R 100 000 Plus 10.5% (Average Increase Over 2 Years) | R 110,500 | R 27,625 | R 27,625 | R 27,625 | R 27,625 |
| 6339 006/ Payday Annual License Fee | Current R 24 507 Plus 10.5% (Average Increase Over 2 Years) New Hr Modules Incl. | R 24,510 | R 24,510 | R 0 | R 0 | R 0 |
| 6339 007/ Payday Support | None | R 72,000 | R 18,000 | R 18,000 | R 18,000 | R 18,000 |
| 6339 008/ Route Master Telephone Support | Current R 5 480 Plus 10.5% (Average Increase Over 2 Years) | R 6,060 | R 6,060 | R 0 | R 0 | R 0 |
| 6339 009/ Cqs Annual Caseware License Fee (3) | Current R 4 500 Plus 10.5% (Average Increase Over 2 Years) | R 14,920 | R 14,920 | R 0 | R 0 | R 0 |
| 6339 010/ Saol.Com Monthly Rental 4 X Routers |  | - | - | - | - | - |
| Server Room Bathurst Alex And Kenton | Current R 3 800 Plus 10.5% (Average Increase Over 2 Years) | R 50,390 | R 12,598 | R 12,598 | R 12,598 | R 12,598 |
| 6339 011/ Zimbra Annual License Fees 130 Users/Mailboxes | Current R 261 Per User Plus 10.5% (Average Increase Over 2 Years) | R 46,410 | R 46,410 | R 0 | R 0 | R 0 |
| 6339 012/ Zimbra Annual Support On Perpetual Licenses | Current R 9 000 Per Ann Plus 10.5% (Average Increase Over 2 Years) | R 9,950 | R 9,950 | R 0 | R 0 | R 0 |
| 6339 013/ Ubertech Support Techn And Hardware 24hrs Pm (Trav/Subs/Accom Incl) | Current R 971 Per Hr Plus 10.5% (Average Increase Over 2 Years) | R 530,400 | R 132,600 | R 132,600 | R 132,600 | R 132,600 |
| 6339 014/ Kaspersky Virus Protection License 130 Users | Current R 92 Per Ann Plus 10.5% (Average Increase Over 2 Years) | R 31,830 | R 0 | R 31,830 | R 0 | R 0 |
| 6339 015/ Vpn Server Alex,Bathurst,Kenton | Current R 99 Per Ann Plus 10.5% (Average Increase Over 2 Years) | R 3,940 | R 985 | R 985 | R 985 | R 985 |
| 6339 016/ Baud Licence Fee | Current R 12 820 Plus 10.5% (Average Increase Over 2 Years) | R 14,170 | R 14,170 | R 0 | R 0 | R 0 |
| 6339 017/ Fleet Management Incl 12 3g Modems R 400 Pm | Current R 47 800 Per Month Plus 10.5% (Average Increase Over 2 Years) | R 633,830 | R 158,458 | R 158,458 | R 158,458 | R 158,458 |
| 6339 018/ Border Internet | Current R 6 000 Plus 10.5% (Average Increase Over 2 Years) | R 0 | R 0 | R 0 | R 0 | R 0 |
| 6550/ Postage | Postage | R 100 | R 25 | R 25 | R 25 | R 25 |
| 6560/ Printing / Stationery | Print Paper, Pens, Staples, Punch Highlighters | R 2,000 | R 500 | R 500 | R 500 | R 500 |
| 6660/ Rental: Office Machines | Rental Office Machines | R 36,000 | R 9,000 | R 9,000 | R 9,000 | R 9,000 |
| 6740/ Stores / Material | Cups/Sources, T Spoons, Mugs X4 And Kettle - Punch - Computer Cleaning Material | R 12,000 | R 6,000 | R 0 | R 6,000 | R 0 |
|  | Network Cable And Points - Glue Gun And Glue - Backup Tapes |  | - | - | - | - |
| 6780/ Subsistence & Travelling | It Conferences | R 25,000 | R 6,250 | R 6,250 | R 6,250 | R 6,250 |
| 6850/ Training | I.T | R 10,000 | R 0 | R 10,000 | R 0 | R 0 |
| 6354/ Depreciation |  | R 20,000 | R 0 | R 0 | R 0 | R 20,000 |
|  | Depreciation FOR PPE | R 5,000 |  |  |  |  |
|  | Capital Asset Impairment | R 7,000 |  |  |  |  |
|  | Amortization / Finance Lease (Depreciation) | R 8,000 |  |  |  |  |
| 0000/ Loss on disposal of PPE |  | R 5,000 |  |  |  |  |
|  |  |  |  |  |  |  |
| **REPAIRS AND MAINTENANCE** |  |  |  |  |  |  |
| 7020/ Buildings (Rep & Mtce) | Painting Office Walls And Doors X 3 Security Gates X 3 | R 1,000 | R 0 | R 1,000 | R 0 | R 0 |
| 7090/ Tools, Furniture & Equipment (Rep & Mtce) | Power Supplies, Cpu's, Network Cards, Replace Tools, Ram, Hard Drives, Monitors | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  | Printers, AC Adaptors For Laptops, Removable Drives And Printer Cables |  |  |  |  |  |
| 6691/ Provision: Leave Pay |  | R 11,030 | R 2,758 | R 2,758 | R 2,758 | R 2,758 |
|  |  |  |  |  |  |  |
| **REVENUE** |  |  |  |  |  |  |
| 5370/ Gain on disposal of PPE |  | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |

**CORPORATE SERVICES ADMINISTRATION**

**Attach SDBIP**

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| **BUDGET PLAN WORK SHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **CORPORATE SERVICES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **ADMINISTRATION** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries |  | R 2,304,630 | R 576,158 | R 576,158 | R 576,158 | R 576,158 |
| 6010/ Salaries Overtime |  | R 36,000 | R 9,000 | R 9,000 | R 9,000 | R 9,000 |
| 6020/ Acting Allowance |  | R 74,070 | R 18,518 | R 18,518 | R 18,518 | R 18,518 |
| 6030/ Allowance: Housing |  | R 37,900 | R 9,475 | R 9,475 | R 9,475 | R 9,475 |
| 6035/ Allowance: Transport |  | R 263,560 | R 65,890 | R 65,890 | R 65,890 | R 65,890 |
| 6060/ Group life |  | R 37,520 | R 9,380 | R 9,380 | R 9,380 | R 9,380 |
| 6070/ Medical |  | R 235,550 | R 58,888 | R 58,888 | R 58,888 | R 58,888 |
| 6080/ Pension |  | R 377,130 | R 94,283 | R 94,283 | R 94,283 | R 94,283 |
| 6100/ UIF |  | R 27,190 | R 6,798 | R 6,798 | R 6,798 | R 6,798 |
| 6110/Uniform |  | R 2,700 | R 675 | R 675 | R 675 | R 675 |
| 6105/ Industrial Levy |  | R 800 | R 200 | R 200 | R 200 | R 200 |
| 6775/Skills Development Levy |  | R 36,000 | R 9,000 | R 9,000 | R 9,000 | R 9,000 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6210/Advertising | Advertising Council Notices / Meetings | R 25,000 | R 6,250 | R 6,250 | R 6,250 | R 6,250 |
|  |  |  |  |  |  |  |
| 6350/Computer Programs | Software, Ms Project | R 45,000 | R 11,250 | R 11,250 | R 11,250 | R 11,250 |
|  |  |  |  |  |  |  |
| 6354/Depreciation | Buildings, Furniture | R 67,570 | R 16,893 | R 16,893 | R 16,893 | R 16,893 |
|  |  |  |  |  |  |  |
| 6430/Fuel | Fuel for Admin Bakkie - delivery of Agendas | R 40,000 | R 10,000 | R 10,000 | R 10,000 | R 10,000 |
|  |  |  |  |  |  |  |
| 6480/Legal Expenses | Legal Opinion / soliciting legal views | R 35,000 | R 8,750 | R 8,750 | R 8,750 | R 8,750 |
|  |  |  |  |  |  |  |
| 6553/IT Support | IMIS | R 0 | R 0 | R 0 | R 0 | R 0 |
|  |  |  |  |  |  |  |
| 6504/MSIG Operating Expenses | Public Participation / Ward Committees | R 0 | R 0 | R 0 | R 0 | R 0 |
|  |  |  |  |  |  |  |
| 6510/Oil -Grease | Oil / Greases for Bakkie : Fleet 160 | R 3,850 | R 963 | R 963 | R 963 | R 963 |
|  |  |  |  |  |  |  |
| 6550/Postage | Stamps & Courier Services | R 21,800 | R 5,450 | R 5,450 | R 5,450 | R 5,450 |
|  |  |  |  |  |  |  |
| 6560/Printing & Stationery | Photocopier Paper for Agendas & Binders | R 132,000 | R 33,000 | R 33,000 | R 33,000 | R 33,000 |
|  |  |  |  |  |  |  |
| 6660/Rental Office Machines | Payment of Rented Machines | R 250,000 | R 62,500 | R 62,500 | R 62,500 | R 62,500 |
|  |  |  |  |  |  |  |
| 6740/Stores & Material | Cleaning materials - Polish, Soap, Toilet Papers | R 19,700 | R 4,925 | R 4,925 | R 4,925 | R 4,925 |
|  |  |  |  |  |  |  |
| 6770/Subscriptions | Local Government Bulletins | R 3,750 | R 938 | R 938 | R 938 | R 938 |
|  |  |  |  |  |  |  |
| 6780/Subsistence & Travelling | Meetings, Workshop, Seminars | R 29,000 | R 7,250 | R 7,250 | R 7,250 | R 7,250 |
|  |  |  |  |  |  |  |
| 6780 001/Subsistence & Travelling (Between Units) | Staff located due to amalgamation process | R 11,000 | R 2,750 | R 2,750 | R 2,750 | R 2,750 |
|  |  |  |  |  |  |  |
| 6810/Tea - Entertainment | Office, meetings | R 4,500 | R 1,125 | R 1,125 | R 1,125 | R 1,125 |
|  |  |  |  |  |  |  |
| 6820/Telephone | Maintenance of Telephones | R 105,000 | R 26,250 | R 26,250 | R 26,250 | R 26,250 |
| 0000/Loss on disposal of PPE |  | R 15,000 |  |  |  |  |
|  |  |  |  |  |  |  |
| **REPAIRS & MAINTANANCE** |  |  |  |  |  |  |
| 7080/Vehicle Spares (REP & MTCE) | Tyres, Service of the bakkie: Fleet 160 | R 15,750 | R 3,938 | R 3,938 | R 3,938 | R 2,500 |
|  |  |  |  |  |  |  |
| 7090/Tools, Furniture & Equipment (REP & MTCE) |  | R 21,000 | R 5,250 | R 5,250 | R 5,250 | R 5,250 |
|  |  |  |  |  |  |  |
| 7100/Tyres |  | R 25,000 | R 6,250 | R 6,250 | R 6,250 | R 6,250 |
|  |  |  |  |  |  |  |
| 6691/Provision of Leave | Commutation of Leave |  | R 0 | R 0 | R 0 | R 0 |
|  |  |  |  |  |  |  |
| **CAPITAL** |  |  |  |  |  |  |
| CHAIRS 500 | Chairs 5 000 | R 5,250 | R 1,313 | R 1,313 | R 1,313 | R 1,313 |
| DESK 20 000 | desk 20 000 | R 21,000 | R 5,250 | R 5,250 | R 5,250 | R 5,250 |
| CABINETS 30 000 | cabinets 30 000 | R 31,500 | R 7,875 | R 7,875 | R 7,875 | R 7,875 |
|  |  |  |  |  |  |  |
| **REVENUE** |  |  |  |  |  |  |
| 5218 000/MSIG Income Operating |  |  | R 0 | R 0 | R 0 | R 0 |
| 5218 001/MSIG Income Capital |  |  | R 0 | R 0 | R 0 | R 0 |
| ADMINISTRATION CHARGES |  | R 61,330 | R 15,333 | R 15,333 | R 15,333 | R 15,333 |
| SUNDRY INCOME |  | R 7,000 | R 1,750 | R 1,750 | R 1,750 | R 1,750 |
| Gain on disposal of PPE |  | R 20,000 | R 5,000 | R 5,000 | R 5,000 | R 5,000 |

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| **BUDGET PLAN WORK SHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **CORPORATE SERVICES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **HUMAN RESOURCES MANAGEMENT** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries |  | R 686,270 | R 171,568 | R 171,568 | R 171,568 | R 171,568 |
| 6020/ Acting Allowance |  | R 12,000 | R 3,000 | R 3,000 | R 3,000 | R 3,000 |
| 6030/ Allowance: Housing |  | R 3,120 | R 780 | R 780 | R 780 | R 780 |
| 6035/ Allowance: Transport |  | R 187,360 | R 46,840 | R 46,840 | R 46,840 | R 46,840 |
| 6060/ Group life |  | R 12,540 | R 3,135 | R 3,135 | R 3,135 | R 3,135 |
| 6070/ Medical |  | R 81,550 | R 20,388 | R 20,388 | R 20,388 | R 20,388 |
| 6080/ Pension |  | R 114,030 | R 28,508 | R 28,508 | R 28,508 | R 28,508 |
| 6100/ UIF |  | R 8,930 | R 2,233 | R 2,233 | R 2,233 | R 2,233 |
| 6105/ Industrial Levy |  | R 150 | R 38 | R 38 | R 38 | R 38 |
| 6775/Skills Development Levy |  | R 6,000 | R 1,500 | R 1,500 | R 1,500 | R 1,500 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6203/Administration of Sport | Support of Internal Sport (Staff) | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  |  |  |  |  |  |  |
| 6210/Advertising | Advertising of Vacant Posts, Notices etc. | R 30,000 | R 7,500 | R 7,500 | R 7,500 | R 7,500 |
|  |  |  |  |  |  |  |
| 6375/Bursaries | Bursaries for External (Mayor's Programme) | R 70,000 | R 17,500 | R 17,500 | R 17,500 | R 17,500 |
|  |  |  |  |  |  |  |
| 6560/Printing Stationery | Papers, Pens, & others | R 7,000 | R 1,750 | R 1,750 | R 1,750 | R 1,750 |
|  |  |  |  |  |  |  |
| 6740/Stores And Materials | Cleaning Material | R 5,000 | R 1,250 | R 1,250 | R 1,250 | R 1,250 |
|  |  |  |  |  |  |  |
| 6780/Subsistence & Travelling | For meetings, seminars, workshops | R 26,000 | R 6,500 | R 6,500 | R 6,500 | R 6,500 |
|  |  |  |  |  |  |  |
| 6780 002/Travelling (Interviews) | Candidates attending interviews (re-imbursement) | R 28,000 | R 7,000 | R 7,000 | R 7,000 | R 7,000 |
|  |  |  |  |  |  |  |
| 6850/Training | Training of employees | R 200,000 | R 50,000 | R 50,000 | R 50,000 | R 50,000 |
|  |  |  |  |  |  |  |
| 6850 001/In-service Training (Students) | Internship Programme | R 40,000 | R 10,000 | R 10,000 | R 10,000 | R 10,000 |
|  |  |  |  |  |  |  |
| 6850 002/Rehabilitation of Staff | EAP | R 30,000 | R 7,500 | R 7,500 | R 7,500 | R 7,500 |
|  |  |  |  |  |  |  |
| 6980/PMS Review Process |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6201/AIDS Awareness | HIV/AIDS Day for employees & Councilors | R 7,000 | R 1,750 | R 1,750 | R 1,750 | R 1,750 |
|  |  |  |  |  |  |  |
| **REPAIRS & MAINTANANCE** |  |  |  |  |  |  |
| 7090/Tools, Furniture & Equipment (Rep & MTCE) |  | R 1,000 | R 250 | R 250 | R 250 | R 250 |
|  |  |  |  |  |  |  |
| **CAPITAL** |  |  |  |  |  |  |
| 7260/Tools, Furniture & Equipment | Desk 5000 | R 5,250 |  |  |  |  |
|  | Cabinet 4500 | R 4,725 |  |  |  |  |
|  | Filing Cabinet 8000 | R 8,400 |  |  |  |  |
|  | Laptop 11500 | R 15,000 |  |  |  |  |
|  | Printer 5000 | R 5,250 |  |  |  |  |
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| **BUDGET PLAN WORK SHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **CORPORATE SERVICES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **ADMINISTRATION** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **CIVIC AND BUILDINGS** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries |  | R 567,270 | R 141,818 | R 141,818 | R 141,818 | R 141,818 |
| 6010/ Salaries Overtime |  | R 24,000 | R 6,000 | R 6,000 | R 6,000 | R 6,000 |
| 6060/ Group life |  | R 5,350 | R 1,338 | R 1,338 | R 1,338 | R 1,338 |
| 6070/ Medical |  | R 68,730 | R 17,183 | R 17,183 | R 17,183 | R 17,183 |
| 6080/ Pension |  | R 86,610 | R 21,653 | R 21,653 | R 21,653 | R 21,653 |
| 6100/ UIF |  | R 6,020 | R 1,505 | R 1,505 | R 1,505 | R 1,505 |
| 6110/Uniform |  | R 10,800 | R 2,700 | R 2,700 | R 2,700 | R 2,700 |
| 6105/ Industrial Levy |  | R 400 | R 100 | R 100 | R 100 | R 100 |
| 6115/ Casuals |  | R 30,000 | R 7,500 | R 7,500 | R 7,500 | R 7,500 |
| 6775 Skills Development Levy | Payment of Skills Development Levies | R 5,000 | R 1,250 | R 1,250 | R 1,250 | R 1,250 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6354/Depreciation |  | R 35,000 | R 8,750 | R 8,750 | R 8,750 | R 8,750 |
|  |  |  |  |  |  |  |
| 6400 Electricity | Electricity for Municipal Buildings | R 208,490 | R 52,123 | R 52,123 | R 52,123 | R 52,123 |
|  |  |  |  |  |  |  |
| 6440 Insurance General | For Municipal Buildings | R 55,000 | R 13,750 | R 13,750 | R 13,750 | R 13,750 |
|  |  |  |  |  |  |  |
| 6560 Printing & Stationery | Printing Paper & Ink | R 6,000 | R 1,500 | R 1,500 | R 1,500 | R 1,500 |
|  | Office Paper |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6630 Refuse Bags | For municipal buildings (Halls & Offices) | R 2,200 | R 550 | R 550 | R 550 | R 550 |
| 6700 Sanitation Fees | Pump out - Municipal Halls | R 137,000 | R 34,250 | R 34,250 | R 34,250 | R 34,250 |
|  |  |  |  |  |  |  |
| 6710 Security Guards | Alarm Systems / security system for halls | R 64,000.00 | R 16,000 | R 16,000 | R 16,000 | R 16,000 |
| 6740 Stores & Material | Cleaning Material - Toilet Rolls, Polish etc. | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  |  |  |  |  |  |  |
| 6910 Water | Payment of water account | R 21,000 | R 5,250 | R 5,250 | R 5,250 | R 5,250 |
|  |  |  |  |  |  |  |
| Insurance Public Liability |  | R 20,000 | R 5,000 | R 5,000 | R 5,000 | R 5,000 |
|  |  |  |  |  |  |  |
| 7200 / External Interest |  | R 33,710 | R 8,428 | R 8,428 | R 8,428 | R 8,428 |
|  |  |  |  |  |  |  |
| **REPAIRS & MAINTANANCE** |  |  |  |  |  |  |
| 7020 Buildings (Rep & MTCE) | Maintenance of Halls, Offices | R 650,000 | R 162,500 | R 162,500 | R 162,500 | R 162,500 |
|  |  |  |  |  |  |  |
| 7090 Tools, Furniture & Equipment | Chairs & Cutlery & Crockery | R 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **REVENUE** |  |  |  |  |  |  |
| 5170/HIRE OF HALL |  | R 154,351 | R 38,588 | R 38,588 | R 38,588 | R 38,588 |
|  |  |  |  |  |  |  |
| **BUDGET PLAN WORK SHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **CORPORATE SERVICES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **ADMINISTRATION** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **CUSTOMER RELATIONS** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6323/Batho Pele Framework |  | R 21,000 | R 5,250 | R 5,250 | R 5,250 | R 5,250 |
|  |  |  |  |  |  |  |
| 6560/Printing & Stationery | Photocopy Batho Pele materials | R 6,300 | R 1,575 | R 1,575 | R 1,575 | R 1,575 |
|  |  |  |  |  |  |  |
| 6740/Stores & Material | Cleaning Materials | R 6,300 | R 1,575 | R 1,575 | R 1,575 | R 1,575 |
|  |  |  |  |  |  |  |
| 6780/Subsistence & Travelling | Attending Meetings, Workshops & Seminars | R 12,600 | R 3,150 | R 3,150 | R 3,150 | R 3,150 |
|  |  |  |  |  |  |  |
| 6373/CRM Module (IMIS) |  | R 21,000 | R 5,250 | R 5,250 | R 5,250 | R 5,250 |
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| **BUDGET PLAN WORK SHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **CORPORATE SERVICES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **ADMINISTRATION** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **PUBLICITY** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6560/Printing & Stationery |  | R 2,415.00 | R 604 | R 604 | R 604 | R 604 |
|  |  |  |  |  |  |  |
| 6580/Publicity Municipal |  | R 10,500.00 | R 2,625 | R 2,625 | R 2,625 | R 2,625 |
|  |  |  |  |  |  |  |
| 6600/Publicity Association |  | R 420,000.00 | R 105,000 | R 105,000 | R 105,000 | R 105,000 |
|  |  |  |  |  |  |  |
| 6770/Subscriptions |  | R 5,250.00 | R 1,313 | R 1,313 | R 1,313 | R 1,313 |
|  |  |  |  |  |  |  |
| 6780/Subsistance & Travelling |  | R 8,400.00 | R 2,100 | R 2,100 | R 2,100 | R 2,100 |
|  |  |  |  |  |  |  |
| 6800/Sundries |  | R 5,250.00 | R 1,313 | R 1,313 | R 1,313 | R 1,313 |
|  |  |  |  |  |  |  |

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| **BUDGET PLAN WORK SHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **CORPORATE SERVICES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **ADMINISTRATION** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **LIBRARY** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries |  | 1,294,020 | 323,505 | 323,505 | 323,505 | 323,505 |
| 6010/ Salaries Overtime |  | 30,000 | 7,500 | 7,500 | 7,500 | 7,500 |
| 6020/ Acting Allowance |  | 12,970 | 3,243 | 3,243 | 3,243 | 3,243 |
| 6060/ Group life |  | 22,330 | 5,583 | 5,583 | 5,583 | 5,583 |
| 6070/ Medical |  | 93,280 | 23,320 | 23,320 | 23,320 | 23,320 |
| 6080/ Pension |  | 208,990 | 52,248 | 52,248 | 52,248 | 52,248 |
| 6100/ UIF |  | 12,970 | 3,243 | 3,243 | 3,243 | 3,243 |
| 6110/Uniform |  | 7,500 | 1,875 | 1,875 | 1,875 | 1,875 |
| 6105/ Industrial Levy |  | 500 | 125 | 125 | 125 | 125 |
| 6115/Casuals |  | 15,000 | 3,750 | 3,750 | 3,750 | 3,750 |
| 6775/Skills Development Levy |  | 16,359 | 4,090 | 4,090 | 4,090 | 4,090 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6354/Depreciation |  | 19,200 | 4,800 | 4,800 | 4,800 | 4,800 |
| 6400/Electricity | Libraries:2 more new Libraries | 15,000 | 3,750 | 3,750 | 3,750 | 3,750 |
|  |  |  |  |  |  |  |
| 6491/Library Expense |  | 10,000 | 2,500 | 2,500 | 2,500 | 2,500 |
|  |  |  |  |  |  |  |
| 6500/Loss of Books | This caters for provincial books that are lost | 5,000 | 1,250 | 1,250 | 1,250 | 1,250 |
|  |  |  |  |  |  |  |
| 6560/Printing & Stationery | Printing Paper, Pens, Pencils, Magic Tapes etc | 20,000 | 5,000 | 5,000 | 5,000 | 5,000 |
|  |  |  |  |  |  |  |
| 6660/Rental : Office Machines | Payment of Rented Machines | 150,000 | 37,500 | 37,500 | 37,500 | 37,500 |
|  |  |  |  |  |  |  |
| 6700/Sanitation Fees | Pumpout Fee for Libraries | 3,000 | 750 | 750 | 750 | 750 |
|  |  |  |  |  |  |  |
| 6710/Security Guards | Security System / Alarm System | 23,625 | 5,906 | 5,906 | 5,906 | 5,906 |
|  |  |  |  |  |  |  |
| 6740/Stores & Material | Cleaning Materials, Toilet Papers | 13,310 | 3,328 | 3,328 | 3,328 | 3,328 |
|  |  |  |  |  |  |  |
| 6770/Subscriptions | LIASA & other Library related matters | 40,000 | 10,000 | 10,000 | 10,000 | 10,000 |
|  |  |  |  |  |  |  |
| 6780/Subsistence & Travelling | Workshops, Meetings, Seminars | 30,000 | 7,500 | 7,500 | 7,500 | 7,500 |
|  |  |  |  |  |  |  |
| 6810/Tea/Entertainment | Teas, Coffees, Milk for meetings / workshops | 3,000 | 750 | 750 | 750 | 750 |
|  |  |  |  |  |  |  |
| 6910/Water | Payment of water account | 3,675 | 919 | 919 | 919 | 919 |
|  |  |  |  |  |  |  |
| 0000/Library week | Library Week | 30,000 | 7,500 | 7,500 | 7,500 | 7,500 |
|  |  |  |  |  |  |  |
| **REPAIRS & MAINTANANCE** |  |  |  |  |  |  |
| 7020/Buildings (REP & MTCE) | Repairs to buildings | 40,000 | 10,000 | 10,000 | 10,000 | 10,000 |
|  |  |  |  |  |  |  |
| **REVENUE** |  |  |  |  |  |  |
| 5047/ FEES:LOSS OF BOOKS |  | 3,760 | 940 | 940 | 940 | 940 |
| 5120/ FINES |  | 2,960 | 740 | 740 | 740 | 740 |
| 5370/ SUNDRY INCOME |  | 900 | 225 | 225 | 225 | 225 |

**FINANCIAL ADMINISTRATION**

**Attach SDBIP**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **DIRECTORATE** | **FINANCIAL MANAGEMENT** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **ADMINISTRATION** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries | See attached organogram on Annexure A | R 6,395,990 | R 1,598,998 | R 1,598,998 | R 1,598,998 | R 1,598,998 |
| 6010/ Salaries Overtime | Some workers will be required to work overtime | R 82,850 | R 20,713 | R 20,713 | R 20,713 | R 20,713 |
| 6020/ Allowance | See attached organogram on Annexure A | R 35,940 | R 8,985 | R 8,985 | R 8,985 | R 8,985 |
| 6030/ Housing Subsidies | See attached organogram on Annexure A | R 60,950 | R 15,238 | R 15,238 | R 15,238 | R 15,238 |
| 6035/ Vehicle Subsidies | See attached organogram on Annexure A | R 475,470 | R 118,868 | R 118,868 | R 118,868 | R 118,868 |
| 6060/ Group lnsurance | See attached organogram on Annexure A | R 116,900 | R 29,225 | R 29,225 | R 29,225 | R 29,225 |
| 6070/ Medical Aid | See attached organogram on Annexure A | R 710,330 | R 177,583 | R 177,583 | R 177,583 | R 177,583 |
| 6080/ Pension Fund | See attached organogram on Annexure A | R 1,023,370 | R 255,843 | R 255,843 | R 255,843 | R 255,843 |
| 6100/ Unemployment Insurance | See attached organogram on Annexure A | R 70,650 | R 17,663 | R 17,663 | R 17,663 | R 17,663 |
| 6105/Industrial Levy | See attached organogram on Annexure A | R 2,400 | R 600 | R 600 | R 600 | R 600 |
| 6110/ Uniforms | See attached organogram on Annexure A | R 14,000 | R 3,500 | R 3,500 | R 3,500 | R 3,500 |
| 6115/ Casuals |  | R 60,000 | R 15,000 | R 15,000 | R 15,000 | R 15,000 |
| 6775 / Skills development levy | Training for staff | R 76,982 | R 19,246 | R 19,246 | R 19,246 | R 19,246 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6205 / Administration | Meetings and workshops | R 63,600 | R 15,900 | R 15,900 | R 15,900 | R 15,900 |
|  |  |  |  |  |  |  |
| 6340 / Consultant/Management | Hire of consultant to assist in financial matters, procedures to be implement in dealing with financial matters | R 18,066 | R 4,517 | R 4,517 | R 4,517 | R 4,517 |
| 6350 / Computer program | Computer software | R 42,000 | R 10,500 | R 10,500 | R 10,500 | R 10,500 |
|  |  |  |  |  |  |  |
| 6354 / Depreciation | Depreciating of assets according to the policy | R 150,000 | R 37,500 | R 37,500 | R 37,500 | R 37,500 |
|  |  |  |  |  |  |  |
| 6391 /Equitable Share | Payment for 7656 Indigent services | R 1,412,790 | R 353,198 | R 353,198 | R 353,198 | R 353,198 |
|  |  |  |  |  |  |  |
| 6425 / Fidelity Cash | Banking of municipal cash by Fidelity Cash | R 203,520 | R 50,880 | R 50,880 | R 50,880 | R 50,880 |
|  |  |  |  |  |  |  |
| 6428 / FMG: Operating Expenditure | Payment of expenditure as per FMG conditions | R 603,192 | R 150,798 | R 150,798 | R 150,798 | R 150,798 |
|  |  |  |  |  |  |  |
| 6430 / Fuel |  |  |  |  |  |  |
| 6430 233 | Fuel-Finance Bakkie | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
| 6430 234 | Fuel-Finance Bakkie | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
| 6430 235 | Fuel-Finance Bakkie | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
|  |  |  |  |  |  |  |
| 6440 / Insurance general | The monthly premium for all finance assets is R25 000\*12months | R 318,000 | R 79,500 | R 79,500 | R 79,500 | R 79,500 |
|  | See attached Annexure B for the lists of Assets. |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6480 / Legal expenses | Outstanding debt Collection | R 1,283,660 | R 320,915 | R 320,915 | R 320,915 | R 320,915 |
|  |  |  |  |  |  |  |
| 6490 / Licenses |  | R 1,050 | R 263 | R 263 | R 263 | R 263 |
| 6490 233 | Finance Bakkie |  |  |  |  |  |
| 6490 234 | Finance Bakkie |  |  |  |  |  |
| 6490 235 | Finance Bakkie |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6504 / MSIG: Operating Expenses | Payment of expenses as per MSIG Activity Plan | R 85,000 | R 21,250 | R 21,250 | R 21,250 | R 21,250 |
|  |  |  |  |  |  |  |
| 6510 / Oils and Greases | For the 3 Finance Vehicles | R 750 | R 188 | R 188 | R 188 | R 188 |
|  |  |  |  |  |  |  |
| 6550 / Postage | Final Demands to Debtors | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  | Reports to National and Provincial Departments and others |  |  |  |  |  |
|  | Final Demands to Debtors |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6553 / IT Support | 1X East cape user group | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  | 1x Jo'burg user group |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6560 / Print & Stationery | Printing Papers | R 720,372 | R 180,093 | R 180,093 | R 180,093 | R 180,093 |
|  | Office Stationery |  |  |  |  |  |
|  | Printing materials |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6660 / Rental Machine | 1 x Canon photocopy mach. Rental R11 080 p.m | R 369,288 | R 92,322 | R 92,322 | R 92,322 | R 92,322 |
|  | Usage (varies on monthly usage) |  |  |  |  |  |
|  | Visits |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6710 / Security | Port Alfred = 2650 p.m | R 138,012 | R 34,503 | R 34,503 | R 34,503 | R 34,503 |
|  | Kenton = 2650 |  |  |  |  |  |
|  | Alexandria = R2650 |  |  |  |  |  |
|  | Bathurst =R2650 |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6740 / Stores & Material | Cleaning Material | R 9,500 | R 2,375 | R 2,375 | R 2,375 | R 2,375 |
|  | Stores Material |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6770 / Subscription | 1X IMFO | R 1,000 | R 250 | R 250 | R 250 | R 250 |
|  | 1X NexisNexis |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6780 / Subsistence & Travelling | IMFO{ NATIONAL 4 STAFF, PROVINCIAL 3 STAFF} | R 200,000 | R 50,000 | R 50,000 | R 50,000 | R 50,000 |
|  | CREDIT CONTROL MEETING |  |  |  |  |  |
|  | ABAKUS USER GROUP MEETING 9 STAFF |  |  |  |  |  |
|  | SARS E FILING 2 STAFF |  |  |  |  |  |
|  | PAYDAY USER GROUP 2 STAFF |  |  |  |  |  |
|  | SALGA FINANCE MEETINGS CFO {QUARTERLY} |  |  |  |  |  |
|  | CACADU FINANCE MEETING CFO {QUARTERLY} |  |  |  |  |  |
|  | LGAC MEETINGS {QUARTERLY} |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6800 / Sundries | Expenses not budgeted for | R 5,000 | R 1,250 | R 1,250 | R 1,250 | R 1,250 |
|  |  |  |  |  |  |  |
| 6810 / Tea | 24 Staff incl Alex, Kenton and Bathurst | R 14,500 | R 3,625 | R 3,625 | R 3,625 | R 3,625 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6860 / Transfer & Return | Registrar of deeds | R 14,000 | R 3,500 | R 3,500 | R 3,500 | R 3,500 |
|  |  |  |  |  |  |  |
| 0000/Loss on disposal of PPE |  | R 20,000 | R 5,000 | R 5,000 | R 5,000 | R 5,000 |
|  |  |  |  |  |  |  |
| 6880 / Workshop Charge out |  | R 4,000 | R 1,000 | R 1,000 | R 1,000 | R 1,000 |
|  |  |  |  |  |  |  |
| 6691 Leave provision | Provision For Leave | R 50,000 |  | R 50,000 |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **REPAIRS & MAINTANANCE** |  |  |  |  |  |  |
| 7020 / Building | Renovation of finance office | R 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |
|  |  |  |  |  |  |  |
| 7080 000 /Spares |  |  |  |  |  |  |
| 7080 233 / Spares | 1X bakkies (Meter Readers) | R 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |
| 7080 234/Spares | Debt Collection bakkie | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
| 7080 235 /Spares | Debt Collection bakkie | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
|  |  |  |  |  |  |  |
| 7090 / Tools Furniture& Equipment | for computer Materials and furniture maintenance | R 30,000 | R 7,500 | R 7,500 | R 7,500 | R 7,500 |
|  |  |  |  |  |  |  |
| 7100 233 /Tyres & Tubes | 2 x bakkies (meter readers) | R 5,200 | R 1,300 | R 1,300 | R 1,300 | R 1,300 |
| 7100 234/Tyres & Tubes | Debt Collection bakkie | R 5,000 | R 1,250 | R 1,250 | R 1,250 | R 1,250 |
| 7100 235 /Tyres & Tubes | Debt Collection bakkie | R 5,000 | R 1,250 | R 1,250 | R 1,250 | R 1,250 |
|  |  |  |  |  |  |  |
| **REVENUE** |  |  |  |  |  |  |
| 5000 /Administration Charges |  | R 694,380 | R 173,595 | R 173,595 | R 173,595 | R 173,595 |
| 5200 / Legal Expenses |  | R 593,350 | R 148,338 | R 148,338 | R 148,338 | R 148,338 |
| 5211/ Equitable Share |  | R 53,542,000 | R 13,385,500 | R 13,385,500 | R 13,385,500 | R 13,385,500 |
| 5370 / Sundry Income |  | R 233,480 | R 58,370 | R 58,370 | R 58,370 | R 58,370 |
| 5405/Valuation Roll |  | R 87,470 | R 21,868 | R 21,868 | R 21,868 | R 21,868 |
| 5038 /Disconnection |  | R 29,000 | R 7,250 | R 7,250 | R 7,250 | R 7,250 |
| 5371/Gain on disposal of PPE |  | R 35,000 | R 8,750 | R 8,750 | R 8,750 | R 8,750 |
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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **FINANCIAL MANAGEMENT** |  |  |  |  |  |
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| **SECTION** | **REVENUE** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **ASSESSMENT RATES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **GENERAL EXPENSES** |  |  |  |  |  |  |
| 6391 / Equitable Share |  |  | R 0 | R 0 | R 0 | R 0 |
| 6435 / Income Forgone |  |  | R 0 | R 0 | R 0 | R 0 |
|  |  |  |  |  |  |  |
| **INCOME** |  |  |  |  |  |  |
| 5185/ Rates Interest |  | R 1,484,970 | R 371,243 | R 371,243 | R 371,243 | R 371,243 |
| 5211/ Equitable Share |  |  | R 0 | R 0 | R 0 | R 0 |
| 5230/ Rates Annual |  | R 75,171,943 | R 18,792,986 | R 18,792,986 | R 18,792,986 | R 18,792,986 |
|  |  |  |  |  |  |  |
| **REVENUE FORGONE** |  |  |  |  |  |  |
| Municipal Charges |  | R 294,091 |  |  |  |  |
| Rates rebate/ discount (20%) |  | R 3,364,268 |  |  |  |  |
| Std Rebate on R15 000 |  | R 5,616,408 |  |  |  |  |
|  |  | **R 9,274,767** |  |  |  |  |

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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **FINANCIAL MANAGEMENT** |  |  |  |  |  |
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| **SECTION** | **REVENUE** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **VALUATIONS** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6504 / MSIG: Audit Action Plan Expenses |  | R 0 | R 0 | R 0 | 0 | 0 |
| 6900 / Valuation Expenses |  | R 387,512 | R 96,878 | R 96,878 | 96878 | 96878 |
|  |  |  |  |  |  |  |
| **INCOME** |  |  |  |  |  |  |
| 5218 / Msig Income |  | R 0 | R 0 | R 0 | 0 | 0 |
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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **FINANCIAL MANAGEMENT** |  |  |  |  |  |
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| **SECTION** | **EXPENDITURE** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **STORES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries | See attached organogram | R 248,640 | R 62,160 | R 62,160 | R 62,160 | R 62,160 |
| 6010/ Salaries Overtime | Some workers will be required to work overtime | R 40,910 | R 10,228 | R 10,228 | R 10,228 | R 10,228 |
| 6060/ Group life | See attached organogram | R 4,550 | R 1,138 | R 1,138 | R 1,138 | R 1,138 |
| 6070/ Medical | See attached organogram | R 19,610 | R 4,903 | R 4,903 | R 4,903 | R 4,903 |
| 6080/ Pension | See attached organogram | R 41,310 | R 10,328 | R 10,328 | R 10,328 | R 10,328 |
| 6100/ UIF | See attached organogram | R 2,920 | R 730 | R 730 | R 730 | R 730 |
| 6110/ Uniforms | See attached organogram | R 2,700 | R 675 | R 675 | R 675 | R 675 |
| 6105/Industrial levy | Money being paid to bargaining council by the council for each employee every month | R 100 | R 25 | R 25 | R 25 | R 25 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENDITURE** |  |  |  |  |  |  |
| 6400/Electricity | Electricity usage | R 10,440 | R 2,610 | R 2,610 | R 2,610 | R 2,610 |
|  |  |  |  |  |  |  |
| 6560/Print and Stationery | Printing Paper | R 5,000 | R 1,250 | R 1,250 | R 1,250 | R 1,250 |
|  | Office Stationery |  |  |  |  |  |
|  | Printing Material |  |  |  |  |  |
|  | Stock cards |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 6620/Railage and Courier | Transporting of goods from its destination to stores. The current service provider might be replaced by a new one depending on the selected tender | R 52,666 | R 13,167 | R 13,167 | R 13,167 | R 13,167 |
|  |  |  |  |  |  |  |
| 6780/Subsistence and Travelling | Claims for outside trainings | R 2,120 | R 530 | R 530 | R 530 | R 530 |
|  |  |  |  |  |  |  |
| 6740/Stores and Material | Cleaning Material |  |  |  |  |  |
|  | Stores and Material | R 6,890 | R 1,723 | R 1,723 | R 1,723 | R 1,723 |
|  |  |  |  |  |  |  |
| 6775 Skills Development Levy |  | R 2,295 | R 574 | R 574 | R 574 | R 574 |
|  |  |  |  |  |  |  |
| 6910/Water | Water usage | R 2,120 | R 530 | R 530 | R 530 | R 530 |
|  |  |  |  |  |  |  |
| 7020/Buildings | Painting of stores | R 50,000 | R 12,500 | R 12,500 | R 12,500 | R 12,500 |
|  | Toilet Repairs |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 7090/Tools and Equipment | Computer Material | R 6,360 | R 1,590 | R 1,590 | R 1,590 | R 1,590 |
|  | Tools and equipment |  |  |  |  |  |
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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **FINANCIAL MANAGEMENT** |  |  |  |  |  |
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| **SECTION** | **EXPENDITURE** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **SUPPLY CHAIN MANAGEMENT** |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **1ST QTR ENDING** | **2ND QTR ENDING** | **3RD QTR ENDING** | **4TH QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries | Per Salary Budget | R 404,744 | R 93,400 | R 124,540 | R 93,400 | R 93,404 |
| 6035/ Allowance: Transport | Per Salary Budget | R 153,830 | R 38,460 | R 38,460 | R 38,460 | R 38,450 |
| 6060/ Group life | Per Salary Budget | R 7,400 | R 1,850 | R 1,850 | R 1,850 | R 1,850 |
| 6070/ Medical | Per Salary Budget | R 44,120 | R 11,030 | R 11,030 | R 11,030 | R 11,030 |
| 6080/ Pension | Per Salary Budget | R 67,250 | R 16,810 | R 16,810 | R 16,810 | R 16,820 |
| 6100/ UIF | Per Salary Budget | R 5,580 | R 1,400 | R 1,400 | R 1,400 | R 1,380 |
| 6105/ Industrial Levy | Per Salary Budget | R 100 | R 30 | R 30 | R 30 | R 10 |
| 6115/ Casuals | In-service Trainees | R 8,000 | R 2,000 | R 2,000 | R 2,000 | R 2,000 |
|  |  |  |  |  |  |  |
| **General Expenses** |  |  |  |  |  |  |
| 6775/ Skills Development Levy | Per Salary Budget | R 5,677 | R 1,420 | R 1,420 | R 1,420 | R 1,417 |
| 6210/ Advertising |  | R 7,000 | R 0 | R 7,000 | R 0 | R 0 |
| 6440/ Insurance General | Charge Out | R 16,000 | R 4,000 | R 4,000 | R 4,000 | R 4,000 |
| 6553/ IT Support |  | R 11,000 | R 2,750 | R 2,750 | R 2,750 | R 2,750 |
| 6560/ Printing & Stationery |  | R 8,000 | R 0 | R 2,670 | R 4,000 | R 1,330 |
| 6740/ Stores / Material | Sundries drawn from Stores | R 500 | R 130 | R 130 | R 130 | R 110 |
| 6780/ Subsistence & travelling |  | R 24,000 | R 0 | R 12,000 | R 12,000 | R 0 |
| 6810/ Teas | Milk, coffee, tea, sugar, water | R 600 | R 150 | R 150 | R 150 | R 150 |
| 6820/ Telephones |  | R 3,000 | R 750 | R 750 | R 750 | R 750 |
| 6850/ Training |  | R 50,000 | R 0 | R 25,000 | R 25,000 | R 0 |
|  |  |  |  |  |  |  |
| **Repairs & Maintenance** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 7090/ R & M - Furniture & Equipment |  | R 3,500 | R 880 | R 880 | R 880 | R 860 |
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**COMMUNITY/PROTECTION SERVICES**

**Attach SDBIP**

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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **COMMUNITY/ PROTECTION SERVICES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **DIVISION** | **OFFICE OF THE DIRECTOR** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **ADMNISTRATION: Comm Prot Services** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries | As per attached organogram on Annexure A | R 1,195,040 | R 298,760 | R 298,760 | R 298,760 | R 298,760 |
| 6020/Allowances | As per attached organogram on Annexure A | R 27,720 | R 6,930 | R 6,930 | R 6,930 | R 6,930 |
| 6030/ Allowance: Housing | As per attached organogram on Annexure A | R 13,770 | R 3,443 | R 3,443 | R 3,443 | R 3,443 |
| 6035/ Allowance: Transport | As per attached organogram on Annexure A | R 313,450 | R 78,363 | R 78,363 | R 78,363 | R 78,363 |
| 6060/ Group life | As per attached organogram on Annexure A | R 18,520 | R 4,630 | R 4,630 | R 4,630 | R 4,630 |
| 6070/ Medical | As per attached organogram on Annexure A | R 31,640 | R 7,910 | R 7,910 | R 7,910 | R 7,910 |
| 6080/ Pension | As per attached organogram on Annexure A | R 168,320 | R 42,080 | R 42,080 | R 42,080 | R 42,080 |
| 6100/ UIF | As per attached organogram on Annexure A | R 15,500 | R 3,875 | R 3,875 | R 3,875 | R 3,875 |
| 6105/ Industrial levy | Employer contribution to SALGBC per employee per month | R 150 | R 38 | R 38 | R 38 | R 38 |
| 6115/ Casuals | Relief Secretary when unavailable/ on leave - 30 days | R 6,600 | R 1,650 | R 1,650 | R 1,650 | R 1,650 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENSES** |  |  |  |  |  |  |
| 6710/ Security | As contained in employment contract | R 31,500 | R 7,875 | R 7,875 | R 7,875 | R 7,875 |
| 6506/Management Admin |  | R 0 | R 0 | R 0 | R 0 | R 0 |
| 6210/ Advertising | Advertisement on newspapers (notices, vacancies etc) | R 15,750 | R 3,938 | R 3,938 | R 3,938 | R 3,938 |
| 6452/ Intergovernmental Entertainment | Luncheons and refreshments for intergov delegations | R 7,880 | R 1,970 | R 1,970 | R 1,970 | R 1,970 |
| 6354/Depreciation |  | R 74,560 |  |  |  |  |
|  | Depreciation for PPE | R 24,560 | R 6,140 | R 6,140 | R 6,140 | R 6,140 |
|  | Capital Asset impairment | R 40,000 | R 10,000 | R 10,000 | R 10,000 | R 10,000 |
|  | amortization / Finance lease (Depreciation) | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
| 6440/ Insurance general | The monthly premium for all section's assets is R1000 X 12months (List of assets to be appended) | R 3,000 | R 750 | R 750 | R 750 | R 750 |
|  |  |  |  |  |  |  |
| 6445/ Strategic Plan & team building | 2-day Departmental S/P w/shop (incl venue, catering, S&T, facilitator) | R 10,000 | R 2,500 | R 2,500 | R 2,500 | R 2,500 |
| 6450/ Insurance Workmen’s Comp | Employer contribution i.t.o. Workmen’s compensation legislation | R 2,000 | R 500 | R 500 | R 500 | R 500 |
| 6480/ Legal expenses | Legal expenses for new, on-going or pending cases | R 8,800 | R 2,200 | R 2,200 | R 2,200 | R 2,200 |
| 6550/ Postage | Postage expenses for letter, notices, etc | R 550 | R 138 | R 138 | R 138 | R 138 |
| 6560/ Print/ Stationery | Office Stationery and printing consumables R 1558 X12months | R 47,250 | R 11,813 | R 11,813 | R 11,813 | R 11,813 |
| 6660/ Rental / Office Machine | 1X photocopy mach. Rental R 1900 X 12 Months | R 23,940 | R 5,985 | R 5,985 | R 5,985 | R 5,985 |
| 6740/ Stores / Material | Stores Material R475 X12months | R 4,200 | R 1,050 | R 1,050 | R 1,050 | R 1,050 |
| 6770/ Subscription | 1X DMISA membership (institutional) @ R560 pa | R 2,140 | R 535 | R 535 | R 535 | R 535 |
| 6775/Skills Development Levy | Risk Management monthly publication @ R280 p.a. | R 11,507 |  |  |  |  |
|  | Electronic subscription for update on legislation @ R1200 |  |  |  |  |  |
| 6780/ Subsistence & travelling | 4x Prov Disaster management meetings in Bhisho @ 2.80/km = R3580 | R 71,000 | R 17,750 | R 17,750 | R 17,750 | R 17,750 |
|  | 4X Dstrct disaster Mx Forum in PE @ 2.80/km = R 3580 |  |  |  |  |  |
|  | 1X Disaster management Conference (All expenses) @ R 14800 |  |  |  |  |  |
|  | 1X DMISA Conference (All expenses) @ R8000 |  |  |  |  |  |
|  | 4 X DHAC meetings (Cacadu) @ R 3580 |  |  |  |  |  |
|  | 4 X DHA meetings (Cacadu) @ R3580 |  |  |  |  |  |
|  | 1 X Blue Flag conference @ R 5500 |  |  |  |  |  |
|  | 1 X Annual Provincial Health Legotla @ R 4000 (All expenses) |  |  |  |  |  |
|  | 1 X Annual HIV and AIDS Indaba @ R 12000 (All expenses) |  |  |  |  |  |
|  | 1 X Waste Conference in CPT @ R14000 |  |  |  |  |  |
|  | 8 X Miscellaneous meetings - urgent & unplanned R 5370 |  |  |  |  |  |
| 6810/ Tea & Entertainment | For staff & HOD's visitors & business entertainment @ R800 p/m | R 7,100 | R 1,775 | R 1,775 | R 1,775 | R 1,775 |
| 6820/ Telephone | Telephone @ R 1300 pm and cell phone costs @ R 1200pm | R 12,600 | R 3,150 | R 3,150 | R 3,150 | R 3,150 |
| 6850 / Training | As per the Personal Development Plan and WSP | R 33,600 | R 8,400 | R 8,400 | R 8,400 | R 8,400 |
| 6910 / Water | Water usage @ R100 pm | R 820 | R 205 | R 205 | R 205 | R 205 |
| 0000/ Loss on disposal of PPE |  | R 25,000 | R 6,250 | R 6,250 | R 6,250 | R 6,250 |
| 6691/Provision for leave |  | R 55,000 | R 13,750 | R 13,750 | R 13,750 | R 13,750 |
|  |  |  |  |  |  |  |
| **REPAIRS AND MAINTENANCE** |  |  |  |  |  |  |
| 7020/ Building | Repairs to building | R 21,000 | R 5,250 | R 5,250 | R 5,250 | R 5,250 |
| 7090 / Tools, furniture & equipment |  | R 6,300 | R 1,575 | R 1,575 | R 1,575 | R 1,575 |
| 7200 / Interest | The interest paid on a loan that is used to buy capital. |  | R 0 | R 0 | R 0 | R 0 |
| 7210 / Redemption | The redemption paid on a loan that is used to buy capital |  | R 0 | R 0 | R 0 | R 0 |
|  |  |  |  |  | R 0 | R 0 |
| **CAPITAL** | 1x DVD/TV monitor | R 46,000 | R 11,500 | R 11,500 | R 11,500 | R 11,500 |
|  | 1X Computer & software |  |  |  |  |  |
|  | 1 X Mini-conference table |  |  |  |  |  |
|  | 10X Conference chairs |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **REVENUE** |  |  |  |  |  |  |
| 5000/ Administration: CPS | Admin & Management duties for MHS (15%), PHC(10%), WMS (15%), | R 360,000 | R 90,000.00 | R 90,000.00 | R 90,000.00 | R 90,000.00 |
| 5731/ Gain on disposal of PPE | Prks (15%), DM (10%), Fire (10%), Env Cons (10%) & Traffc (15%) | R 78,000 |  |  |  |  |
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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **COMMUNITY/PROTECTION SERVICES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SECTION** | **ENVIRONMENTAL HEALTH SERVICES** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **EXPENDITURE** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| 6000/ Salaries |  | R 855,930 | R 213,983 | R 213,983 | R 213,983 | R 213,983 |
| 6010/ Salaries Overtime |  | R 23,230 | R 5,808 | R 5,808 | R 5,808 | R 5,808 |
| 6020/ Telephone Allowance |  | R 7,200 | R 1,800 | R 1,800 | R 1,800 | R 1,800 |
| 6030/ Allowance: Housing |  | R 15,840 | R 3,960 | R 3,960 | R 3,960 | R 3,960 |
| 6035/ Allowance: Transport |  | R 81,350 | R 20,338 | R 20,338 | R 20,338 | R 20,338 |
| 6060/ Group life |  | R 14,000 | R 3,500 | R 3,500 | R 3,500 | R 3,500 |
| 6070/ Medical |  | R 61,340 | R 15,335 | R 15,335 | R 15,335 | R 15,335 |
| 6080/ Pension |  | R 127,260 | R 31,815 | R 31,815 | R 31,815 | R 31,815 |
| 6100/ UIF |  | R 9,920 | R 2,480 | R 2,480 | R 2,480 | R 2,480 |
| 6105/ Industrial levy |  | R 200 | R 50 | R 50 | R 50 | R 50 |
| 6110/ Uniforms |  | R 8,700 | R 2,175 | R 2,175 | R 2,175 | R 2,175 |
| 6115 / Casuals |  | R 9,600 | R 2,400 | R 2,400 | R 2,400 | R 2,400 |
|  |  |  |  |  |  |  |
| **GENERAL EXPENCES** |  |  |  |  |  |  |
| 6200 000/Administration: CPS | Charges for service rendered by Dir. CPS for EHS | R 134,020 | 33505 | R 33,505 | R 33,505 | R 33,505 |
| 6210 000/Advertising |  | R 11,550 | R 2,888 | R 2,888 | R 2,888 | R 2,888 |
| 6338 000/ Community Dev Project | Two waste management projects @ R7500 each. | R 8,800 | R 2,200 | R 2,200 | R 2,200 | R 2,200 |
| 6332 000/Clearing of erven | clearing of plots @ R3500 per plot | R 59,400 | R 14,850 | R 14,850 | R 14,850 | R 14,850 |
| 6350/ Computer Programs |  | R 1,000 | R 250 | R 250 | R 250 | R 250 |
| 6354 000/Depreciation |  | R 22,000 | R 5,500 | R 5,500 | R 5,500 | R 5,500 |
| 6385 000/ Education & Awareness | Buying of 8000 refuse bags for awareness campaigns @ R2000 | R 31,500 | R 7,875 | R 7,875 | R 7,875 | R 7,875 |
|  | Promotional material e.g. T-shirts @ R70X100/Golf shirts @ R200X25 |  |  |  |  |  |
|  | Buying of refreshments @ R500X6 campaigns |  |  |  |  |  |
| 6427 000/Fumigation and Chemicals | Buying of vector control chemicals @ R4000 | R 3,500 | R 875 | R 875 | R 875 | R 875 |
|  | Buying of sewerage overflow test dye @ R1000 |  |  |  |  |  |
| 6430/ Fuel | X L @ R8 for one bakkie & a proposed sedan | R 27,500 | R 6,875 | R 6,875 | R 6,875 | R 6,875 |
|  | New Sedan @ R10000 |  |  |  |  |  |
| 6510/Oil /Grease | 1x Bakkie and 1x Sedan | R 1,000 | R 250 | R 250 | R 250 | R 250 |
| 6440/ Insurance general | To safeguard all environmental health assets | R 12,000 | R 3,000 | R 3,000 | R 3,000 | R 3,000 |
|  |  |  |  |  |  |  |
| 6550/ Postage | Posting of legal notices of compliance | R 1,000 | R 250 | R 250 | R 250 | R 250 |
| 6560/ Print & Stationery | Printing Paper @ R125 per box x5 | R 10,500 | R 2,625 | R 2,625 | R 2,625 | R 2,625 |
|  | General Office Stationery for four staff members @ R2855 |  |  |  |  |  |
|  | Four black and white catridges @ R 500 each |  |  |  |  |  |
|  | Epson Stylus C86 colour catridges @ R880X4 |  |  |  |  |  |
| 6620/ Railage & Courier | Sending of food articles @ R260X4 | R 2,630 | R 658 | R 658 | R 658 | R 658 |
| 6660/ Rental / Machine | 1x Photo copier used by the entire CPS | R 26,250 | R 6,563 | R 6,563 | R 6,563 | R 6,563 |
| 6681/Rental contigency vehicle | To rent a vehicle in case of a breakdown @ R600 X 21 days | R 9,000 | R 2,250 | R 2,250 | R 2,250 | R 2,250 |
| 6710/ Security | Safeguard the office | R 5,880 | R 1,470 | R 1,470 | R 1,470 | R 1,470 |
| 6730/ Signboards | 20x400x600mm refuse sign @ R240 each (vat incl.) | R 15,750 | R 3,938 | R 3,938 | R 3,938 | R 3,938 |
|  | 4x1225x900mm township entrance sign @ R1114.92 each (vat incl.) |  |  |  |  |  |
| 6740/ Stores / Material | Cleaning Material | R 8,000 | R 2,000 | R 2,000 | R 2,000 | R 2,000 |
|  |  |  |  |  |  |  |
| 6770/ Subscriptions |  | R 2,200 | R 550 | R 550 | R 550 | R 550 |
| 6780/ Subsistance & Travelling | Environmental Health Joint Management meeting @ R847.20/meetingX4 | R 15,000 | R 3,750 | R 3,750 | R 3,750 | R 3,750 |
|  | Accommodation for attending a workshop outside NDLA area @ R1200X3 |  |  |  |  |  |
|  | Conferences @ R12011 X 2 |  |  |  |  |  |
| 6800/Sundries |  | R 370 | R 93 | R 93 | R 93 | R 93 |
| 6810/ Tea | For four staff and the visitors | R 370 | R 93 | R 93 | R 93 | R 93 |
| 6820/Telephone | for making of telephone correspondence. | R 8,930 | R 2,233 | R 2,233 | R 2,233 | R 2,233 |
| 6830/ Specimen | Monthly sampling of food products for bacteriological & chemical analysis | R 27,500 | R 6,875 | R 6,875 | R 6,875 | R 6,875 |
|  | Monthly sampling of water for bacteriological and chemical analysis |  |  |  |  |  |
|  | Quarterly investigation of waterborne diseases |  |  |  |  |  |
| 6850/ Training |  | R 22,000 | R 5,500 | R 5,500 | R 5,500 | R 5,500 |
| 6880/ Transport | Workshop repairs and maintenance | R 2,100 | R 525 | R 525 | R 525 | R 525 |
| Depreciation |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 7020/Building | Maintenance and repairs to buildings | R 8,000 | R 2,000 | R 2,000 | R 2,000 | R 2,000 |
| 7080/ Spares | General Maintenance & Body works | R 18,000 | R 4,500 | R 4,500 | R 4,500 | R 4,500 |
|  | Fleet 117 DPH672EC @ R3 800 |  |  |  |  |  |
|  | New Sedan vehicle @ R3 800 |  |  |  |  |  |
|  | Body works |  |  |  |  |  |
|  | Fleet 117 DPH672EC @ 10000 |  |  |  |  |  |
|  | Fleet 116 |  |  |  |  |  |
| 7090/ Tools, furniture & equipment | Computer repair and maintenance | R 3,000 | R 750 | R 750 | R 750 | R 750 |
|  |  |  |  |  |  |  |
| 7100 000/Tyres and Tubes | Fleet 117 DPH672EC | R 7,000 | R 1,750 | R 1,750 | R 1,750 | R 1,750 |
|  |  |  |  |  |  |  |
| **CAPITAL** | 2x Laptops for two Environmental Health Practitioners @ R10 000 each | R 42,900 | R 10,725 | R 10,725 | R 10,725 | R 10,725 |
|  | 1x New Desk and Chair @ R 4 000 |  |  |  |  |  |
|  | 2x Digital Thermometer @ R2000 each |  |  |  |  |  |
|  | 1x Oil testing kit @ R11 000 |  |  |  |  |  |
|  | 1x Computer stand @ R 900 |  |  |  |  |  |
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| **REVENUE** |  |  |  |  |  |  |
| 5027 / Business Licences |  | R 85,910 | R 21,478 | R 21,478 | R 21,478 | R 21,478 |
| 5228 / Pit Inspection |  | R 6,431 | R 1,608 | R 1,608 | R 1,608 | R 1,608 |
| 5350 / Subsidy |  | R 1,350,000 | R 337,500 | R 337,500 | R 337,500 | R 337,500 |
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| **SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
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| **DIRECTORATE** | | | | | **COMMUNITY PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
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| **DIVISION** | | | | | **COMMUNITY SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
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| **SECTION** | | | | | **ENVIRONMENTAL CONSERVATION** | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
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| **SUB-SECTION** | | | | | **BLUE FLAG BEACHES** | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDIN** | | **QTR ENDING** | | | | | **QTR ENDING** | | | | |  | | | | |  | | |  | | | |  | | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6000/ Salaries | | | | |  | | | R 874,440.00 | | | R 218,610.00 | | R 218,610.00 | | R 218,610.00 | | | | | R 218,610.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6010/ Salaries Overtime | | | | | Projected O/T over December / January and Easter holidays @ 20% of salary component | | | R 94,420.00 | | | R 23,605.00 | | R 23,605.00 | | R 23,605.00 | | | | | R 23,605.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6020/ Allowance | | | | | Acting allowance = R2400 | | | R 2,400.00 | | | R 600.00 | | R 600.00 | | R 600.00 | | | | | R 600.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Stand by allowance = R14736 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6060/ Group lnsurance | | | | |  | | | R 2,320.00 | | | R 580.00 | | R 580.00 | | R 580.00 | | | | | R 580.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6070/ Medical Aid | | | | |  | | | R 0.00 | | | R 0.00 | | R 0.00 | | R 0.00 | | | | | R 0.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6080/ Pension Fund | | | | |  | | | R 32,560.00 | | | R 8,140.00 | | R 8,140.00 | | R 8,140.00 | | | | | R 8,140.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6100/ Unemployment Insurance | | | | |  | | | R 7,480.00 | | | R 1,870.00 | | R 1,870.00 | | R 1,870.00 | | | | | R 1,870.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6105/Industrial Levy | | | | |  | | | R 200.00 | | | R 50.00 | | R 50.00 | | R 50.00 | | | | | R 50.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6110/ Uniforms | | | | | Set of uniform for all officials in the section @ R1400 x 8 + (R700 x 16 lifeguards) | | | R 24,300.00 | | | R 6,075.00 | | R 6,075.00 | | R 6,075.00 | | | | | R 6,075.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6115/ Casuals | | | | | 13 x Blue flag team over peak season @ Kariega main beach @ R104860 | | | R 110,240.00 | | | R 27,560.00 | | R 27,560.00 | | R 27,560.00 | | | | | R 27,560.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | 1 x Female beach attendant @ Kariega and Kelly's beach in peak season @ R6400 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6775/Skills Development Levy | | | | |  | | | R 6,783.50 | | | R 1,695.88 | | R 1,695.88 | | R 1,695.88 | | | | | R 1,695.88 | | | | |  | | | | |  | | |  | | | |  | | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6553 / IT Support | | | | | Computer program and repairs x 2 computers | | | R 500.00 | | | R 125.00 | | R 125.00 | | R 125.00 | | | | | R 125.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6210/ Advertising | | | | | Advertising for new positions in Herald; Dispatch; TOTT and Bugle @ R3000 x 4 = R12000 | | | R 7,500.00 | | | R 1,875.00 | | R 1,875.00 | | R 1,875.00 | | | | | R 1,875.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Notices in paper regarding Env compliance; access control; zonings; etc | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Calling for I&AP's; public comments; etc throughout year | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Tenders for Lifeguard Services; etc | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6270/ Animal & plant control | | | | | Darrows; tubes; etc for marine birds and mammals (rehabilitation) | | | R 1,500.00 | | | R 375.00 | | R 375.00 | | R 375.00 | | | | | R 375.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6340/Lifeguards - festive season | | | | | Lifeguards contract for Dec / January period and Easter weekend: Fish River; Kleinemonde; PA East Beach; | | | R 128,000.00 | | | R 32,000.00 | | R 32,000.00 | | R 32,000.00 | | | | | R 32,000.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Boesmans and Boknes and Cannon Rocks beach; training and equipping lifeguards and a lifeguard supervisor; incl Easter w/end | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6400 / Electricity | | | | | R4000 for electricity pa for Kelly's; Kariega; Boknes; C Rocks beach x 6 = R24 000 | | | R 6,600.00 | | | R 1,650.00 | | R 1,650.00 | | R 1,650.00 | | | | | R 1,650.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 0000/Community Projects | | | | |  | | | R 10,000.00 | | | R 2,500.00 | | R 2,500.00 | | R 2,500.00 | | | | | R 2,500.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6510/Oil/Grease/fuel | | | | |  | | | R 2,650.00 | | | R 662.50 | | R 662.50 | | R 662.50 | | | | | R 662.50 | | | | |  | | | | |  | | |  | | | |  | | |
| 6490/ Licenses / application fees | | | | | Licensing vehicles / boats | | | R 2,650.00 | | | R 662.50 | | R 662.50 | | R 662.50 | | | | | R 662.50 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Roadworthy testing if required | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Radio licenses x 3 ducks | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Application fee for full Blue Flag status @ R14 000 x 4 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Application fee for 15 boat launch sites @ R5000/site = R75 000 (R1000 x 15 = R15000) | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6550/ Postage | | | | | Postage of registered letters | | | R 550.00 | | | R 137.50 | | R 137.50 | | R 137.50 | | | | | R 137.50 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Sending documents speed service | | | R 520.00 | | |  | |  | |  | | | | | R 130.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6560/ Print/ Stationery | | | | | Our discretion is, the prices will rise by 5% for the next year | | | R 3,080.00 | | | R 770.00 | | R 770.00 | | R 770.00 | | | | | R 770.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Paper: 500pg pack @ R50/pack x 6 = R300 / month x 12 = R3600 | | | . | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Office Stationery R 800 x 12months = R9 600 (R2000) | | | . | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6385/Env Education program | | | | | Printing and photo stating @ 50c / copy x 3000 copies/month x R1500 x 6 = R9 000 | | | R 19,610.00 | | | R 4,902.50 | | R 4,902.50 | | R 4,902.50 | | | | | R 4,902.50 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Banners for educational purposes x 4: R1000 x 4 = R4 000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Education equipment; T shirts; etc = R10 000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6630/ Refuse bags | | | | | Refuse bags for beach cleanup purposes (8000 bags @ R01bag) = R8000 | | | R 3,400.00 | | | R 850.00 | | R 850.00 | | R 850.00 | | | | | R 850.00 | | | | |  | | | | |  | | |  | | | |  | | |
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| 6660/ Rental / Machine | | | | | Our discretion the rental will increases by 10% for next year | | | R 1,400.00 | | | R 350.00 | | R 350.00 | | R 350.00 | | | | | R 350.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | 1 x photocopy mach. Rental R 9502.15 x 10% = R10452 / annum divide 8 sections= R1 306 | | | . | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6710 / Security | | | | | Kelly's Blue Flag Beach R400 x 12 | | | R 10,290.00 | | | R 2,572.50 | | R 2,572.50 | | R 2,572.50 | | | | | R 2,572.50 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Kariega Blue Flag beach R400 x 12 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6730 / Signboards | | | | | Sign boards for Kariega; Boknes and Cannon Rocks Blue Flag beach | | | R 14,000.00 | | | R 3,500.00 | | R 3,500.00 | | R 3,500.00 | | | | | R 3,500.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Sign boards for Kelly's Blue Flag beach | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Dog control notice boards throughout Ndlambe @ R200 each x 30 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Interpretative signboards for Blue Flag Kariega, Boknes and Cannon Rocks | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Name & designation badges for conservation staff @ R90 each x 6 = R540 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | ID signage on 4 x rescue vessels @ R600 each x = R2 400 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6740/ Stores / Material | | | | | Stores & Cleaning material for Kelly's Beach; Boknes; Kariega; C Rocks @ R2000/m x 12 + R24 000 | | | R 35,000.00 | | | R 8,750.00 | | R 8,750.00 | | R 8,750.00 | | | | | R 8,750.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Office equipment such as staplers; files; etc = R2000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Refuse bins for Blue Flag Beaches @ R200 x 40 = R8 000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6770/ Subscription | | | | | WESSA | | | R 620.00 | | | R 155.00 | | R 155.00 | | R 155.00 | | | | | R 155.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6780/ Subsistence & travelling | | | | | Attendance at Regional Coastal Working Group meetings 6 x per annum @ R450 | | | R 40,000.00 | | | R 10,000.00 | | R 10,000.00 | | R 10,000.00 | | | | | R 10,000.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Blue Flag National Workshops and Conferences 2 x per annum = R1600 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Workshops and trainings with DEDEA; DWAF; MCM = R2000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Travelling to attend meetings: 3000km / annum = R3000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Attending meetings throughout province = R750 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Airfare to workshops @ R1500 x 2 = R3 000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Accommodation @ R400 per person | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6830 / Testing / specimens | | | | | Water samples as per Blue Flag International requirements | | | R 21,000.00 | | | R 5,250.00 | | R 5,250.00 | | R 5,250.00 | | | | | R 5,250.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Kelly's Beach Water samples @ R400 / sample (21 samples) | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Kariega Beach Water samples @ R400 / sample (21 samples) | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6850 / Training | | | | | Accredited Assessor and Training course for Manager EC @ R7000 | | | R 35,180.00 | | | R 8,795.00 | | R 8,795.00 | | R 8,795.00 | | | | | R 8,795.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Accommodation @ R400/day | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | S&T @ R75 per day per staff member x 25 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Specialist training workshops throughout year x 6 @ R1000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6910 / Water \* | | | | | Discretion used is the rise of 5% on prices | | | R 1,000.00 | | | R 250.00 | | R 250.00 | | R 250.00 | | | | | R 250.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | 1 x Water Kellys Beach R8000 p.m. \*12months | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 6316/Blue flag appl. Fee | | | | | Kelly's & Kariega Full status and Middle beach Pilot status | | | R 45,000.00 | | | R 11,250.00 | | R 11,250.00 | | R 11,250.00 | | | | | R 11,250.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 7200/Interest | | | | |  | | | R 32,320.00 | | | R 8,080.00 | | R 8,080.00 | | R 8,080.00 | | | | | R 8,080.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 6354/Depreciation | | | | |  | | | R 45,660.00 | | | R 11,415.00 | | R 11,415.00 | | R 11,415.00 | | | | | R 11,415.00 | | | | |  | | | | |  | | |  | | | |  | | |
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| **REPAIR AND MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 7010 / Boats | | | | | Jet ski servicing (2 x annum) @ R2000 x 2 | | | R 2,200.00 | | | R 550.00 | | R 550.00 | | R 550.00 | | | | | R 550.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | 3 x Racing ducks for Kelly's; Kariega; C Rocks beach servicing (2 x annum) @ R3 600 | | | . | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Additional repair work on trailers; boat etc = R4000 | | | . | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 7020 / Buildings | | | | | Ablutions; lifeguard towers; boardwalks; viewing deck; first aid rooms; etc | | | R 14,000.00 | | | R 3,500.00 | | R 3,500.00 | | R 3,500.00 | | | | | R 3,500.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 7080 / Spares | | | | | Tools; nails; screws; etc to do work ie signboards; boardwalks; etc @ R3000 | | | R 5,000.00 | | | R 1,250.00 | | R 1,250.00 | | R 1,250.00 | | | | | R 1,250.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 7090 / Tools equipment | | | | | Replace broken or faulty computers@ R7500 | | | R 5,500.00 | | | R 1,375.00 | | R 1,375.00 | | R 1,375.00 | | | | | R 1,375.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | Repair of office equipment and tools @ R2000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
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| **CAPITAL** | | | | | 1x Shelves (Kelly's beach; Boknes; Kariega; C Rocks) = R4000 | | | R 31,500.00 | | | R 7,875.00 | | R 7,875.00 | | R 7,875.00 | | | | | R 7,875.00 | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | 4X Poster boards for presentations = R4000 each | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | 1X Office furniture for Kariega Main; Boknes and C Rocks beach Blue Flag Office = R5 000 | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
|  | | | | | 3 x Rescue boards (Fish; Kleinemonde; Cannon Rocks @ R10 500) | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
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| **REVENUE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |  | | | | |  | | |  | | | |  | | |
| 5370/Sundry income | | | | | Donations for Community Projects (R1000 x 10 businesses) | | | R 10,000.00 | | | R 2,500.00 | | R 2,500.00 | | R 2,500.00 | | | | | R 2,500.00 | | | | |  | | | | |  | | |  | | | |  | | |
| 5025/Beach permits | | | | | Application fees (events; non-commercial events; ECO fees) | | | R 13,700.00 | | | R 3,425.00 | | R 3,425.00 | | R 3,425.00 | | | | | R 3,425.00 | | | | |  | | | | |  | | |  | | | |  | | |
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| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
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| **DIRECTORATE** | | | | | **COMMUNITY / PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | |
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| **DIVISION** | | | | | **COMMUNITY SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | |
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| **SECTION** | | | | | **ENVIRONMENTAL CONSERVATION** | | |  | | |  | |  | |  | | | | |  | | | | |
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| **SUB-SECTION** | | | | | **RESERVE MANAGEMENT** | | |  | | |  | |  | |  | | | | |  | | | | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | | | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 6000/ Salaries | | | | |  | | | R 417,140 | | | R 104,285 | | R 104,285 | | R 104,285 | | | | | R 104,285 | | | | |
| 6010/ Salaries Overtime | | | | | Projected o/t over Dec / Jan & Easter holidays at 20% of salary | | | R 83,590 | | | R 20,898 | | R 20,898 | | R 20,898 | | | | | R 20,898 | | | | |
| 6020 / Allowances | | | | |  | | | R 7,200 | | | R 1,800 | | R 1,800 | | R 1,800 | | | | | R 1,800 | | | | |
| 6060 / Group insurance | | | | |  | | | R 1,330 | | | R 333 | | R 333 | | R 333 | | | | | R 333 | | | | |
| 6080 / Pension fund | | | | |  | | | R 69,310 | | | R 17,328 | | R 17,328 | | R 17,328 | | | | | R 17,328 | | | | |
| 6100/ Unemployment insurance | | | | |  | | | R 5,150 | | | R 1,288 | | R 1,288 | | R 1,288 | | | | | R 1,288 | | | | |
| 6110/ Uniforms | | | | | 6 x Reserve team (winter and summer uniform) | | | R 6,750 | | | R 1,688 | | R 1,688 | | R 1,688 | | | | | R 1,688 | | | | |
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| 6105/Industrial levy | | | | |  | | | R 250 | | | R 63 | | R 63 | | R 63 | | | | | R 63 | | | | |
| 6115/ Casuals | | | | | 5 x Gate Control at Fish River camp site X 30 days R 100 p/d or | | | R 64,800 | | | R 16,200 | | R 16,200 | | R 16,200 | | | | | R 16,200 | | | | |
|  | | | | | 3 x casual workers @ R60 / day x 100 days dealing with hiking trail maintenance; 6 x casuals x 40 days | | |  | | |  | |  | |  | | | | |  | | | | |
| 6775/Skills Development Levy | | | | |  | | | R 4,963 | | | R 1,241 | | R 1,241 | | R 1,241 | | | | | R 1,241 | | | | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 6210 / Advertising | | | | | Advertising of posts, public notices, marketing brochures | | | R 15,750 | | | R 3,938 | | R 3,938 | | R 3,938 | | | | | R 3,938 | | | | |
| 6270 / Animal & plant control | | | | | Pesticides, herbicides, feed, Vet expenses, utensils, PPE, equipment | | | R 17,330 | | | R 4,333 | | R 4,333 | | R 4,333 | | | | | R 4,333 | | | | |
| 6553 / IT Support | | | | | Computer program connection to IMIS, etc x 2 computers | | | R 3,000 | | | R 750 | | R 750 | | R 750 | | | | | R 750 | | | | |
| 6430/ Fuel | | | | | 1 x Bakkie (LDV) 60 liter tank @ R11,00/l = R660 / tank x 3 tanks / month = 23760 | | | R 60,000 | | | R 15,000 | | R 15,000 | | R 15,000 | | | | | R 15,000 | | | | |
|  | | | | | 1 x Tractor 80 liter tank @ R11,00/l = R800 / tank x 4 = R3 200/ month = R38 400 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | 2 x Four-wheelers @ 20 liter x 2 = 40l x R11,00/l = R320 / 2 tanks x 3/month = R7920 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Fuel for lawn mowers and weed eaters @ 25 liters / week x R11/l x 4.5 weeks = R11500 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | 3 x Water pumps at reserve 30l / week @R11/l x 3 = R990 x 4.5 weeks = R48 000 | | |  | | |  | |  | |  | | | | |  | | | | |
| 6490 / Licenses / application fees | | | | | Licensing tractor per annum @ R400/a | | | R 4,550 | | | R 1,138 | | R 1,138 | | R 1,138 | | | | | R 1,138 | | | | |
|  | | | | | Licensing LDV long wheel base bakkie @ R400 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Licensing 2 x Kap trailers @ R200 x 2 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Licensing truck @ R1000 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Roadworthy testing if required | | |  | | |  | |  | |  | | | | |  | | | | |
| 6510 / Oil / grease | | | | | Vehicles | | | R 2,100 | | | R 525 | | R 525 | | R 525 | | | | | R 525 | | | | |
|  | | | | | Truck oil @ R400 x 12 = R4 800 | | |  | | |  | |  | |  | | | | |  | | | | |
| 6550/ Postage | | | | | Postage of registered letters @ R50/month x 12 | | | R 280 | | | R 70 | | R 70 | | R 70 | | | | | R 70 | | | | |
|  | | | | | Sending documents speed service @ R50 x 10 | | |  | | |  | |  | |  | | | | |  | | | | |
| 6560/ Print/ Stationery | | | | | Paper: 500pg pack @ R40/pack x 6 = R240 / month x 12 = R2 880 | | | R 4,600 | | | R 1,150 | | R 1,150 | | R 1,150 | | | | | R 1,150 | | | | |
|  | | | | | Office Stationery R1400 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Printing and photo stating @ 50c / copy x 6000= R3000 | | |  | | |  | |  | |  | | | | |  | | | | |
| 6630 / Refuse bags | | | | | Refuse bags for beach cleanup purposes (1000 bags @ R0,80/bag) | | | R 1,800 | | | R 450 | | R 450 | | R 450 | | | | | R 450 | | | | |
|  | | | | | Refuge bags for Kap River and Fish Wetland Reserve (1000 bags @ R0,80/bag) | | |  | | |  | |  | |  | | | | |  | | | | |
| 6660/ Rental / Machine | | | | | 1 x photocopy mach. R 550.00 x 12 moths | | | R 1,260 | | | R 315 | | R 315 | | R 315 | | | | | R 315 | | | | |
| 6710 / Security | | | | | Kap River Reserve Lodge R300 x 12 = R3600 | | | R 5,200 | | | R 1,300 | | R 1,300 | | R 1,300 | | | | | R 1,300 | | | | |
|  | | | | | Roundhill Reserve house R300 x 12 = R3600 | | |  | | |  | |  | |  | | | | |  | | | | |
| 6730 / Signboards | | | | | Sign boards for Kap River Reserve @ R6000 | | | R 7,350 | | | R 1,838 | | R 1,838 | | R 1,838 | | | | | R 1,838 | | | | |
|  | | | | | Signboards for Great Fish Wetland Reserve @ R3000 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Dog control notice boards throughout Ndlambe @ R200 each x 15= R3000 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Ndlambe badges on municipal vehicles 2 vehicles x R100/set | | |  | | |  | |  | |  | | | | |  | | | | |
| 6740/ Stores / Material | | | | | Gas for appliances in reserve @ R1200/m x 12 = R14 400 | | | R 33,000 | | | R 8,250 | | R 8,250 | | R 8,250 | | | | | R 8,250 | | | | |
|  | | | | | Replacement cutlery; bedding; etc @ Kap River accommodation = R2 500/annum | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | 12 x slashers for alien eradication @ R150 x 12 = R1800 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Spray knapsacks for alien eradication @ R800 x 10 = R8000 | | |  | | |  | |  | |  | | | | |  | | | | |
| 6770/ Subscription | | | | | Veld and Flora publications @ R450/annum | | | R 550 | | | R 138 | | R 138 | | R 138 | | | | | R 138 | | | | |
| 6780/ Subsistence & travelling | | | | | Workshops and trainings with DEDEA; DWAF; MCM | | | R 17,000 | | | R 4,250 | | R 4,250 | | R 4,250 | | | | | R 4,250 | | | | |
| 6800 / Sundries | | | | | Meetings snacks; outings; excursions | | | R 3,300 | | | R 825 | | R 825 | | R 825 | | | | | R 825 | | | | |
| 6850 / Training | | | | | As per approved WSP | | | R 21,000 | | | R 5,250 | | R 5,250 | | R 5,250 | | | | | R 5,250 | | | | |
|  | | | | | Mechanic training course for Rangers @ R3000 x 3 people | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Tourist guide course x 2 rangers @ R2000 EACH | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Accommodation x 3 @ R400 / day / person | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | S&T @ R75 per day per staff member | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Specialist training workshops x 1 person x 2 p.a @ R2000 | | |  | | |  | |  | |  | | | | |  | | | | |
| 6400 / Electricity | | | | | 1 x Electricity for Kap River Nature Reserve @ R12000 / annum | | | R 16,800 | | | R 4,200 | | R 4,200 | | R 4,200 | | | | | R 4,200 | | | | |
|  | | | | | 1 x Electricity for Roundhill Oribi Nature Reserve @ R4000/annum | | |  | | |  | |  | |  | | | | |  | | | | |
| 6910/ Water | | | | | 1 x Water for Kap River Nature Reserve @ R1200 / annum | | | R 2,310 | | | R 578 | | R 578 | | R 578 | | | | | R 578 | | | | |
|  | | | | | 1 x Electricity for Roundhill Oribi Nature Reserve @ R1000/annum | | |  | | |  | |  | |  | | | | |  | | | | |
| Telephone | | | | | Kap River Office | | | R 10,500 | | | R 2,625 | | R 2,625 | | R 2,625 | | | | | R 2,625 | | | | |
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| **REPAIR AND MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 7010/Boats Repairs | | | | | Repair work on canoes at reserves = R4000 | | | R 8,800 | | | R 2,200 | | R 2,200 | | R 2,200 | | | | | R 2,200 | | | | |
| 7020/ Buildings Repairs | | | | | Repairs to roof of guest lodge = R5000 | | | R 102,000 | | | R 25,500 | | R 25,500 | | R 25,500 | | | | | R 25,500 | | | | |
|  | | | | | Painting of inside and outside walls accomodation = R6000 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Repairs to accommodation facilities = R9000 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Fencing Round Hill: | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Fencing wire (2km) Roundhill @ R40000 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Electric wire strands (1km) Roundhill @ R15000 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Jackal proof fence (2km) Roundhill @ R15 000 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Fence poles / droppers, etc @ R12 000 | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Labour @ R60 000 | | |  | | |  | |  | |  | | | | |  | | | | |
| 7080 / Spares | | | | | General maintenance and Body work | | | R 185,980 | | | R 46,495 | | R 46,495 | | R 46,495 | | | | | R 46,495 | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 7090 / Tools equipment | | | | | Fencing pliers and equipment for nature reserve fence repairs @ R2000 x 2 = R4000 | | | R 13,200 | | | R 3,300 | | R 3,300 | | R 3,300 | | | | | R 3,300 | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 7100 / Tyres / tubes | | | | | Set of tyres for LDV x 2 vehicles @ R400 / wheel = R3 600 | | | R 45,000 | | | R 11,250 | | R 11,250 | | R 11,250 | | | | | R 11,250 | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| **CAPITAL** | | | | | 1 x Computer (Kap Reserve Office) linked with email = R8 500 | | | R 40,600 | | | R 10,150 | | R 10,150 | | R 10,150 | | | | | R 10,150 | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| **REVENUE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 5146/ Canoe contract | | | | | Kowie canoe trail commission | | | R 1,500 | | | R 375 | | R 375 | | R 375 | | | | | R 375 | | | | |
| 5308/ Admission fees - Kap river | | | | | Accommodation fees; Fish River camping ground; Canoe and Hiking trails; etc | | | R 105,770 | | | R 26,443 | | R 26,443 | | R 26,443 | | | | | R 26,443 | | | | |
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| **DIRECTORATE** | | | | | **COMMUNITY / PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | |
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| **DIVISION** | | | | | **COMMUNITY SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | |
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| **SECTION** | | | | | **CLEANSING & PUBLIC TOILETS** | | |  | | |  | |  | |  | | | | |  | | | | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | | | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 6000 / Salaries | | | | | As per approved organogram | | | R 963,020 | | | R 240,755 | | R 240,755 | | R 240,755 | | | | | R 240,755 | | | | |
| 6010 / Overtime | | | | | Projected overtime at 12% of salary component | | | R 101,450 | | | R 25,363 | | R 25,363 | | R 25,363 | | | | | R 25,363 | | | | |
| 6020 / Allowance | | | | | As per approved organogram | | | R 4,570 | | | R 1,143 | | R 1,143 | | R 1,143 | | | | | R 1,143 | | | | |
| 6060 / Group Life | | | | | As per approved organogram | | | R 11,220 | | | R 2,805 | | R 2,805 | | R 2,805 | | | | | R 2,805 | | | | |
| 6070 / Medical Aid | | | | | As per approved organogram | | | R 154,520 | | | R 38,630 | | R 38,630 | | R 38,630 | | | | | R 38,630 | | | | |
| 6080 / Pension | | | | | As per approved organogram | | | R 160,010 | | | R 40,003 | | R 40,003 | | R 40,003 | | | | | R 40,003 | | | | |
| 6100 / UIF | | | | | As per approved organogram | | | R 10,880 | | | R 2,720 | | R 2,720 | | R 2,720 | | | | | R 2,720 | | | | |
| 6105/ Industrial Levy | | | | | As per approved organogram | | | R 700 | | | R 175 | | R 175 | | R 175 | | | | | R 175 | | | | |
| 6110/ Uniform | | | | | As per approved organogram X 14 employees @ R1250 ea | | | R 18,900 | | | R 4,725 | | R 4,725 | | R 4,725 | | | | | R 4,725 | | | | |
| 6115/ Casuals | | | | |  | | | R 96,000 | | | R 24,000 | | R 24,000 | | R 24,000 | | | | | R 24,000 | | | | |
| 6775/Skills Development Levy | | | | |  | | | R 10,954 | | | R 2,739 | | R 2,739 | | R 2,739 | | | | | R 2,739 | | | | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 0000/ Co-operatives | | | | | 2 x Cooperatives to maintain public toilets in 2 wards | | | R 31,500 | | | R 7,875 | | R 7,875 | | R 7,875 | | | | | R 7,875 | | | | |
| 6400/ Electricity | | | | | All ablution blocks | | | R 25,000 | | | R 6,250 | | R 6,250 | | R 6,250 | | | | | R 6,250 | | | | |
| 6430/ Fuel | | | | | All vehicles providing the service | | | R 20,790 | | | R 5,198 | | R 5,198 | | R 5,198 | | | | | R 5,198 | | | | |
| 6490 / Licences Vehicle | | | | |  | | | R 1,320 | | | R 330 | | R 330 | | R 330 | | | | | R 330 | | | | |
| 6510/ Oil/ Grease | | | | |  | | | R 1,100 | | | R 275 | | R 275 | | R 275 | | | | | R 275 | | | | |
| 6630/ Refuse/ Bags | | | | |  | | | R 3,300 | | | R 825 | | R 825 | | R 825 | | | | | R 825 | | | | |
| 6560 / Print /Stationery | | | | | Office stationery for KOS, PA & Alex units | | | R 1,100 | | | R 275 | | R 275 | | R 275 | | | | | R 275 | | | | |
| 6730/ Sign/ Board | | | | | Signage at public toilets in all wards | | | R 3,150 | | | R 788 | | R 788 | | R 788 | | | | | R 788 | | | | |
| 6740/ Store / Material | | | | |  | | | R 52,500 | | | R 13,125 | | R 13,125 | | R 13,125 | | | | | R 13,125 | | | | |
| 6780/ Subsistence & Travelling | | | | |  | | | R 10,400 | | | R 2,600 | | R 2,600 | | R 2,600 | | | | | R 2,600 | | | | |
| 6850/Training | | | | | As per WSP | | | R 16,000 | | | R 4,000 | | R 4,000 | | R 4,000 | | | | | R 4,000 | | | | |
| 6880/Transport | | | | |  | | | R 6,620 | | | R 1,655 | | R 1,655 | | R 1,655 | | | | | R 1,655 | | | | |
| 6910/ Water | | | | |  | | | R 6,500 | | | R 1,625 | | R 1,625 | | R 1,625 | | | | | R 1,625 | | | | |
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| **REPAIRS & MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 7020/ Building | | | | | Maintenance of all 16 public toilets in wards 1, 3, 4 & 7 | | | R 231,000 | | | R 57,750 | | R 57,750 | | R 57,750 | | | | | R 57,750 | | | | |
| 7080/ Spares | | | | | Repairs to all fleet used for this service | | | R 2,200 | | | R 550 | | R 550 | | R 550 | | | | | R 550 | | | | |
| 7090/ Tools Equipment | | | | |  | | | R 5,510 | | | R 1,378 | | R 1,378 | | R 1,378 | | | | | R 1,378 | | | | |
| 7100/ Tyres/Tubes | | | | |  | | | R 2,630 | | | R 658 | | R 658 | | R 658 | | | | | R 658 | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| **CAPITAL** | | | | | 6x Portable toilets @ R4 000 each | | | R 24,000 | | | R 6,000 | | R 6,000 | | R 6,000 | | | | | R 6,000 | | | | |
|  | | | | | Construct new public toilet in BRM picnic (SANPARKS) | | |  | | |  | |  | |  | | | | |  | | | | |
|  | | | | | Renovation of BRM municipal depot @ R400 000 | | | R 400,000 | | | R 100,000 | | R 100,000 | | R 100,000 | | | | | R 100,000 | | | | |
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| **INCOME** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | |
| 5028/Chemical Toilets | | | | |  | | | R 10,790 | | | R 2,698 | | R 2,698 | | R 2,698 | | | | | R 2,698 | | | | |
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| **DIRECTORATE** | | | | | **COMMUNITY / PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | |
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| **DIVISION** | | | | | **COMMUNITY SERVICES** | | |  | | |  | |  | |  | | | | |  | |
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| **SECTION** | | | | | **REFUSE COLLECTION** | | |  | | |  | |  | |  | | | | |  | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6000 / Salaries | | | | | As per approved organogram | | | R 4,341,070 | | | R 1,085,268 | | R 1,085,268 | | R 1,085,268 | | | | | R 1,085,268 | |
| 6010 / Overtime | | | | | Projected overtime @ 10% of salary component | | | R 425,890 | | | R 106,473 | | R 106,473 | | R 106,473 | | | | | R 106,473 | |
| 6020 / Allowance | | | | | As per approved organogram | | | R 61,600 | | | R 15,400 | | R 15,400 | | R 15,400 | | | | | R 15,400 | |
| 6030/Bonds | | | | |  | | | R 6,030 | | | R 1,508 | | R 1,508 | | R 1,508 | | | | | R 1,508 | |
| 6035/Transport | | | | |  | | | R 5,100 | | | R 1,275 | | R 1,275 | | R 1,275 | | | | | R 1,275 | |
| 6060 / Group Life | | | | | As per approved organogram | | | R 38,380 | | | R 9,595 | | R 9,595 | | R 9,595 | | | | | R 9,595 | |
| 6070 / Medical Aid | | | | | As per approved organogram | | | R 382,290 | | | R 95,573 | | R 95,573 | | R 95,573 | | | | | R 95,573 | |
| 6080 / Pension | | | | | As per approved organogram | | | R 721,290 | | | R 180,323 | | R 180,323 | | R 180,323 | | | | | R 180,323 | |
| 6100 / UIF | | | | | As per approved organogram | | | R 49,110 | | | R 12,278 | | R 12,278 | | R 12,278 | | | | | R 12,278 | |
| 6105/ Industrial levy | | | | | Levy paid to SALGBC per employee per month | | | R 6,105 | | | R 1,526 | | R 1,526 | | R 1,526 | | | | | R 1,526 | |
| 6110/ Uniforms | | | | | All employees at R 1250 per employee X 53 employees | | | R 71,550 | | | R 17,888 | | R 17,888 | | R 17,888 | | | | | R 17,888 | |
| 6115/ Casuals | | | | |  | | | R 48,000 | | | R 12,000 | | R 12,000 | | R 12,000 | | | | | R 12,000 | |
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| **GENERAL EXPENCES** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6200/ Administration | | | | | Admin & management costs by Director @ 15% of TCTC | | | R 48,980 | | | R 12,245 | | R 12,245 | | R 12,245 | | | | | R 12,245 | |
| 6315/ Special Projects: Beach clean-ups | | | | | PA (East, West + Pigs Pens); KOS (Middle | | | R 95,000 | | | R 23,750 | | R 23,750 | | R 23,750 | | | | | R 23,750 | |
|  | | | | | & Kariega) on New Years Day & 2nd Jan'09 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 260 casuals x 4 shifts @ R50/ day = R13000 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 40 Squad leaders x 4 shifts @ R80/ day = R3200 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 10 semi-skilled casual x 2 days @ R100/d =R2000 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Uniform for 310 casuals @ R55/w (re-useable) = R17050 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Training of all casuals for the event X 5 day @ | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | R20/day per worker X 310 = R6200 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Skinny bins x 150 @ R65 ea = R9750 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Plastis bags = R2900 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Temporal anti-litter Signage (re-useable) = R16000 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 5X Temp 1st aid rooms @ R3000 ea = R15000 | | |  | | |  | |  | |  | | | | |  | |
| 6354/ depreciation/ asset impairment | | | | |  | | | R 458,376 | | | R 114,594 | | R 114,594 | | R 114,594 | | | | | R 114,594 | |
| 6391/ Indigent equitable share | | | | |  | | | R 5,158,783 | | | R 1,289,696 | | R 1,289,696 | | R 1,289,696 | | | | | R 1,289,696 | |
| 6430/Fuel | | | | |  | | | R 340,000 | | | R 85,000 | | R 85,000 | | R 85,000 | | | | | R 85,000 | |
| 6490 / Licences Vehicle | | | | | Licensing of all vehicles rendering the service | | | R 6,120 | | | R 1,530 | | R 1,530 | | R 1,530 | | | | | R 1,530 | |
| 6510/ Oil/Grease | | | | |  | | | R 4,520 | | | R 1,130 | | R 1,130 | | R 1,130 | | | | | R 1,130 | |
| 6560 / Print /Stationery | | | | | Office stationery for KOS, PA & Alex units | | | R 2,420 | | | R 605 | | R 605 | | R 605 | | | | | R 605 | |
| 6630/ Refuse/ Bags | | | | |  | | | R 66,150 | | | R 16,538 | | R 16,538 | | R 16,538 | | | | | R 16,538 | |
| 6635/ Refuse/ Container | | | | | 60 refuse bins for CBD's @R600 per bin | | | R 44,000 | | | R 11,000 | | R 11,000 | | R 11,000 | | | | | R 11,000 | |
| 6693/ Provision : Maintenance | | | | |  | | | R 17,330 | | | R 4,333 | | R 4,333 | | R 4,333 | | | | | R 4,333 | |
| 6700 / Security | | | | | Access control@ PA | | | R 93,500 | | | R 23,375 | | R 23,375 | | R 23,375 | | | | | R 23,375 | |
| 6730/ Sign Board | | | | | Signage at dump sites & for iilegal dumping spots in wards | | | R 30,000 | | | R 7,500 | | R 7,500 | | R 7,500 | | | | | R 7,500 | |
| 6740/ Stores/ Material | | | | | Stores,other materials | | | R 33,080 | | | R 8,270 | | R 8,270 | | R 8,270 | | | | | R 8,270 | |
| 6775/Skills Development Levy | | | | |  | | | R 50,689 | | | R 12,672 | | R 12,672 | | R 12,672 | | | | | R 12,672 | |
| 6780/ Subsistence & Travelling | | | | | 2x EC regional meetings @ R8000 | | | R 10,340 | | | R 2,585 | | R 2,585 | | R 2,585 | | | | | R 2,585 | |
| 6850/Training | | | | | Training of low level staff & supervisors as per IWMP | | | R 33,000 | | | R 8,250 | | R 8,250 | | R 8,250 | | | | | R 8,250 | |
| 0000/Transport/ Hire | | | | | Hire of vehicle in emergencies | | | R 15,750 | | | R 3,938 | | R 3,938 | | R 3,938 | | | | | R 3,938 | |
| 6910/ Water | | | | |  | | | R 1,100 | | | R 275 | | R 275 | | R 275 | | | | | R 275 | |
| 6681 Hiring of Plant | | | | |  | | | R 75,000 | | | R 75,000 | | R 75,000 | | R 75,000 | | | | | R 75,000 | |
| 0000 Loss on disposal of PPE | | | | |  | | | R 15,000 | | | R 15,000 | | R 15,000 | | R 15,000 | | | | | R 15,000 | |
| 0000/ Debt impairment | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| **REPAIRS & MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 7020/ Building | | | | | Maintenance of gate control kiosks at BRM & PA sites | | | R 55,130 | | | R 13,783 | | R 13,783 | | R 13,783 | | | | | R 13,783 | |
| 7065/ Refuse sites | | | | | Maintenance of all refuse sites | | | R 363,830 | | | R 90,958 | | R 90,958 | | R 90,958 | | | | | R 90,958 | |
| 7080/ Spares | | | | | General maintenance and Body work | | | R 294,000 | | | R 73,500 | | R 73,500 | | R 73,500 | | | | | R 73,500 | |
| 7090/ Tools Equipment | | | | | repairs to tools & equipment | | | R 11,030 | | | R 2,758 | | R 2,758 | | R 2,758 | | | | | R 2,758 | |
| 7100/ Tyres/Tubes | | | | | Provision for tyres for all refuse removal fleet | | | R 290,330 | | | R 72,583 | | R 72,583 | | R 72,583 | | | | | R 72,583 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **CAPITAL** | | | | | 2 x tables for 2 suprvisors @ R2000 ea | | | R 2,000 | | | R 500 | | R 500 | | R 500 | | | | | R 500 | |
|  | | | | | 3 x Filing cabinets for 3 supervisors @ R700 ea | | | R 700 | | | R 175 | | R 175 | | R 175 | | | | | R 175 | |
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| **CONTRIBUTIONS TO FUNDS** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6693/ Provision for maintenance | | | | | Maintenance contract for garden refuse chipper | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **CAPITAL** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 2x New Compactor Trucks for Alex and KOS | | | R 1,890,000 | | | R 472,500 | | R 472,500 | | R 472,500 | | | | | R 472,500 | |
|  | | | | | Replace Alexandria refuse truck Fleet 637 | | | R 525,000 | | | R 131,250 | | R 131,250 | | R 131,250 | | | | | R 131,250 | |
|  | | | | | 1x Automatic transmission conversion Plass Mechanism | | | R 15,750 | | | R 3,938 | | R 3,938 | | R 3,938 | | | | | R 3,938 | |
|  | | | | | Refurbish Fleet 280 (Crane truck) @ R 200000 | | | R 210,000 | | | R 52,500 | | R 52,500 | | R 52,500 | | | | | R 52,500 | |
|  | | | | | 1x 4x2 Bakkie (Replacement) Fleets 645 (Alex) | | | R 210,000 | | | R 52,500 | | R 52,500 | | R 52,500 | | | | | R 52,500 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **IWMP IMPLEMENTATION** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Refuse compactor ALEX @ R700 000 | | | R 700,000 | | | R 175,000 | | R 175,000 | | R 175,000 | | | | | R 175,000 | |
|  | | | | | 2 x 2,4L diesel LDV Bakkies (ALEX; KOS) Fleet nrs 408; 435 @ R300 000 | | | R 300,000 | | | R 75,000 | | R 75,000 | | R 75,000 | | | | | R 75,000 | |
|  | | | | | Refuse Tractor & trailer @ R260 000 | | | R 260,000 | | | R 65,000 | | R 65,000 | | R 65,000 | | | | | R 65,000 | |
|  | | | | | Purchase of 12 skip bins @ R 90 000 | | | R 90,000 | | | R 22,500 | | R 22,500 | | R 22,500 | | | | | R 22,500 | |
|  | | | | | Close and Rehabilitate Refuse site in KOS @ R250 000 | | | R 250,000 | | | R 62,500 | | R 62,500 | | R 62,500 | | | | | R 62,500 | |
| Close & rehabilitate refuse sites | | | | | Bathurst, Kenton, Cannon Rocks (1), Boknes, Seafield and Alexandria @ R2 520 000 | | | R 2,520,000 | | | R 630,000 | | R 630,000 | | R 630,000 | | | | | R 630,000 | |
| Application for operational permits and conversion to transfer stations | | | | | Alexandria, Boknes, Seafield and Bathurst refuse sites @ R1 050 000 | | | R 1,050,000 | | | R 262,500 | | R 262,500 | | R 262,500 | | | | | R 262,500 | |
| Upgrade refuse site in Port Alfred Feasibility study: Bushmansrivermouth | | | | | Review site design, fencing, drainage & Upgrade, assess extension of the site @ R1 134 000 | | | R 1,134,000 | | | R 283,500 | | R 283,500 | | R 283,500 | | | | | R 283,500 | |
| Compile a detailed financial investigation | | | | | Solid waste management @ R315 000 | | | R 315,000 | | | R 78,750 | | R 78,750 | | R 78,750 | | | | | R 78,750 | |
| Feasibility: Estabish recycling centres | | | | | Port Alfred & BRM refuse sites @ R126 000 | | | R 126,000 | | | R 31,500 | | R 31,500 | | R 31,500 | | | | | R 31,500 | |
| Develop garden refuse strategy | | | | | Feasibility for a composting facility (KOS) @ R84 000 | | | R 84,000 | | | R 21,000 | | R 21,000 | | R 21,000 | | | | | R 21,000 | |
| Recapitalize waste transportation infra | | | | | Introduce wheely-bin system in PA & Alex (Phse1) @ R4 935 000 | | | R 4,935,000 | | | R 1,233,750 | | R 1,233,750 | | R 1,233,750 | | | | | R 1,233,750 | |
|  | | | | | Provision for maintenance of various refuse sites @ R811 650 | | | R 811,650 | | | R 202,913 | | R 202,913 | | R 202,913 | | | | | R 202,913 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **DEAT FUNDING APPLICATIONS** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Masincedane waste recycling project (PA) | | | R 3,885,000 | | | R 971,250 | | R 971,250 | | R 971,250 | | | | | R 971,250 | |
|  | | | | | Nciphisa waste recycling project (KOS) | | | R 4,042,500 | | | R 1,010,625 | | R 1,010,625 | | R 1,010,625 | | | | | R 1,010,625 | |
|  | | | | | Ndlambe Arts & products from waste project | | | R 2,896,874 | | | R 724,219 | | R 724,219 | | R 724,219 | | | | | R 724,219 | |
|  | | | | | Ndlambe environmental clean-up project | | | R 2,685,895 | | | R 671,474 | | R 671,474 | | R 671,474 | | | | | R 671,474 | |
|  | | | | | Brakfontein sewerage pond recycling of waste | | | R 2,887,500 | | | R 721,875 | | R 721,875 | | R 721,875 | | | | | R 721,875 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **INCOME** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 5047/ Fees | | | | |  | | | R 16,279,258 | | | R 4,069,814 | | R 4,069,814 | | R 4,069,814 | | | | | R 4,069,814 | |
| 5070/ Disposal fees/ refuse sites | | | | |  | | | R 4,819 | | | R 1,205 | | R 1,205 | | R 1,205 | | | | | R 1,205 | |
| 5303 / Refuse bags | | | | |  | | | R 25,630 | | | R 25,630 | | R 25,630 | | R 25,630 | | | | | R 25,630 | |
| 5370 / Sundry income | | | | |  | | | R 18,660 | | | R 18,660 | | R 18,660 | | R 18,660 | | | | | R 18,660 | |
| 5371 / Gain on disposal of PPE | | | | |  | | | R 35,000 | | | R 35,000 | | R 35,000 | | R 35,000 | | | | | R 35,000 | |
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| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| **DIRECTORATE** | | | | | **COMMUNITY PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | |
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| **DIVISION** | | | | | **COMMUNITY SERVICES** | | |  | | |  | |  | |  | | | | |  | |
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| **SECTION** | | | | | **ANIMAL POUNDS** | | |  | | |  | |  | |  | | | | |  | |
|  | | | | |  | | |  | | | **July - Sept** | | **Oct - Dec** | | **Jan - Mar** | | | | | **Apr - June** | |
| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| 6000/ Salaries | | | | |  | | | 0 | | | 0 | | 0 | | 0 | | | | | 0 | |
| 6010/ Salaries Overtime | | | | |  | | | 0 | | | 0 | | 0 | | 0 | | | | | 0 | |
| 6030/ Allowance: Housing | | | | |  | | | 0 | | | 0 | | 0 | | 0 | | | | | 0 | |
| 6060/ Group life | | | | |  | | | 0 | | | 0 | | 0 | | 0 | | | | | 0 | |
| 6070/ Medical | | | | |  | | | 0 | | | 0 | | 0 | | 0 | | | | | 0 | |
| 6080/ Pension | | | | |  | | | 0 | | | 0 | | 0 | | 0 | | | | | 0 | |
| 6100/ UIF | | | | |  | | | 0 | | | 0 | | 0 | | 0 | | | | | 0 | |
| 6110/ Uniforms | | | | |  | | | 2,750 | | | 688 | | 688 | | 688 | | | | | 688 | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6400/ Electricity | | | | | Electric fence | | | 33,600 | | | 8,400 | | 8,400 | | 8,400 | | | | | 8,400 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6740 / Stores and material | | | | | Lucerne R10 000 | | | 28,000 | | | 7,000 | | 7,000 | | 7,000 | | | | | 7,000 | |
|  | | | | | Dipping expenses @ R6000 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Vetenary expenses @ R6000 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Other @ R6000 | | |  | | |  | |  | |  | | | | |  | |
| 6550 / Postage | | | | | Postage of registered letters | | | 200 | | | 50 | | 50 | | 50 | | | | | 50 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6710 / Security | | | | | Fencing etc | | | 12,000 | | | 3,000 | | 3,000 | | 3,000 | | | | | 3,000 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6730 / Signs | | | | | Signboards | | | 2,000 | | | 500 | | 500 | | 500 | | | | | 500 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6780/ Subsistence & travelling | | | | |  | | | 500 | | | 125 | | 125 | | 125 | | | | | 125 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6850 / Training | | | | |  | | | 5,000 | | | 1,250 | | 1,250 | | 1,250 | | | | | 1,250 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6910 / Water | | | | |  | | | 3,000 | | | 750 | | 750 | | 750 | | | | | 750 | |
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| **REPAIR AND MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 7020 / Buildings | | | | |  | | | 15,000 | | | 3,750 | | 3,750 | | 3,750 | | | | | 3,750 | |
| 7090 / Tools equipment | | | | |  | | | 4000 | | | 1,000 | | 1,000 | | 1,000 | | | | | 1,000 | |
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| **SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIRECTORATE** | | | | | **COMMUNITY PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIVISION** | | | | | **COMMUNITY SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SECTION** | | | | | **ENVIRONMENTAL CONSERVATION** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SUB-SECTION** | | | | | **ENVIRONMENTAL COMPLIANCE** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL** | | | **QTR ENDING** | | **QTR ENDING** | | **QRT ENDING** | | | | | **QRT ENDING** | | | | | | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6000/ Salaries | | | | | As per approved organogram | | | R 738,750 | | | R 184,688 | | R 184,688 | | R 184,688 | | | | | R 184,688 | | | | | | |
| 6010/ Salaries Overtime | | | | | All staff will work overtime over December / January and Easter holiday period; | | | R 42,200 | | | R 10,550 | | R 10,550 | | R 10,550 | | | | | R 10,550 | | | | | | |
| 6020 / Allowances | | | | | Manager: EC Vehicle allowance | | | R 17,470 | | | R 4,368 | | R 4,368 | | R 4,368 | | | | | R 4,368 | | | | | | |
| 6030 / Housing subsidies | | | | |  | | | R 6,000 | | | R 1,500 | | R 1,500 | | R 1,500 | | | | | R 1,500 | | | | | | |
| 6060 / Group insurance | | | | |  | | | R 6,840 | | | R 1,710 | | R 1,710 | | R 1,710 | | | | | R 1,710 | | | | | | |
| 6070 / Medical | | | | |  | | | R 5,320 | | | R 1,330 | | R 1,330 | | R 1,330 | | | | | R 1,330 | | | | | | |
| 6080 / Pension | | | | |  | | | R 122,750 | | | R 30,688 | | R 30,688 | | R 30,688 | | | | | R 30,688 | | | | | | |
| 6100 / Unemployment insurance | | | | |  | | | R 8,070 | | | R 2,018 | | R 2,018 | | R 2,018 | | | | | R 2,018 | | | | | | |
| 6110/ Uniforms | | | | | Uniform for officials in the section @ R2500 per person x 4 | | | R 2,700 | | | R 675 | | R 675 | | R 675 | | | | | R 675 | | | | | | |
|  | | | | | Additional clothes for auxillary officers; access control; etc @ R700 x 10; R500 x 10 = R5000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6105/Industrial levy | | | | |  | | | R 200 | | | R 50 | | R 50 | | R 50 | | | | | R 50 | | | | | | |
| 6115/ Casuals | | | | | 1 x River Auxillary Officers @ R120 / day x 120 days | | | R 48,480 | | | R 12,120 | | R 12,120 | | R 12,120 | | | | | R 12,120 | | | | | | |
|  | | | | | 5 x Honorary River control officers (Kariega; Boesmans; Kowie; Fish; Kleinemonde x 40 days | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | |  | | | R 998,780 | | | R 249,695 | | R 249,695 | | R 249,695 | | | | | R 249,695 | | | | | | |
| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6210 / Advertising | | | | | Advertising of new positions and notices in print media | | | R 2,200 | | | R 550 | | R 550 | | R 550 | | | | | R 550 | | | | | | |
| 6270 / Animal / plant control | | | | | Vetenary expenses, herbicides, supplements & feed, ammunition, PPE | | | R 2,200 | | | R 550 | | R 550 | | R 550 | | | | | R 550 | | | | | | |
| 6317/ Boat decals | | | | | Registration decals for boats using local rivers | | | R 25,500 | | | R 6,375 | | R 6,375 | | R 6,375 | | | | | R 6,375 | | | | | | |
| 6340/ Consultant / management | | | | | Scientific inputs (Environmental Law Enforcement cases) | | | R 5,000 | | | R 1,250 | | R 1,250 | | R 1,250 | | | | | R 1,250 | | | | | | |
| 6354/Depreciation | | | | |  | | | R 4,467 | | | R 1,117 | | R 1,117 | | R 1,117 | | | | | R 1,117 | | | | | | |
| 6400/ Electricity | | | | | 1 x Electricity Conservation Office (PA) @ R1350 / annum (part of CPS building) | | | R 1,420 | | | R 355 | | R 355 | | R 355 | | | | | R 355 | | | | | | |
|  | | | | | 1 x Electricity Conservation Office (KOS) @ R1350 / annum (part of Finance building) | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6430/ Fuel | | | | | 3 x Bakkies @ R11/l X 60L tank x 3/month = R79280 | | | R 95,520 | | | R 23,880 | | R 23,880 | | R 23,880 | | | | | R 23,880 | | | | | | |
|  | | | | | 3 x boats and rubber duck = R80 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6440/ Insurance general | | | | |  | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | | | | | | |
| 6490/ Licenses / application fees | | | | | Licensing of 4 conservation vehicles / annum @ R400/a = R1200 | | | R 4,630 | | | R 1,158 | | R 1,158 | | R 1,158 | | | | | R 1,158 | | | | | | |
|  | | | | | Licencing 3 x trailers @ R300 x 3 =R900 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Roadworthy testing if required = R1000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Seaworthy certificate for Little Cannon patrol vessel @ R600 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Radio licenses @ R1200/annum | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6510/ Oil / grease | | | | | 2 LDV and 4x4 vehicles oil per annum (R50 / 500ml x 6 refills x 3 vehicles) = R900 | | | R 3,310 | | | R 828 | | R 828 | | R 828 | | | | | R 828 | | | | | | |
|  | | | | | Boat oil (500ml / 25 liters @ R25 each) x 50 = R12500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6550/ Postage | | | | | Postage of registered letters @ R80/month x 12 | | | R 500 | | | R 125 | | R 125 | | R 125 | | | | | R 125 | | | | | | |
|  | | | | | Sending documents speed service @ R50 x 10 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6560/ Print / Stationery | | | | | Paper: 500pg pack @ R40/pack x 6 = R100 / month x 12 = R1200 | | | R 3,000 | | | R 750 | | R 750 | | R 750 | | | | | R 750 | | | | | | |
|  | | | | | Office Stationery R1000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Printing and photostating @ 50c / copy x 4000 copies/month = R2000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Boat registration books = R2500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6630/ Refuse bags | | | | | Refuse bags for river clean up campaigns (1000 bags @ R0,80/bag) | | | R 880 | | | R 220 | | R 220 | | R 220 | | | | | R 220 | | | | | | |
| 6660/ Rental Machine | | | | | Our discreation the rental'll increases by 10% for next year | | | R 1,365 | | | R 341 | | R 341 | | R 341 | | | | | R 341 | | | | | | |
|  | | | | | 1 x photocopy mach. Rental R 9502.15 x 10% = R10452 / annum divide 8 sections= R1 306 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6710/ Security | | | | | Port Alfred office partly = R200 x 12 months =R2400 | | | R 4,300 | | | R 1,075 | | R 1,075 | | R 1,075 | | | | | R 1,075 | | | | | | |
|  | | | | | Kenton office R100 x 12 months = R1200 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6730/ Signboards | | | | | Signboards and navigational marker on Kowie River @ R4500 | | | R 13,500 | | | R 3,375 | | R 3,375 | | R 3,375 | | | | | R 3,375 | | | | | | |
|  | | | | | Signboards at 3 beach boat launch sites with demarcation markers = R9000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Dog control notice boards throughout Ndlambe @ R200 each x 40 = R8000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Info boards on boating compliance @ 4 open system rivers = R16000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 40 x By-law notice boards ie camping; fires; etc @ R200 each = R8000 (R2000) | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Ndlambe badges on municipal vehicles 3 vehicles x R100/set = R300 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Name & designation badges for conservation staff @ R90 each x 4 = R360 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | ID signage on 3 x patrol vessels = R2500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6740/ Stores / Material | | | | | Stores / material for Enforcement / Compliance @ R800/m x 12 | | | R 8,360 | | | R 2,090 | | R 2,090 | | R 2,090 | | | | | R 2,090 | | | | | | |
| 6770/ Subscription | | | | | Environmental legilation | | | R 1,320 | | | R 330 | | R 330 | | R 330 | | | | | R 330 | | | | | | |
| 6775/Skills Development Levy | | | | |  | | | R 950 | | | R 238 | | R 238 | | R 238 | | | | | R 238 | | | | | | |
| 6780/ Subsistance & travelling | | | | | Attendance at Regional Coastal Working Group meetings 6 x per annum @ R75/day = R450 | | | R 16,000 | | | R 4,000 | | R 4,000 | | R 4,000 | | | | | R 4,000 | | | | | | |
|  | | | | | Travelling to attend meetings: 3000km / annum @ R2,50/km = R7 500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Attending meetings throughout province @ R75 / day x 20 days | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Airfare to workshops @ R1500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Accomodation @ R400 per person x 2 = R800 x 15 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6820/ Telephone | | | | |  | | | R 5,250 | | | R 1,313 | | R 1,313 | | R 1,313 | | | | | R 1,313 | | | | | | |
| 6830/ Testing specimens | | | | | Samples of brains; etc for research, outbreaks (ie rabies) = R4000 | | | R 1,580 | | | R 395 | | R 395 | | R 395 | | | | | R 395 | | | | | | |
| 6850/ Training | | | | | Accredited Assessor and Training course for Manager EC @ R7000 | | | R 47,960 | | | R 11,990 | | R 11,990 | | R 11,990 | | | | | R 11,990 | | | | | | |
|  | | | | | Environmental Impact Management Course @ R8500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Advanced Human Resource Course @ R7000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Accomodation @ R400 = R 8 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | S&T @ R75 per day per staff member x 60 = R4 500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Specialist training workshops throughout year x 3 @ R2000 = R6 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Environmental Law Course x 2 @ R 12 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6910 / Water | | | | | 1 x Water Conservation Office (PA) @ R100 pm (part of CPS building) x 12 | | | R 2,520 | | | R 630 | | R 630 | | R 630 | | | | | R 630 | | | | | | |
|  | | | | | 1 x Water Conservation Office (KOS) @ R100 pm (part of Finance building) x 12 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6215/Agency Boat Registration | | | | | Agency fees for boat registration | | | R 17,000 | | | R 4,250 | | R 4,250 | | R 4,250 | | | | | R 4,250 | | | | | | |
|  | | | | | Application fee for 15 boat launch sites @ R5000/site = R75 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6392/Environmental Levy | | | | |  | | | R 2,000,000 | | | R 500,000 | | R 500,000 | | R 500,000 | | | | | R 500,000 | | | | | | |
| 7200 / Interest | | | | | The interest paid on a loan that is used to buy capital. | | | R 200,000 | | | R 50,000 | | R 50,000 | | R 50,000 | | | | | R 50,000 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **REPAIR AND MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7010 / Boats | | | | | 5,5m Rubber duck servicing (2 x annum) @ R4500 x 2 = R9000 | | | R 32,000 | | | R 8,000 | | R 8,000 | | R 8,000 | | | | | R 8,000 | | | | | | |
|  | | | | | 4,5m Rubber duck servicing (2 x annum) @ R2500 x 2 = R5000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Witblits patrol vessel servicing (2 x annum) @ R3000 x 2 = R6000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Additional repair work on trailers; boat etc | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7020 / Buildings | | | | | Boat house / storage area | | | R 9,975 | | | R 2,494 | | R 2,494 | | R 2,494 | | | | | R 2,494 | | | | | | |
| 7080 / Spares | | | | | General maintenance and bodyworks | | | R 112,600 | | | R 28,150 | | R 28,150 | | R 28,150 | | | | | R 28,150 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7090 / Tools equipment | | | | | Replace broken or faulty computers; cameras | | | R 16,700 | | | R 4,175 | | R 4,175 | | R 4,175 | | | | | R 4,175 | | | | | | |
|  | | | | | Repair of office equipment and tools @ R7 500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7100 / Tyres / tubes | | | | | Set of tyres for 4x4 @ R700 / wheel = R2800 | | | R 20,460 | | | R 5,115 | | R 5,115 | | R 5,115 | | | | | R 5,115 | | | | | | |
|  | | | | | Set of tyres for LDV x 3 vehicles @ R400 / wheel = R4800 | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **CAPITAL** | | | | | 3 x Radios (Hand held @ R3500 each) | | | R 12,500 | | | R 3,125 | | R 3,125 | | R 3,125 | | | | | R 3,125 | | | | | | |
|  | | | | | Digital camera | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **REVENUE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 5109/Boat Registration Fees | | | | | Boat licences on beaches; application fees | | | 12,320 | | | R 3,080 | | 3080 | | 3080 | | | | | 3080 | | | | | | |
| 5110/H.P.Levy | | | | | R2,20 / hp x 1800 engines per annum | | | 1,005,630 | | | R 251,408 | | 251407.5 | | 251407.5 | | | | | 251407.5 | | | | | | |
| 5120/Fines | | | | | By-laws and River control | | | 10,000 | | | R 2,500 | | 2500 | | 2500 | | | | | 2500 | | | | | | |
| 5046/Application fees | | | | | Boating exemption; races; 6,6m etc | | | 8,230 | | | R 2,058 | | 2057.5 | | 2057.5 | | | | | 2057.5 | | | | | | |
| 5143/River Usage | | | | | R180 / boat x 1800 boats per annum | | | 215,460 | | | R 53,865 | | 53865 | | 53865 | | | | | 53865 | | | | | | |
| 5044/Environmental Levy | | | | |  | | | 2,000,000 | | | R 500,000 | | 500000 | | 500000 | | | | | 500000 | | | | | | |
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| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIRECTORATE** | | | | | **COMMUNITY PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIVISION** | | | | | **COMMUNITY SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SECTION** | | | | | **TRAFFIC TECHNICAL SECTION / ROAD PAINTINGS** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | | | | | |
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| **EMPLOYMENT COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6000/ Salaries | | | | |  | | | 199,960 | | | 49,990 | | 49,990 | | 49,990 | | | | | 49,990 | | | | | | |
| 6010/ Salaries Overtime | | | | |  | | | 27,000 | | | 6,750 | | 6,750 | | 6,750 | | | | | 6,750 | | | | | | |
| 6070/ Medical | | | | |  | | | 29,120 | | | 7,280 | | 7,280 | | 7,280 | | | | | 7,280 | | | | | | |
| 6080/ Pension | | | | |  | | | 33,220 | | | 8,305 | | 8,305 | | 8,305 | | | | | 8,305 | | | | | | |
| 6100/ UIF | | | | |  | | | 2,310 | | | 578 | | 578 | | 578 | | | | | 578 | | | | | | |
| 6110/ Uniforms | | | | |  | | | 4,500 | | | 1,125 | | 1,125 | | 1,125 | | | | | 1,125 | | | | | | |
| 6115/ Casuals | | | | |  | | | 10,000 | | | 2,500 | | 2,500 | | 2,500 | | | | | 2,500 | | | | | | |
| 6105/Industrial levy | | | | |  | | | 150 | | | 38 | | 38 | | 38 | | | | | 38 | | | | | | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6430/ Fuel | | | | |  | | | 57,200 | | | 14,300 | | 14,300 | | 14,300 | | | | | 14,300 | | | | | | |
| 6510/ Oil and grease | | | | | All vehicles oil per annum = R 4 000 | | | 1,320 | | | 330 | | 330 | | 330 | | | | | 330 | | | | | | |
| 6520 / Paint : Roads | | | | | Paint to maintain the road markings in the Ndlambe Area per annum = R 126 000 @ 5% increase | | | 142,000 | | | 35,500 | | 35,500 | | 35,500 | | | | | 35,500 | | | | | | |
|  | | | | | Sending documents speed service | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| 6560/ Print/ Stationery | | | | | Our discretion is, the prices will rise by 5% for the next year | | | 1,730 | | | 433 | | 433 | | 433 | | | | | 433 | | | | | | |
| 6730 / Signs | | | | | Maintain and repair all road signage within the Ndlambe area per annum = R 150 000 | | | 172,000 | | | 43,000 | | 43,000 | | 43,000 | | | | | 43,000 | | | | | | |
| 6740/ Stores / Material | | | | | Hand soap @ R 15.89 \* 22 per year = R 350 | | | 4,100 | | | 1,025 | | 1,025 | | 1,025 | | | | | 1,025 | | | | | | |
|  | | | | | Paint rollers @ R 21.95 per roller \* 155 per year = R 3 402 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Chalk Line at R 15.99 per item \* 25 per year = R 400 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Other items = R 1 500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Increased by 5% = Total R3 675 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6775/Skills Development Levy | | | | |  | | | 2,434 | | |  | |  | |  | | | | |  | | | | | | |
| 6850 / Training | | | | | Basic computer training @ R1500 pp for two days (3 persons) = R 13 500 | | | 14,740 | | | 3,685 | | 3,685 | | 3,685 | | | | | 3,685 | | | | | | |
|  | | | | | SNT @ R60 pp for two day (2 persons) = R 540 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6880/ Workshop Charge outs | | | | |  | | | **5,500** | | | 1,375 | | 1,375 | | 1,375 | | | | | 1,375 | | | | | | |
| Vehicles / Licensing | | | | | 1x LDV license fees per annum @ R198 (add 15%) = R 228 | | | 350 | | | 88 | | 88 | | 88 | | | | | 88 | | | | | | |
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| **REPAIR AND MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7080 / Spares | | | | | 1x Vehicles @ R 2, 000.00 per veh x 12 month's = R 2 000 | | | 5,100 | | | 1,275 | | 1,275 | | 1,275 | | | | | 1,275 | | | | | | |
| 7090 / Tools equipment | | | | | Repair road painting machines = R 4 000 | | | 5100 | | | 1,275 | | 1,275 | | 1,275 | | | | | 1,275 | | | | | | |
| 7100/ Tyres / tubes | | | | | Set of tyres for LDV @ R450 / wheel = R 1 800 | | | 2,750 | | | 688 | | 688 | | 688 | | | | | 688 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **CAPITAL** | | | | | 1X Replacement LDV that was scrapped = R 188 000 | | | 188,000 | | | 47,000 | | 47,000 | | 47,000 | | | | | 47,000 | | | | | | |
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| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIRECTORATE** | | | | | **COMMUNITY PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIVISION** | | | | | **PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SECTION** | | | | | **FIRE & EMERGENCY SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | | | | | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6000/ Salaries | | | | | See attached organogram on Annexure A | | | R 1,970,700 | | | R 492,675 | | R 492,675 | | R 492,675 | | | | | R 492,675 | | | | | | |
| 6010/ Salaries Overtime | | | | | During emergencies & staff on leave @ 12% of salary | | | R 244,330 | | | R 61,083 | | R 61,083 | | R 61,083 | | | | | R 61,083 | | | | | | |
| 6020/ Allowance | | | | | Long service bonuses, cellphone and acting allowances | | | R 213,680 | | | R 53,420 | | R 53,420 | | R 53,420 | | | | | R 53,420 | | | | | | |
| 6030/ Allowance: Housing | | | | | See attached organogram on Annexure A | | | R 26,250 | | | R 6,563 | | R 6,563 | | R 6,563 | | | | | R 6,563 | | | | | | |
| 6035/ Allowance: Transport | | | | | See attached organogram on Annexure A | | | R 45,320 | | | R 11,330 | | R 11,330 | | R 11,330 | | | | | R 11,330 | | | | | | |
| 6060/ Group life | | | | | See attached organogram on Annexure A | | | R 30,020 | | | R 7,505 | | R 7,505 | | R 7,505 | | | | | R 7,505 | | | | | | |
| 6070/ Medical | | | | | See attached organogram on Annexure A | | | R 345,350 | | | R 86,338 | | R 86,338 | | R 86,338 | | | | | R 86,338 | | | | | | |
| 6080/ Pension | | | | | See attached organogram on Annexure A | | | R 272,870 | | | R 68,218 | | R 68,218 | | R 68,218 | | | | | R 68,218 | | | | | | |
| 6100/ UIF | | | | | See attached organogram on Annexure A | | | R 25,300 | | | R 6,325 | | R 6,325 | | R 6,325 | | | | | R 6,325 | | | | | | |
| 6105/ Industrial Levy | | | | | Levy paid to SALGBC per employee | | | R 850 | | | R 213 | | R 213 | | R 213 | | | | | R 213 | | | | | | |
| 6110/ Uniforms | | | | | For firefighters, Reta Firefighters & Controlr operators | | | R 29,250 | | | R 7,313 | | R 7,313 | | R 7,313 | | | | | R 7,313 | | | | | | |
| 6115/ Casuals | | | | | 12 x Stipend For Retained Firefighters | | | R 50,640 | | | R 12,660 | | R 12,660 | | R 12,660 | | | | | R 12,660 | | | | | | |
| 6775/Skills Development Levy | | | | |  | | | R 11,000 | | | R 2,750 | | R 2,750 | | R 2,750 | | | | | R 2,750 | | | | | | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6210/Advertising | | | | | Advertising posts & tenders and events | | | R 4,680 | | | R 1,170 | | R 1,170 | | R 1,170 | | | | | R 1,170 | | | | | | |
| 6350/Computer programs | | | | | Upgrading of computer program & software for 3 computers | | | R 3,070 | | | R 768 | | R 768 | | R 768 | | | | | R 768 | | | | | | |
| 6430/ Fuel | | | | | Refueling 9 vehicles daily | | | R 52,700 | | | R 13,175 | | R 13,175 | | R 13,175 | | | | | R 13,175 | | | | | | |
| 6510/Oil & grease | | | | | Lubrication of vehicles during services. | | | R 3,070 | | | R 768 | | R 768 | | R 768 | | | | | R 768 | | | | | | |
| 6400 / Electricity/Water | | | | |  | | | R 10,420 | | | R 2,605 | | R 2,605 | | R 2,605 | | | | | R 2,605 | | | | | | |
| 6440/ Insurance general | | | | | 9 x emergency vehicle and trailer, Building and specialist equipment | | | R 48,510 | | | R 12,128 | | R 12,128 | | R 12,128 | | | | | R 12,128 | | | | | | |
| 6560/ Print/ Stationery | | | | | Posting of letters, making flyers and copies during day to day operations. | | | R 1,500 | | | R 375 | | R 375 | | R 375 | | | | | R 375 | | | | | | |
| 6605/ Public awareness programs. | | | | | Community fire awareness programs | | | R 4,000 | | | R 1,000 | | R 1,000 | | R 1,000 | | | | | R 1,000 | | | | | | |
| 6660/ Rental / Machine | | | | |  | | | R 10,100 | | | R 2,525 | | R 2,525 | | R 2,525 | | | | | R 2,525 | | | | | | |
| 6740/ Stores / Material | | | | | Cleaning Material R616\*12months = R7 400 | | | R 15,350 | | | R 3,838 | | R 3,838 | | R 3,838 | | | | | R 3,838 | | | | | | |
| 6770/ Subscription | | | | | 13 x R 200 SAESI memberships | | | R 2,870 | | | R 718 | | R 718 | | R 718 | | | | | R 718 | | | | | | |
| 6780/ Subsistence & travelling | | | | | 4 x District Fire Coordination meetings @ R 4000 | | | R 550 | | | R 138 | | R 138 | | R 138 | | | | | R 138 | | | | | | |
|  | | | | | 4 x Provincial Fire Coordination meetings @ R4100 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 1 x SAESI Conference @ R 6000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6800/ Sundries | | | | | Food supply for fire fighters after 3 hrs on scene | | | R 550 | | | R 138 | | R 138 | | R 138 | | | | | R 138 | | | | | | |
| 6850 / Training | | | | | Basic Computer, Management course, FF 1, 2 as per WSP | | | R 10,500 | | | R 2,625 | | R 2,625 | | R 2,625 | | | | | R 2,625 | | | | | | |
| 6880/ Transport | | | | |  | | | R 2,310 | | | R 578 | | R 578 | | R 578 | | | | | R 578 | | | | | | |
| 6910/ Water | | | | |  | | | R 1,580 | | | R 395 | | R 395 | | R 395 | | | | | R 395 | | | | | | |
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| **REPAIRS AND MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7020/ Building Repairs | | | | | Repairs to building | | | R 15,000 | | | R 3,750 | | R 3,750 | | R 3,750 | | | | | R 3,750 | | | | | | |
| 7080 / Spares | | | | | General maintenance and Body works | | | R 238,600 | | | R 59,650 | | R 59,650 | | R 59,650 | | | | | R 59,650 | | | | | | |
| 7090 / Tools equipment | | | | | Repairs to furniture, tools and equipment & replace 1st Aid equipment | | | R 11,000 | | | R 2,750 | | R 2,750 | | R 2,750 | | | | | R 2,750 | | | | | | |
| 7100/Tyre & tube | | | | | to replace tyres. | | | R 35,390 | | | R 8,848 | | R 8,848 | | R 8,848 | | | | | R 8,848 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **CAPITAL** | | | | | Fire Hoses @ R15 001 | | | R 15,001 | | |  | | R 15,001 | |  | | | | |  | | | | | | |
|  | | | | | 10X Portable radios @ R4000 each | | | R 40,000 | | |  | | R 40,000 | |  | | | | |  | | | | | | |
|  | | | | | 2x Breathing Aparatus @ R12 600 each | | | R 25,200 | | |  | | R 25,200 | |  | | | | |  | | | | | | |
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| **INCOME** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 5047/ Fees | | | | |  | | | 29,160.00 | | | R 7,290 | | R 7,290 | | R 7,290 | | | | | R 7,290 | | | | | | |
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| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIRECTORATE** | | | | | **COMMUNITY PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIVISION** | | | | | **COMMUNITY SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SECTION** | | | | | **TRAFFIC LAW ENFORCEMENT** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | | | | | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6000/ Salaries | | | | |  | | | R 1,776,620 | | | R 444,155 | | R 444,155 | | R 444,155 | | | | | R 444,155 | | | | | | |
| 6010/ Salaries Overtime | | | | |  | | | R 287,440 | | | R 71,860 | | R 71,860 | | R 71,860 | | | | | R 71,860 | | | | | | |
| 6020 Allowances | | | | |  | | | R 52,210 | | | R 13,053 | | R 13,053 | | R 13,053 | | | | | R 13,053 | | | | | | |
| 6030 / Allowance: | | | | |  | | | R 25,850 | | | R 6,463 | | R 6,463 | | R 6,463 | | | | | R 6,463 | | | | | | |
| 6060/ Group life | | | | |  | | | R 29,980 | | | R 7,495 | | R 7,495 | | R 7,495 | | | | | R 7,495 | | | | | | |
| 6070 / Medical Aid | | | | |  | | | R 224,310 | | | R 56,078 | | R 56,078 | | R 56,078 | | | | | R 56,078 | | | | | | |
| 6080 / Pension fund | | | | |  | | | R 295,190 | | | R 73,798 | | R 73,798 | | R 73,798 | | | | | R 73,798 | | | | | | |
| 6100/ UIF | | | | |  | | | R 21,670 | | | R 5,418 | | R 5,418 | | R 5,418 | | | | | R 5,418 | | | | | | |
| 6105 / Industrial levy | | | | |  | | | R 650 | | | R 163 | | R 163 | | R 163 | | | | | R 163 | | | | | | |
| 6110/ Uniforms | | | | |  | | | R 25,000 | | | R 6,250 | | R 6,250 | | R 6,250 | | | | | R 6,250 | | | | | | |
| 6115/ Casuals | | | | |  | | | R 25,580 | | | R 6,395 | | R 6,395 | | R 6,395 | | | | | R 6,395 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6400/ Electricity | | | | | Electricity at the Port Alfred / Alexandria Traffic Department @ R 2 500 X2 per month = R 4 000 | | | R 4,620 | | | R 1,155 | | R 1,155 | | R 1,155 | | | | | R 1,155 | | | | | | |
| 6425/ Fedility Cash | | | | | Collect money from the traffic department to the finance department | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6430/ Fuel | | | | |  | | | R 202,950 | | | R 50,738 | | R 50,738 | | R 50,738 | | | | | R 50,738 | | | | | | |
| 6440/Insurange General | | | | |  | | | R 67,760 | | | R 16,940 | | R 16,940 | | R 16,940 | | | | | R 16,940 | | | | | | |
| 6446/Card Issue Fees | | | | | Credit Card Type Driving Licence Cards: Fault - reissued | | | R 21,780 | | | R 5,445 | | R 5,445 | | R 5,445 | | | | | R 5,445 | | | | | | |
| 6490 Licenses: Vehicles | | | | | Licencing 8x vehicles per annum = R 2 000 | | | R 3,870 | | | R 968 | | R 968 | | R 968 | | | | | R 968 | | | | | | |
| 6510 / Oil / grease | | | | | All vehicles oil per annum for 8 vehicles at R 3000 per vehicle = R 24 000 | | | R 29,040 | | | R 7,260 | | R 7,260 | | R 7,260 | | | | | R 7,260 | | | | | | |
| 6550/ Postage | | | | | TCS postage of Section 54 documents @ R 13.55 per document per annum = R 11 518 | | | R 13,300 | | | R 3,325 | | R 3,325 | | R 3,325 | | | | | R 3,325 | | | | | | |
| 6560/ Print/ Stationery | | | | | Our discreation is, the prices will rise by 5% for the next year | | | R 98,000 | | | R 24,500 | | R 24,500 | | R 24,500 | | | | | R 24,500 | | | | | | |
| 6660/ Rental / Machine | | | | | Our discreation the rental'll increases by 10% for next year | | | R 24,000 | | | R 6,000 | | R 6,000 | | R 6,000 | | | | | R 6,000 | | | | | | |
|  | | | | | 2 x photocopy mach. Rental R 9502.15 x 10% = R20 905 / annum = R 20 905 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6710 / Security | | | | | Traffic Department Port Alfred maintenance Alarm and Electric Fencing @ R1 100 | | | R 10,980 | | | R 2,745 | | R 2,745 | | R 2,745 | | | | | R 2,745 | | | | | | |
|  | | | | | Stores & Cleaning material for Traffic Departments: Port Alfred and Alexandria = R 6 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6740/ Stores / Material | | | | | Office equipment such as staplers; files; etc = R 2 000 | | | R 10,300 | | | R 2,575 | | R 2,575 | | R 2,575 | | | | | R 2,575 | | | | | | |
|  | | | | | Other: = R 1 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6770/ Subscription | | | | | TCS Licence Fees @ R 26 450 per annum @ 12% | | | R 68,900 | | | R 17,225 | | R 17,225 | | R 17,225 | | | | | R 17,225 | | | | | | |
|  | | | | | Radio licenses x 2 portables, x3 homebase radios and x8 mobile car radios per annum = R 10 000 @ 12% = R11 200 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Data 9000 subscription fees per annum = R 1000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6775/Skills Development Levy | | | | | Calibration of 2x speeding machines @ R21 000 | | | R 24,826 | | |  | |  | |  | | | | |  | | | | | | |
| 6780/ Subsistance & travelling | | | | | Attendance at CTC meetings 4 x per annum = R 240 | | | R 7,200 | | | R 1,800 | | R 1,800 | | R 1,800 | | | | | R 1,800 | | | | | | |
|  | | | | | Travelling to attend meetings: 3000km / annum = R 2 010 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Attending meetings throughout province = R 750 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Airfare to workshops @ R3 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6790 / Summonses Warrant paper | | | | | Summons books for law enforcement at R 1500 per box = 6 boxes @ R 9 000 | | | R 19,000 | | | R 4,750 | | R 4,750 | | R 4,750 | | | | | R 4,750 | | | | | | |
|  | | | | | Warrant of Arrest paper for Total Computer Services (TCS) at R 900 per box x8 boxes = R 7 200 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6850 / Training | | | | | Training of a Grade "F" examiner for D/L @ R6 000 | | | R 34,050 | | | R 8,513 | | R 8,513 | | R 8,513 | | | | | R 8,513 | | | | | | |
|  | | | | | Accomodation @ R400/day @ R 5 600 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | S&T @ R60 per day per staff member x 4 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Specialist training workshops throughout year x 3 @ R1000 | | | **R 640,576** | | | R 153,938 | | R 153,938 | | R 153,938 | | | | | R 153,938 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **REPAIR AND MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7020 / Buildings | | | | | Resurfacing of the Driving Licence Test Yard = R 20 000 | | | R 21,000 | | | R 5,250 | | R 5,250 | | R 5,250 | | | | | R 5,250 | | | | | | |
| 7080 / Spares | | | | | General maintenance & Body works | | | **R 268,000** | | | R 67,000 | | R 67,000 | | R 67,000 | | | | | R 67,000 | | | | | | |
| 7090 / Tools equipment | | | | | Replace broken or faulty computers = R 7 500 | | | R 10,800 | | | R 2,700 | | R 2,700 | | R 2,700 | | | | | R 2,700 | | | | | | |
|  | | | | | Repair of office equipment and tools = R 2 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7100 / Tyres / tubes | | | | |  | | | **R 33,000** | | | R 8,250 | | R 8,250 | | R 8,250 | | | | | R 8,250 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **CAPITAL** | | | | | Air conditioner for Alexandria for front office = R 4 800 | | | R 68,322 | | | R 17,081 | | R 17,081 | | R 17,081 | | | | | R 17,081 | | | | | | |
|  | | | | | 1 x Draughtman Chiar @ R1000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 4 x 5 Shelf Filling Cabinets @ R28 520 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 2x White Boards for Learner Licence Classrooms at Alexandria and Port Alfred  R18 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 1X Replacement Fleet 270 - 2.0 cc petrol = R 255 000 | | | R 853,800 | | | R 213,450 | | R 213,450 | | R 213,450 | | | | | R 213,450 | | | | | | |
|  | | | | | 1X Replacement Fleet 271 - 1.6 cc petrol = R 195 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 1x Replacement Fleet 23 - Motorcycle = R110 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **INCOME** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 5120/Traffic Fines | | | | |  | | | R 589,584 | | | R 147,396 | | R 147,396 | | R 147,396 | | | | | R 147,396 | | | | | | |
| 5055/learner/Drivers licence | | | | |  | | | R 2,152,226 | | | R 538,056 | | R 538,056 | | R 538,056 | | | | | R 538,056 | | | | | | |
| 5047/Fees:By-Law | | | | |  | | |  | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | | | | | |
| 5370/Sundry Income | | | | |  | | | R 1,097 | | | R 274 | | R 274 | | R 274 | | | | | R 274 | | | | | | |
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| **BUDGET PALN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIRECTORATE** | | | | | **COMMUNITY PROTECTION SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **DIVISION** | | | | | **COMMUNITY SERVICES** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SECTION** | | | | | **MOTOR VEHICL REGISTRATION / LICENCING** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | | | | | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6000/ Salaries | | | | |  | | | R 580,450 | | | R 145,113 | | R 145,113 | | R 145,113 | | | | | R 145,113 | | | | | | |
| 6010/ Salaries Overtime | | | | |  | | | R 62,500 | | | R 15,625 | | R 15,625 | | R 15,625 | | | | | R 15,625 | | | | | | |
| 6020 / allowances | | | | |  | | | R 6,170 | | | R 1,543 | | R 1,543 | | R 1,543 | | | | | R 1,543 | | | | | | |
| 6060/ Group life | | | | |  | | | R 7,210 | | | R 1,803 | | R 1,803 | | R 1,803 | | | | | R 1,803 | | | | | | |
| 6070/ Medical | | | | |  | | | R 123,780 | | | R 30,945 | | R 30,945 | | R 30,945 | | | | | R 30,945 | | | | | | |
| 6080/ Pension | | | | |  | | | R 96,710 | | | R 24,178 | | R 24,178 | | R 24,178 | | | | | R 24,178 | | | | | | |
| 6100/ UIF | | | | |  | | | R 6,520 | | | R 1,630 | | R 1,630 | | R 1,630 | | | | | R 1,630 | | | | | | |
| 6110/ Uniforms | | | | |  | | | R 1,380 | | | R 345 | | R 345 | | R 345 | | | | | R 345 | | | | | | |
| 6115/ Casuals | | | | |  | | | R 22,200 | | | R 5,550 | | R 5,550 | | R 5,550 | | | | | R 5,550 | | | | | | |
| 6105/Industrial levy | | | | |  | | | R 300 | | | R 75 | | R 75 | | R 75 | | | | | R 75 | | | | | | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6425/ Fidelity / Cash-in-Transit | | | | | Collection of cash at the Port Alfred Traffic Department @ R2,100 per month = R 30 240 | | | R 38,000 | | | R 9,500 | | R 9,500 | | R 9,500 | | | | | R 9,500 | | | | | | |
| 6440/ General Insurance | | | | |  | | | R 11,000 | | | R 2,750 | | R 2,750 | | R 2,750 | | | | | R 2,750 | | | | | | |
| 0000 / IT Support | | | | |  | | | R 2,000 | | | R 500 | | R 500 | | R 500 | | | | | R 500 | | | | | | |
| 6550/ Postage | | | | | Postage of registered letters = R3 000 | | | R 9,680 | | | R 2,420 | | R 2,420 | | R 2,420 | | | | | R 2,420 | | | | | | |
|  | | | | | Sending documents speed service = R5 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6560/ Print/ Stationery | | | | | Our discreation is, the prices will rise by 5% for the next year | | | R 19,000 | | | R 4,750 | | R 4,750 | | R 4,750 | | | | | R 4,750 | | | | | | |
|  | | | | | Copy paper for Motor Vehicle Registration and Licencing = R 11 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Stationary for the MVRA Port Alfred and Alexandria R 5 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6620/ Railage / Courier | | | | | Railage / Courier for Motor Vehicle Registration Authority (MVRA) | | | R 5,780 | | | R 1,445 | | R 1,445 | | R 1,445 | | | | | R 1,445 | | | | | | |
| 6660/ Rental / Machine | | | | | Our discreation the rental'll increases by 10% for next year | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 2 x photocopy mach. Rental R 9502.15 x 10% = R20 905 / annum | | | R 46,000 | | | R 11,500 | | R 11,500 | | R 11,500 | | | | | R 11,500 | | | | | | |
| 6740/ Stores / Material | | | | | Stores & Cleaning material for Traffic Departments: Port Alfred and Alexandria =R 3 500 | | | R 7,100 | | | R 1,775 | | R 1,775 | | R 1,775 | | | | | R 1,775 | | | | | | |
|  | | | | | Office equipment such as staplers; files; etc = R 1 500 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Other: = R 1000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | We expect a rise of 5% | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6775/Skills Development Levy | | | | |  | | | R 7,209 | | | R 1,802 | | R 1,802 | | R 1,802 | | | | | R 1,802 | | | | | | |
| 6780/ Subsistance & travelling | | | | | Attendance at CTC meetings 4 x per annum = R 240 | | | R 5,500 | | | R 1,375 | | R 1,375 | | R 1,375 | | | | | R 1,375 | | | | | | |
|  | | | | | eNaTIS User Group (eNUG) meetings at 3 per annum = R 3 600 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Travelling to attend meetings: 3000km / annum | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Accomodation @ R400 per person x 2 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6850 / Training | | | | |  | | | R 16,800 | | | R 4,200 | | R 4,200 | | R 4,200 | | | | | R 4,200 | | | | | | |
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| **REPAIR AND MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7020 / Buildings | | | | | Safety Glass at the eNaTIS counters in Port Alfred Traffic Dept = R 20 000 | | | R 41,000 | | | R 10,250 | | R 10,250 | | R 10,250 | | | | | R 10,250 | | | | | | |
|  | | | | | Renovation of building at Alexandria Traffic Dept = R 15 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7090 / Tools equipment | | | | | Replace broken or faulty computers = R 3 200 | | | R 14,000 | | | R 3,500 | | R 3,500 | | R 3,500 | | | | | R 3,500 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **CAPITAL** | | | | | Printer / Scanner for Port Alfred and Alexandria MVR's = R 17 200 | | | R 41,600 | | |  | | R 13,998 | | R 10,400 | | | | | R 10,400 | | | | | | |
|  | | | | | 2x Power generators for MVRA Port Alfred / Alexandria = R 14 000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 4x DLTC (Driving Licence Test Centre) finger print pads @ R 2 100 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Alterations of building at Port Alfred & Alexandria DLTC @ R200 000 | | | R 200,000 | | | R 50,000 | | R 50,000 | | R 50,000 | | | | | R 50,000 | | | | | | |
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| **INCOME** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 5221/Motor Vehicle Temp Perm | | | | |  | | | R 452,135 | | | R 113,034 | | R 113,034 | | R 113,034 | | | | | R 113,034 | | | | | | |
| 5223/Motor Vehicle Reg | | | | |  | | | R 816,906 | | | R 204,227 | | R 204,227 | | R 204,227 | | | | | R 204,227 | | | | | | |
|  | | | | | | **INFRASTRACTURE DEVELOPMENT** | | | |  | |  | |  | | | |  | | |  | |  | | | | | | | | |  | | | |  | | | | | | | | | |  |
| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **DIRECTORATE** | | | | | **INFRASTRUCTURE** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SECTION** | | | | | **ELECTRICITY** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SUB-SECTION** | | | | | **ELECTRICITY** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR. ENDING** | | **QTR. ENDING** | | **QTR. ENDING** | | | | | **QTR. ENDING** | | | | | | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6000 Salaries | | | | | See attached organogram on Annexure A | | | R 294,160 | | | R 73,540 | | R 73,540 | | R 73,540 | | | | | R 73,540 | | | | | | |
| 6020 Allowance | | | | | See attached organogram on Annexure A | | | R 2,400 | | | R 600 | | R 600 | | R 600 | | | | | R 600 | | | | | | |
| 6060 Group life | | | | | See attached organogram on Annexure A | | | R 1,160 | | | R 290 | | R 290 | | R 290 | | | | | R 290 | | | | | | |
| 6070 Medical | | | | | See attached organogram on Annexure A | | | R 34,370 | | | R 8,593 | | R 8,593 | | R 8,593 | | | | | R 8,593 | | | | | | |
| 6080 Pension | | | | | See attached organogram on Annexure A | | | R 37,810 | | | R 9,453 | | R 9,453 | | R 9,453 | | | | | R 9,453 | | | | | | |
| 6100 Uif | | | | | See attached organogram on Annexure A | | | R 2,390 | | | R 598 | | R 598 | | R 598 | | | | | R 598 | | | | | | |
| 6110 Uniforms | | | | | See attached organogram on Annexure A | | | R 1,350 | | | R 338 | | R 338 | | R 338 | | | | | R 338 | | | | | | |
| 6105 Industrial Levy | | | | | See attached organogram on Annexure A | | | R 100 | | | R 25 | | R 25 | | R 25 | | | | | R 25 | | | | | | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6200 Administration | | | | |  | | | R 378,000 | | | R 94,500 | | R 94,500 | | R 94,500 | | | | | R 94,500 | | | | | | |
| 6280 Audit Fees | | | | |  | | | R 150,000 | | |  | |  | |  | | | | |  | | | | | | |
| 6340 Consultant Management Fees | | | | | Management Fees for Manalec | | | R 6,500,000 | | | R 1,625,000 | | R 1,625,000 | | R 1,625,000 | | | | | R 1,625,000 | | | | | | |
| 6400 Electricity | | | | | 1 x Office | | | R 5,000 | | | R 1,250 | | R 1,250 | | R 1,250 | | | | | R 1,250 | | | | | | |
| 6430 Fuel | | | | | 1x Bakkies | | | R 35,000 | | | R 8,750 | | R 8,750 | | R 8,750 | | | | | R 8,750 | | | | | | |
| 6440 Insurance General | | | | |  | | | R 140,000 | | | R 35,000 | | R 35,000 | | R 35,000 | | | | | R 35,000 | | | | | | |
| 6490 Licenses Vehicles | | | | |  | | | R 1,000 | | | R 250 | | R 250 | | R 250 | | | | | R 250 | | | | | | |
| 6560 Print/Stationary | | | | |  | | | R 21,000 | | | R 5,250 | | R 5,250 | | R 5,250 | | | | | R 5,250 | | | | | | |
| 6740 Stores and Materials | | | | | Material for all Units | | | R 120,000 | | | R 30,000 | | R 30,000 | | R 30,000 | | | | | R 30,000 | | | | | | |
| 6820 Telephone | | | | |  | | | R 5,000 | | | R 1,250 | | R 1,250 | | R 1,250 | | | | | R 1,250 | | | | | | |
| 6880 Transport (Workshop) | | | | |  | | | R 2,000 | | | R 500 | | R 500 | | R 500 | | | | | R 500 | | | | | | |
| 6105 Subsistence & Travelling | | | | |  | | | R 22,500 | | | R 5,625 | | R 5,625 | | R 5,625 | | | | | R 5,625 | | | | | | |
| 0000 Hiring of Service Providers | | | | | After Hours service Ndlambe | | | R 350,000 | | | R 87,500 | | R 87,500 | | R 87,500 | | | | | R 87,500 | | | | | | |
| 6391 000 Electricity Indigent | | | | | Payment for 120 electricity indigents 50kwh p/m (Alex) | | | R 1,245,740 | | | R 311,435 | | R 311,435 | | R 311,435 | | | | | R 311,435 | | | | | | |
| 6391 001 Electricity Basic Indigent | | | | | Payment for 20 electricity indigents (Alex) | | | R 63,250 | | | R 15,813 | | R 15,813 | | R 15,813 | | | | | R 15,813 | | | | | | |
| 6460 KVA Charge | | | | |  | | | R 2,500,000 | | |  | |  | |  | | | | |  | | | | | | |
| 6720 Service/ charge | | | | |  | | | R 1,250,000 | | |  | |  | |  | | | | |  | | | | | | |
| 6870 Transmission charge | | | | |  | | | R 312,500 | | |  | |  | |  | | | | |  | | | | | | |
| 6890 Unit Charge | | | | |  | | | R 7,500,000 | | |  | |  | |  | | | | |  | | | | | | |
| 6910 Water | | | | |  | | | R 2,000 | | | R 500 | | R 500 | | R 500 | | | | | R 500 | | | | | | |
| 6850 Training | | | | | Training for electricity pumps ect (light current) | | | R 60,000 | | |  | |  | |  | | | | |  | | | | | | |
| 6695 Provision for bad debt | | | | |  | | | R 19,770 | | | R 4,943 | | R 4,943 | | R 4,943 | | | | | R 4,943 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **REPAIRS & MAINTENANCE 10-20-45** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **7085 High Masts Lights Ndlambe** | | | | | 5 Hi-mast in Bathurst @ R300,000 | | | R 1,675,000 | | | R 418,750 | | R 418,750 | | R 418,750 | | | | | R 418,750 | | | | | | |
|  | | | | | 11 Hi-mast in Nemato @ R657,000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 7 Hi-mast in Marselle @ R418,000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | 5 Hi-mast in Kwanoqubela @ R300,000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **DISTRIBUTIONS 10-20-49** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **Distribution H.T in Ndlambe** | | | | | H.T maintenance and repairs in Port Alfred @ R497,000 | | | R 622,000 | | | R 155,500 | | R 155,500 | | R 155,500 | | | | | R 155,500 | | | | | | |
|  | | | | | H.T maintenance and repairs in Alexandria @ R125,000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **Distribution L.T in Ndlambe** | | | | | L.T maintenance and repairs in Port Alfred @ R332,00 | | | R 422,000 | | | R 105,500 | | R 105,500 | | R 105,500 | | | | | R 105,500 | | | | | | |
|  | | | | | L.T maintenance and repairs in Alexandria @ R90,000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **STREET LIGHTING 10-20-51** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **Street lighting in Ndlambe** | | | | | Maintenance of 34 Streetlights Bathurst = 10000 | | | R 403,000 | | | R 100,750 | | R 100,750 | | R 100,750 | | | | | R 100,750 | | | | | | |
|  | | | | | Maintenance of 616 Streetlights Nemato & Station Hill = R179000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Maintenance of 257 Streetlights in Kenton-on-Sea = R75000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Maintenance of 107 Streetlights in Boknes = R32000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Maintenance of 112 Streetlights in Bushmans River Mounth R33000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Maintenance of 110 Streetlights in Klipfotein & Cannon Rocks = R32000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Maintenance of 143 Streetlights in Kwanoqubela =R42000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 0000 Telemetry Maintenance | | | | | Ndlambe Telemetry | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | | | | | | |
| 0000 Wharf Street Pump | | | | |  | | | R 70,000 | | | R 17,500 | | R 17,500 | | R 17,500 | | | | | R 17,500 | | | | | | |
| 7015 Marina | | | | | 5 Pumps R5000 Maintanance Fees/month | | | R 40,000 | | | R 10,000 | | R 10,000 | | R 10,000 | | | | | R 10,000 | | | | | | |
| 7080 Spares | | | | | Motor rewinding Ndlambe @ R250,000 | | | R 420,000 | | | R 105,000 | | R 105,000 | | R 105,000 | | | | | R 105,000 | | | | | | |
|  | | | | | Motors and Submersable Pumps Ndlambe @ R150,000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Float Switches Ndlambe @ R20,000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7090 Tools Equipment | | | | |  | | | R 12,000 | | | R 3,000 | | R 3,000 | | R 3,000 | | | | | R 3,000 | | | | | | |
| 7100 Tyres/Tubes | | | | |  | | | R 5,500 | | | R 1,375 | | R 1,375 | | R 1,375 | | | | | R 1,375 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **ELECTRICITY: SUB-STATION 10-20-52** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **REPAIRS AND MAINTANANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 0000 Pumps | | | | | Maintanance of pumps within Ndlambe | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **ELECTRICITY DISTRIBUTION** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DISTRIBUTION H T 10-20-49** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6740 Stores and Material | | | | |  | | | R 60,000 | | | R 15,000 | | R 15,000 | | R 15,000 | | | | | R 15,000 | | | | | | |
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| **DISTRIBUTION L T 10-20-50** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6740 Stores and Material | | | | |  | | | R 60,000 | | | R 15,000 | | R 15,000 | | R 15,000 | | | | | R 15,000 | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **CAPITAL** | | | | | Generators @ R75,000 | | | R 130,000 | | | R 32,500 | | R 32,500 | | **R 32,500** | | | | | **R 32,500** | | | | | | |
|  | | | | | Scaffolding @ R20,00 | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | | Meter Testers @ R35,000 | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **INCOME** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 5211 000 Electricity Indigent | | | | | Payment received for 120 electricity indigents 50kwh p/m (Alex) | | | R 1,245,740 | | | R 311,435 | | R 311,435 | | R 311,435 | | | | | R 311,435 | | | | | | |
| 5211 001 Electricity Basic Indigent | | | | | Payment received for 20 electricity indigents (Alex) | | | R 63,240 | | | R 15,810 | | R 15,810 | | R 15,810 | | | | | R 15,810 | | | | | | |
| 5047 Fees | | | | |  | | | R 24,932,232 | | | R 6,233,058 | | R 6,233,058 | | R 6,233,058 | | | | | R 6,233,058 | | | | | | |
| 5049 Service Fee | | | | |  | | | R 4,426,002 | | | R 1,106,501 | | R 1,106,501 | | R 1,106,501 | | | | | R 1,106,501 | | | | | | |
| 5185 Electricty Interest | | | | |  | | | R 285,930 | | | R 71,483 | | R 71,483 | | R 71,483 | | | | | R 71,483 | | | | | | |
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| **BUDGET PALN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **DIRECTORATE** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SECTION** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | | | | | | |
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| **SUB-SECTION** | | | | | **ELECTRICITY ADMINISTRATION** | | |  | | |  | |  | |  | | | | |  | | | | | | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | | | | | |
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| **REVENUE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6047/ Fees | | | | |  | | | R 46,102,430 | | | R 11,525,608 | | R 11,525,608 | | R 11,525,608 | | | | | R 11,525,608 | | | | | | |
| 5049/ Service Fee | | | | |  | | | R 9,488,650 | | | R 2,372,163 | | R 2,372,163 | | R 2,372,163 | | | | | R 2,372,163 | | | | | | |
| 5185/ Electricity Interest | | | | |  | | | R 445,310 | | | R 111,328 | | R 111,328 | | R 111,328 | | | | | R 111,328 | | | | | | |
| 5371/ Gain on disposal of PPE | | | | |  | | | R 45,000 | | | R 11,250 | | R 11,250 | | R 11,250 | | | | | R 11,250 | | | | | | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6000/ Salaries | | | | | See attached organogram on Annexure A | | | R 294,160 | | | R 73,540 | | R 73,540 | | R 73,540 | | | | | R 73,540 | | | | | | |
| 6010/ Salaries Overtime | | | | | Some workers will be required to work overtime | | | R 7,580 | | | R 1,895 | | R 1,895 | | R 1,895 | | | | | R 1,895 | | | | | | |
| 6020/ Acting Allowance | | | | | See attached organogram on Annexure A | | | R 2,400 | | | R 600 | | R 600 | | R 600 | | | | | R 600 | | | | | | |
| 6060/ Group life | | | | | See attached organogram on Annexure A | | | R 1,160 | | | R 290 | | R 290 | | R 290 | | | | | R 290 | | | | | | |
| 6070/ Medical | | | | | See attached organogram on Annexure A | | | R 34,370 | | | R 8,593 | | R 8,593 | | R 8,593 | | | | | R 8,593 | | | | | | |
| 6080/ Pension | | | | | See attached organogram on Annexure A | | | R 37,810 | | | R 9,453 | | R 9,453 | | R 9,453 | | | | | R 9,453 | | | | | | |
| 6100/ UIF | | | | | See attached organogram on Annexure A | | | R 2,390 | | | R 598 | | R 598 | | R 598 | | | | | R 598 | | | | | | |
| 6105/ Industrial Levy | | | | |  | | | R 100 | | |  | |  | |  | | | | |  | | | | | | |
| 6775/ Skills development levy | | | | |  | | | R 3,800 | | | R 950 | | R 950 | | R 950 | | | | | R 950 | | | | | | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 6200/ Administration Charges | | | | |  | | | R 420,710 | | | R 105,178 | | R 105,178 | | R 105,178 | | | | | R 105,178 | | | | | | |
| 6280/ Internal Audit Fees | | | | |  | | | R 189,210 | | | R 47,303 | | R 47,303 | | R 47,303 | | | | | R 47,303 | | | | | | |
| 6340/ Consultant / Management Fees | | | | | Costs of service provider, including consumption charges | | | R 9,480,000 | | | R 2,370,000 | | R 2,370,000 | | R 2,370,000 | | | | | R 2,370,000 | | | | | | |
| 6354/ Depreciation/asset impairment | | | | |  | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | | | | | | |
| 6400/ Electricity | | | | | Consumption costs of electrical infrastructure | | | R 55,650 | | | R 13,913 | | R 13,913 | | R 13,913 | | | | | R 13,913 | | | | | | |
| 6430/ Fuel | | | | | As per fleet manager's schedule. | | | R 12,640 | | | R 3,160 | | R 3,160 | | R 3,160 | | | | | R 3,160 | | | | | | |
| 6440/ Insurance General | | | | |  | | | R 155,820 | | | R 38,955 | | R 38,955 | | R 38,955 | | | | | R 38,955 | | | | | | |
| 6441/ Hiring Service Provider | | | | | Professional support with competence certificate | | | R 166,950 | | | R 41,738 | | R 41,738 | | R 41,738 | | | | | R 41,738 | | | | | | |
| 6490/ Licenses / Vehicles | | | | | As per fleet manager's schedule. | | | R 2,140 | | | R 535 | | R 535 | | R 535 | | | | | R 535 | | | | | | |
| 6510/ Oils / Grease | | | | | As per fleet manager's schedule. | | | R 1,160 | | | R 290 | | R 290 | | R 290 | | | | | R 290 | | | | | | |
| 6551/ Protective Clothing | | | | | Harness and rig | | | R 3,850 | | | R 963 | | R 963 | | R 963 | | | | | R 963 | | | | | | |
| 6560/ Printing / Stationary | | | | | Admin costs for section | | | R 5,570 | | | R 1,393 | | R 1,393 | | R 1,393 | | | | | R 1,393 | | | | | | |
| 6740/ Stores / Material | | | | | Radio communication between sections | | | R 90,000 | | | R 22,500 | | R 22,500 | | R 22,500 | | | | | R 22,500 | | | | | | |
| 6780/ Subsistence & travelling | | | | | Electrical goods and materials for Admin Units | | | R 8,350 | | | R 2,088 | | R 2,088 | | R 2,088 | | | | | R 2,088 | | | | | | |
| 6820/ Telephone | | | | | Out-Of-Town staff travel costs | | | R 5,570 | | | R 1,393 | | R 1,393 | | R 1,393 | | | | | R 1,393 | | | | | | |
| 6850/ Training | | | | | Landline communication costs | | | R 73,500 | | | R 18,375 | | R 18,375 | | R 18,375 | | | | | R 18,375 | | | | | | |
| 6880/ Workshop Chargeout | | | | | Vehicle recovery costs | | | R 2,230 | | | R 558 | | R 558 | | R 558 | | | | | R 558 | | | | | | |
| 6910/ Water | | | | | Consumption costs for section | | | R 2,230 | | | R 558 | | R 558 | | R 558 | | | | | R 558 | | | | | | |
| 0000/ Loss on disposal of PPE | | | | |  | | | R 30,000 | | | R 7,500 | | R 7,500 | | R 7,500 | | | | | R 7,500 | | | | | | |
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| **REPAIRS & MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | | | | | | |
| 7015/ Marina Maintenance | | | | | Repairs and maintenance of electrical equipment | | | R 55,650 | | | R 13,913 | | R 13,913 | | R 13,913 | | | | | R 13,913 | | | | | | |
| 7062/ Wharf St Pumps | | | | | Repairs and maintenance of electrical equipment | | | R 278,250 | | | R 69,563 | | R 69,563 | | R 69,563 | | | | | R 69,563 | | | | | | |
| 7080/ Vehicle Spares | | | | | As per fleet manager's schedule. | | | R 77,130 | | | R 19,283 | | R 19,283 | | R 19,283 | | | | | R 19,283 | | | | | | |
| 7085/ High Mast St Lights | | | | | Repairs and maintenance of high mast lighting | | | R 779,100 | | | R 194,775 | | R 194,775 | | R 194,775 | | | | | R 194,775 | | | | | | |
| 7090/ Tools, Furn & Equip | | | | | Repairs to breakages and damages | | | R 13,360 | | | R 3,340 | | R 3,340 | | R 3,340 | | | | | R 3,340 | | | | | | |
| 7100/ Tyres / Tubes | | | | | As per fleet manager's schedule. | | | R 20,430 | | | R 5,108 | | R 5,108 | | R 5,108 | | | | | R 5,108 | | | | | | |
| 6695/ Provision : Bad Debts | | | | |  | | | R 45,150 | | | R 11,288 | | R 11,288 | | R 11,288 | | | | | R 11,288 | | | | | | |
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| **BUDGET PALN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| **DIRECTORATE** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SECTION** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SUB-SECTION** | | | | | **ELECTRICITY BULK PURCHASES** | | |  | | |  | |  | |  | | | | |  | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6460/ K.V.A. Charges | | | | | Costs to Council for bulk electricity consumption | | | R 6,929,293 | | | R 1,732,323 | | R 1,732,323 | | R 1,732,323 | | | | | R 1,732,323 | |
| 6720/ Service Charges | | | | | Charges for supply of electricity | | | R 923,917 | | | R 230,979 | | R 230,979 | | R 230,979 | | | | | R 230,979 | |
| 6870/ Transmission Charge | | | | | Charges for supply of electricity | | | R 646,748 | | | R 161,687 | | R 161,687 | | R 161,687 | | | | | R 161,687 | |
| 6890/ Unit Charge | | | | | Costs to Council for general electricity consumption | | | R 24,252,539 | | | R 6,063,135 | | R 6,063,135 | | R 6,063,135 | | | | | R 6,063,135 | |
|  | | | |  | | |  | | | | | | | | | |  | | | | | |  | | | | |  | | |  | | | | | | | | | |  | | | | | |
| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| **DIRECTORATE** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SECTION** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SUB-SECTION** | | | | | **ELECTRICITY DISTRIBUTION LT** | | |  | | |  | |  | |  | | | | |  | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6354/ Depreciation | | | | |  | | | R 315,000 | | | R 78,750 | | R 78,750 | | R 78,750 | | | | | R 78,750 | |
| 0000/Faulty Meters | | | | |  | | | R 42,000 | | | R 10,500 | | R 10,500 | | R 10,500 | | | | | R 10,500 | |
| 6740/ Stores / Material | | | | | Electrical goods and materials for maintaining electrical service | | | R 200,000 | | | R 50,000 | | R 50,000 | | R 50,000 | | | | | R 50,000 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **REPAIRS & MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 7085/ High Mast St Lights | | | | | Repairs and maintenance of high mast and street lighting | | | R 600,000 | | | R 150,000 | | R 150,000 | | R 150,000 | | | | | R 150,000 | |
| 0000/ Maintenance of Transformers | | | | |  | | | R 400,000 | | | R 100,000 | | R 100,000 | | R 100,000 | | | | | R 100,000 | |
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| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| **DIRECTORATE** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SECTION** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SUB-SECTION** | | | | | **ELECTRICITY DISTRIBUTION HT** | | |  | | |  | |  | |  | | | | |  | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6740/ Stores / Material | | | | | As per Manelec Schedule | | | R 300,000 | | | R 75,000 | | R 75,000 | | R 75,000 | | | | | R 75,000 | |
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| **REPAIRS & MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 7085/ High Mast St Lights | | | | | Repairs and maintenance of high mast lighting | | | R 250,000 | | | R 62,500 | | R 62,500 | | R 62,500 | | | | | R 62,500 | |
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| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| **DIRECTORATE** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SECTION** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SUB-SECTION** | | | | | **ELECTRICITY STREET LIGHTS** | | |  | | |  | |  | |  | | | | |  | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6354/ Depreciation | | | | |  | | | R 43,680 | | | R 10,920 | | R 10,920 | | R 10,920 | | | | | R 10,920 | |
| 6740/ Stores / Material | | | | |  | | | R 400,000 | | | R 100,000 | | R 100,000 | | R 100,000 | | | | | R 100,000 | |
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| **REPAIRS & MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 7085/ High Mast St Lights | | | | | Repairs and maintenance of high mast and street lighting | | | R 600,000 | | | R 150,000 | | R 150,000 | | R 150,000 | | | | | R 150,000 | |
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| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| **DIRECTORATE** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SECTION** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SUB-SECTION** | | | | | **ELECTRICITY SUB STATIONS** | | |  | | |  | |  | |  | | | | |  | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
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| **GENERAL EXPENSES** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6354/ Depreciation | | | | |  | | | R 27,860 | | | R 6,965 | | R 6,965 | | R 6,965 | | | | | R 6,965 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **REPAIRS & MAINTENANCE** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 7061/ Pumps (Rep&Maint) | | | | | Water and waste water pump substation repairs | | | R 157,500 | | | R 39,375 | | R 39,375 | | R 39,375 | | | | | R 39,375 | |
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| **BUDGET PLAN WORKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| **DIRECTORATE** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SECTION** | | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
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| **SUB-SECTION** | | | | | **GENERAL WORKS** | | |  | | |  | |  | |  | | | | |  | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
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| **Income** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| 5000/ Administration Charges | | | | |  | | | R 150,000 | | | R 37,500 | | R 37,500 | | R 37,500 | | | | | R 37,500 | |
| 5370/ Sundry Income | | | | |  | | | R 150,000 | | | R 37,500 | | R 37,500 | | R 37,500 | | | | | R 37,500 | |
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| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6000/ Salaries | | | | | See attached organogram on Annexure A | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| Salaries Overtime | | | | | Some workers will be required to work overtime | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| Acting Allowance | | | | | See attached organogram on Annexure A | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| Allowance: Housing | | | | | See attached organogram on Annexure A | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| Allowance: Transport | | | | | See attached organogram on Annexure A | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| Group life | | | | | See attached organogram on Annexure A | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| Medical | | | | | See attached organogram on Annexure A | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| Pension | | | | | See attached organogram on Annexure A | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| UIF | | | | | See attached organogram on Annexure A | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| Uniforms | | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| 6115/ Casuals | | | | | =750# \* R80.00/Day | | | R 63,000 | | | R 15,750 | | R 15,750 | | R 15,750 | | | | | R 15,750 | |
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| **General Expenses** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6354/ Depreciation | | | | |  | | | R 54,100 | | | R 13,525 | | R 13,525 | | R 13,525 | | | | | R 13,525 | |
| 6400/ Electricity | | | | | Consumption cost for section | | | R 5,570 | | | R 1,393 | | R 1,393 | | R 1,393 | | | | | R 1,393 | |
| Fuel | | | | | As per fleet manager's schedule. | | | R 276,290 | | | R 69,073 | | R 69,073 | | R 69,073 | | | | | R 69,073 | |
| 6440/ Insurance General | | | | | As per fleet manager's schedule. | | | R 71,400 | | | R 17,850 | | R 17,850 | | R 17,850 | | | | | R 17,850 | |
| 6490/ Licenses / Vehicles | | | | | As per fleet manager's schedule. | | | R 4,810 | | | R 1,203 | | R 1,203 | | R 1,203 | | | | | R 1,203 | |
| 6510/ Oils / Grease | | | | | As per fleet manager's schedule. | | | R 7,980 | | | R 1,995 | | R 1,995 | | R 1,995 | | | | | R 1,995 | |
| 6560/ Printing / Stationary | | | | | Paper, stationary for staff | | | R 5,570 | | | R 1,393 | | R 1,393 | | R 1,393 | | | | | R 1,393 | |
| 6610/ Quarry Material | | | | | Gravel, stone and bitument for non-road needs | | | R 120,000 | | | R 30,000 | | R 30,000 | | R 30,000 | | | | | R 30,000 | |
| 6681/ Rental : Plant Hire | | | | | Plant needs which fleet does not have available | | | R 150,000 | | | R 37,500 | | R 37,500 | | R 37,500 | | | | | R 37,500 | |
|  | | | | | Grader, TLB, Front-end Loader | | |  | | |  | |  | |  | | | | |  | |
| 6693/ Provision / Maintenance | | | | | General expenses related to maintenance | | | R 5,570 | | | R 1,393 | | R 1,393 | | R 1,393 | | | | | R 1,393 | |
| 0000/ Radio Communication | | | | | As per fleet manager's schedule. | | |  | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| 6730/ Signboards | | | | | Replacement of damaged, stolen signs | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | |
| 6740/ Stores / Material | | | | | Material needs for day-to-day operations | | | R 170,000 | | | R 42,500 | | R 42,500 | | R 42,500 | | | | | R 42,500 | |
| 6780/ Subsistance & travelling | | | | | Attend courses, training, etc. | | | R 1,400 | | | R 350 | | R 350 | | R 350 | | | | | R 350 | |
| 6800/ Sundries | | | | | Unexpected expenses | | | R 560 | | | R 140 | | R 140 | | R 140 | | | | | R 140 | |
| 6880/ Workshop Chargeout | | | | | Breakdown transport of vehicles | | | R 10,500 | | | R 2,625 | | R 2,625 | | R 2,625 | | | | | R 2,625 | |
| 6910/Water | | | | | Costs for water consumed by section | | | R 4,200 | | | R 1,050 | | R 1,050 | | R 1,050 | | | | | R 1,050 | |
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| **Repairs & Maintenance** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| 7020/ Buildings (Rep&Maint) | | | | | Doors, locks, windows, etc. To be repaired | | | R 10,500 | | | R 2,625 | | R 2,625 | | R 2,625 | | | | | R 2,625 | |
| 7064/ Roads & Stormwater | | | | |  | | | R 75,000 | | | R 18,750 | | R 18,750 | | R 18,750 | | | | | R 18,750 | |
| 7080/ Vehicle Spares (Rep&Maint) | | | | | As per fleet manager's schedule. | | | R 170,000 | | | R 42,500 | | R 42,500 | | R 42,500 | | | | | R 42,500 | |
| 7090/ Tools, Furn & Equip (Rep&Maint) | | | | | General maintenance | | | R 34,730 | | | R 8,683 | | R 8,683 | | R 8,683 | | | | | R 8,683 | |
| 7100/ Tyres / Tubes | | | | | As per fleet manager's schedule. | | | R 150,000 | | | R 37,500 | | R 37,500 | | R 37,500 | | | | | R 37,500 | |
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|  | | | |  | | |  | | | | | | | | | |  | | | | | |  | | | | |  | | | R 3,250,170 | | | | | | | | | | R 3,250,170 | | | | | |
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| **DIRECTORATE** | | | | | **Infrastructural Development** | | |  | | |  | |  | |  | | | | |  | |
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| **SECTION** | | | | | **Infrastructural Development** | | |  | | |  | |  | |  | | | | |  | |
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| **SUB-SECTION** | | | | | **Roads & General Works** | | |  | | |  | |  | |  | | | | |  | |
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| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
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| **Income** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| Sundry Income | | | | |  | | | R 310 | | | R 78 | | R 78 | | R 78 | | | | | R 78 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6000/ Salaries | | | | | See attached organogram on Annexure A | | | R 9,068,130 | | | R 2,267,033 | | R 2,267,033 | | R 2,267,033 | | | | | R 2,267,033 | |
| 6010/ Salaries Overtime | | | | | Some workers will be required to work overtime | | | R 450,390 | | | R 112,598 | | R 112,598 | | R 112,598 | | | | | R 112,598 | |
| 6020/ Acting Allowance | | | | | See attached organogram on Annexure A | | | R 121,250 | | | R 30,313 | | R 30,313 | | R 30,313 | | | | | R 30,313 | |
| 6030/ Allowance: Housing | | | | | See attached organogram on Annexure A | | | R 6,000 | | | R 1,500 | | R 1,500 | | R 1,500 | | | | | R 1,500 | |
| 6060/ Group life | | | | | See attached organogram on Annexure A | | | R 59,840 | | | R 14,960 | | R 14,960 | | R 14,960 | | | | | R 14,960 | |
| 6070/ Medical | | | | | See attached organogram on Annexure A | | | R 789,080 | | | R 197,270 | | R 197,270 | | R 197,270 | | | | | R 197,270 | |
| 6080/ Pension | | | | | See attached organogram on Annexure A | | | R 1,487,840 | | | R 371,960 | | R 371,960 | | R 371,960 | | | | | R 371,960 | |
| 6100/ UIF | | | | | See attached organogram on Annexure A | | | R 97,930 | | | R 24,483 | | R 24,483 | | R 24,483 | | | | | R 24,483 | |
| 6105/ Industrial Levy | | | | |  | | | R 5,490 | | | R 1,373 | | R 1,373 | | R 1,373 | | | | | R 1,373 | |
| 6115/ Casuals | | | | | =500# \* R80.00/Day | | | R 127,200 | | | R 31,800 | | R 31,800 | | R 31,800 | | | | | R 31,800 | |
| 6775/ Skills development levy | | | | |  | | | R 122,140 | | |  | |  | |  | | | | |  | |
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| **General Expenses** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6354/ Depreciation | | | | |  | | | R 315,000 | | | R 78,750 | | R 78,750 | | R 78,750 | | | | | R 78,750 | |
| Equitable Share | | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| External Interest | | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| 6400 /Electricity | | | | | Consumption cost for section | | | R 2,230 | | | R 558 | | R 558 | | R 558 | | | | | R 558 | |
| 6430/ Fuel | | | | | As per fleet manager's schedule. | | | R 536,810 | | | R 134,203 | | R 134,203 | | R 134,203 | | | | | R 134,203 | |
| 6440/ Insurance General | | | | |  | | | R 72,350 | | | R 18,088 | | R 18,088 | | R 18,088 | | | | | R 18,088 | |
| 6450/ Insurance : Workman's Compensation | | | | |  | | | R 2,230 | | | R 558 | | R 558 | | R 558 | | | | | R 558 | |
| 6490/ Licenses / Vehicles | | | | | As per fleet manager's schedule. | | | R 21,070 | | | R 5,268 | | R 5,268 | | R 5,268 | | | | | R 5,268 | |
| 6510/ Oils / Grease | | | | | As per fleet manager's schedule. | | | R 43,620 | | | R 10,905 | | R 10,905 | | R 10,905 | | | | | R 10,905 | |
| 6110/ Uniforms | | | | |  | | | R 147,150 | | | R 36,788 | | R 36,788 | | R 36,788 | | | | | R 36,788 | |
| 6560/ Printing / Stationary | | | | | Paper, stationary for staff | | | R 2,100 | | | R 525 | | R 525 | | R 525 | | | | | R 525 | |
| 6610/ Quarry Material | | | | | Gravel, stone and bitument for road needs | | | R 600,000 | | | R 150,000 | | R 150,000 | | R 150,000 | | | | | R 150,000 | |
| 0000/ Radio Communication | | | | | As per fleet manager's schedule. | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | |
| 6681/ Rental : Plant Hire | | | | |  | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | |
| 6730/ Signboards | | | | | Replacement of damaged, stolen signs | | | R 26,250 | | | R 6,563 | | R 6,563 | | R 6,563 | | | | | R 6,563 | |
| 6740/ Stores / Material | | | | | Material needs for day-to-day operations | | | R 472,500 | | | R 118,125 | | R 118,125 | | R 118,125 | | | | | R 118,125 | |
| 6780/ Subsistance & travelling | | | | | Attend courses, training, etc. | | | R 9,450 | | | R 2,363 | | R 2,363 | | R 2,363 | | | | | R 2,363 | |
| 6800/ Sundries | | | | | Unexpected expenses | | | R 1,110 | | | R 278 | | R 278 | | R 278 | | | | | R 278 | |
| 6880/ Workshop Charge Out | | | | |  | | |  | | | R 0 | |  | |  | | | | |  | |
| 6810/ Tea | | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | |
| 0000/ Strategic Planning | | | | | Team Building | | | R 26,250 | | | R 6,563 | | R 6,563 | | R 6,563 | | | | | R 278 | |
|  | | | | | Workshop for capacity building | | |  | | |  | |  | |  | | | | |  | |
| 6850/ Training | | | | | Enhance competency within work force | | | R 30,000 | | | R 7,500 | | R 7,500 | | R 7,500 | | | | | R 278 | |
|  | | | | | Skills Development | | |  | | |  | |  | |  | | | | |  | |
| 6910/ Water | | | | | Costs for water consumed by section | | | R 3,150 | | | R 788 | | R 788 | | R 788 | | | | | R 278 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **Repairs & Maintenance** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 7020/ Buildings (Rep&Maint) | | | | | Erect Shelter for Plant & Equipment @ R30 000.00 | | | R 30,000 | | | R 7,500 | | R 7,500 | | R 7,500 | | | | | R 7,500 | |
| 7064/ Roads & Stormwater | | | | | Refurbish Traffic Lights @ R140 000.00 | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | |
| 7080/ Vehicle Spares (Rep&Maint) | | | | |  | | | R 475,000 | | | R 118,750 | | R 118,750 | | R 118,750 | | | | | R 118,750 | |
| 7090/ Tools, Furn & Equip (Rep&Maint) | | | | |  | | | R 11,130 | | | R 2,783 | | R 2,783 | | R 2,783 | | | | | R 2,783 | |
| 7100/ Tyres / Tubes | | | | |  | | | R 335,000 | | | R 83,750 | | R 83,750 | | R 83,750 | | | | | R 83,750 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **CAPITAL** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 1\*Industrial Drill @ R3 000.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 2\*Rammers @ R60 000.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Refurbished 10T Tamping Grid Roller @ R125 000.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 1\*Trailer-mounted Trash Pump @ R120 000.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | Install Stormwater Pumpstation in Biscay Rd @ R250 000.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 2\*4T Flatbed Trucks with Staff Cab @ R450 000.00 ea | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 2\*10T Tipper Trucks @ R450 000.00ea | | |  | | |  | |  | |  | | | | |  | |
|  | | | | | 1\*120G (or similar) Grader (2nd hand) @ R1 000 000.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | |  | | |  | | | | | | | | | |  |  | | | |  | | | | |  | | | | | | | | | | | |  |
| **BUDGET PLAN WIRKSHEET** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **DIRECTORATE** | | | | | **Infrastructural Development** | | |  | | |  | |  | |  | | | | |  | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **SECTION** | | | | | **Infrastructural Development** | | |  | | |  | |  | |  | | | | |  | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **SUB-SECTION** | | | | | **Sewerage** | | |  | | |  | |  | |  | | | | |  | |
|  | | | | |  | | | **2012/13** | | |  | |  | |  | | | | |  | |
| **VOTE/INDICATOR** | | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **Income Ledger** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
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| **Income** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| Fees | | | | |  | | | 13,423,280 | | | 3,355,820 | | 3,355,820 | | 3,355,820 | | | | | 3,355,820 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **Income** | | | | |  | | | **13,445,280** | | | **3,355,820** | | **3,355,820** | | **3,355,820** | | | | | **3,355,820** | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **EMPLOYEE COST** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6000/ Salaries | | | | | See attached organogram on Annexure A | | | 2,233,900 | | | 558,475 | | 558,475 | | 558,475 | | | | | 558,475 | |
| 6010/ Salaries Overtime | | | | | Some workers will be required to work overtime | | | 342,730 | | | 85,683 | | 85,683 | | 85,683 | | | | | 85,683 | |
| 6020/ Acting Allowance | | | | | See attached organogram on Annexure A | | | 141,200 | | | 35,300 | | 35,300 | | 35,300 | | | | | 35,300 | |
| 6030/ Allowance: Housing | | | | | See attached organogram on Annexure A | | | 6,020 | | | 1,505 | | 1,505 | | 1,505 | | | | | 1,505 | |
| 6035/ Allowance: Transport | | | | | See attached organogram on Annexure A | | | 0 | | | 0 | | 0 | | 0 | | | | | 0 | |
| 6060/ Group life | | | | | See attached organogram on Annexure A | | | 6,260 | | | 1,565 | | 1,565 | | 1,565 | | | | | 1,565 | |
| 6070/ Medical | | | | | See attached organogram on Annexure A | | | 168,170 | | | 42,043 | | 42,043 | | 42,043 | | | | | 42,043 | |
| 6080/ Pension | | | | | See attached organogram on Annexure A | | | 371,170 | | | 92,793 | | 92,793 | | 92,793 | | | | | 92,793 | |
| 6100/ UIF | | | | | See attached organogram on Annexure A | | | 22,130 | | | 5,533 | | 5,533 | | 5,533 | | | | | 5,533 | |
| 6105/ Industrial Levy | | | | |  | | | 1,310 | | | 328 | | 328 | | 328 | | | | | 328 | |
| 6115/ Casuals | | | | |  | | | 27,000 | | | 6,750 | | 6,750 | | 6,750 | | | | | 6,750 | |
| 6775/ Skills development levy | | | | | = # \* R80.00/Day | | | 110,000 | | | 27,500 | | 27,500 | | 27,500 | | | | | 27,500 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **General Expenses** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 6200/ Administration Charges | | | | |  | | | 364,900 | | | 91,225 | | 91,225 | | 91,225 | | | | | 91,225 | |
| 6354/ Depreciation | | | | |  | | | 36,230 | | | 9,058 | | 9,058 | | 9,058 | | | | | 9,058 | |
| 6371/ Green Drop Compliance | | | | | Costs to enable waste water compliance | | | 31,500 | | | 7,875 | | 7,875 | | 7,875 | | | | | 7,875 | |
| External Interest | | | | |  | | | 1,128,750 | | | 282,188 | | 282,188 | | 282,188 | | | | | 282,188 | |
| 6400 /Electricity | | | | | Costs for electricity consumed by section | | | 150,000 | | | 37,500 | | 37,500 | | 37,500 | | | | | 37,500 | |
| 6430/ Fuel | | | | | As per fleet manager's schedule. | | | 37,110 | | | 9,278 | | 9,278 | | 9,278 | | | | | 9,278 | |
| 6440/ Insurance General | | | | |  | | | 11,100 | | | 2,775 | | 2,775 | | 2,775 | | | | | 2,775 | |
| 6450/ Insurance : Workman's Compensation | | | | |  | | | 1,230 | | | 308 | | 308 | | 308 | | | | | 308 | |
| 6490/ Licenses / Vehicles | | | | | As per fleet manager's schedule. | | | 410 | | | 103 | | 103 | | 103 | | | | | 103 | |
| 6510/ Oils / Grease | | | | | As per fleet manager's schedule. | | | 740 | | | 185 | | 185 | | 185 | | | | | 185 | |
| 6551/ Protective Clothing | | | | | Safety clothing and protective equipment | | | 150,000 | | | 37,500 | | 37,500 | | 37,500 | | | | | 37,500 | |
| 6560/ Printing / Stationary | | | | | Paper, stationary for staff | | | 3,340 | | | 835 | | 835 | | 835 | | | | | 835 | |
| 6681/ Rental : Plant Hire | | | | | Plant needs which fleet does not have available | | | 400,000 | | | 100,000 | | 100,000 | | 100,000 | | | | | 100,000 | |
| 6740/ Stores / Material | | | | | Material needs for service provision | | | 470,000 | | | 117,500 | | 117,500 | | 117,500 | | | | | 117,500 | |
| 6775/ Skills Development Levy | | | | |  | | | 250,000 | | | 62,500 | | 62,500 | | 62,500 | | | | | 62,500 | |
| 6780/ Subsistance & travelling | | | | | Attend courses, training, etc. | | | 11,000 | | | 2,750 | | 2,750 | | 2,750 | | | | | 2,750 | |
| 6830/ Testing Specimens | | | | | Compliance monitoring costs | | | 115,500 | | | 28,875 | | 28,875 | | 28,875 | | | | | 28,875 | |
| 6880/ Workshop Chargeout | | | | |  | | | 10,000 | | | 2,500 | | 2,500 | | 2,500 | | | | | 2,500 | |
| 6910/ Water | | | | | Consumption costs for unit | | | 6,000 | | | 1,500 | | 1,500 | | 1,500 | | | | | 1,500 | |
| 6990/ Water Services Authority | | | | | Compliance costs to achieve water regulations | | | 40,000 | | | 10,000 | | 10,000 | | 10,000 | | | | | 10,000 | |
| 00020/ Loss on disposal of ppe | | | | |  | | | 10,000 | | | 2,500 | | 2,500 | | 2,500 | | | | | 2,500 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **General Expenses** | | | | |  | | | **3,227,810** | | | **806,953** | | **806,953** | | **806,953** | | | | | **806,953** | |
| **Repairs & Maintenance** | | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 7020/ Buildings (Rep&Maint) | | | | | Repair Ekuphumleni Operator Accommodation | | | 150,000 | | | 37,500 | | 37,500 | | 37,500 | | | | | 37,500 | |
|  | | | | |  | | |  | | |  | |  | |  | | | | |  | |
| 7040/ Pumps & Motors | | | | | 1\*Chlorinator, Ekuphumleni @ R20 000.00 | | | 250,000 | | | 62,500 | | 62,500 | | 62,500 | | | | | 62,500 | |
|  | | | | | Spares Pumps & Motors @ R120 000.00 + R100 000.00 | | |  | | |  | |  | |  | | | | |  | |
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| 7047/ Marina Pumps (Rep&Maint) | | | | |  | | | 200,000 | | | 50,000 | | 50,000 | | 50,000 | | | | | 50,000 | |
| 7062/ Wharf St Pumps (Rep&Maint) | | | | |  | | | 90,000 | | | 22,500 | | 22,500 | | 22,500 | | | | | 22,500 | |
| 7080/ Vehicle Spares (Rep&Maint) | | | | |  | | | 40,000 | | | 10,000 | | 10,000 | | 10,000 | | | | | 10,000 | |
| 0000/ Service Provider | | | | | Contractor Costs | | | 70,000 | | | 17,500 | | 17,500 | | 17,500 | | | | | 17,500 | |
| 7083/ Sewerage Ponds (Rep&Maint) | | | | | Kwanonqobela Waste Water Treatment Works | | | 150,000 | | | 37,500 | | 37,500 | | 37,500 | | | | | 37,500 | |
| 0000/ Telemetry | | | | | Annual Maintenance Contract + Spares & Repairs | | | 150,000 | | | 37,500 | | 37,500 | | 37,500 | | | | | 37,500 | |
| 7090/Tools, Furn & Equip (Rep&Maint) | | | | |  | | | 72,600 | | | 18,150 | | 18,150 | | 18,150 | | | | | 18,150 | |
| Tyres / Tubes | | | | |  | | | 4,560 | | | 1,140 | | 1,140 | | 1,140 | | | | | 1,140 | |
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| **DIRECTORATE** | | | | **Infrastructural Development** | | |  | | |  | |  | |  | | | | |  | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **SECTION** | | | | **Infrastructural Development** | | |  | | |  | |  | |  | | | | |  | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **SUB-SECTION** | | | | **Building Control** | | |  | | |  | |  | |  | | | | |  | |
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| **VOTE/INDICATOR** | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **REVENUE** | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| Building Plan Fees | | | |  | | | R 793,900 | | | R 198,475 | | R 198,475 | | R 198,475 | | | | | R 198,475 | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **Salaries, Wages & Allowables** | | | |  | | |  | | |  | |  | |  | | | | |  | |
| Salaries | | | | See attached organogram on Annexure A | | | R 1,189,730 | | | R 297,433 | | R 297,433 | | R 297,433 | | | | | R 297,433 | |
| Acting Allowance | | | | See attached organogram on Annexure A | | | R 17,230 | | | R 4,308 | | R 4,308 | | R 4,308 | | | | | R 4,308 | |
| Allowance: Housing | | | | See attached organogram on Annexure A | | | R 500 | | | R 125 | | R 125 | | R 125 | | | | | R 125 | |
| Allowance: Transport | | | | See attached organogram on Annexure A | | | R 95,350 | | | R 23,838 | | R 23,838 | | R 23,838 | | | | | R 23,838 | |
| Group life | | | | See attached organogram on Annexure A | | | R 14,990 | | | R 3,748 | | R 3,748 | | R 3,748 | | | | | R 3,748 | |
| Medical | | | | See attached organogram on Annexure A | | | R 82,710 | | | R 20,678 | | R 20,678 | | R 20,678 | | | | | R 20,678 | |
| Pension | | | | See attached organogram on Annexure A | | | R 197,680 | | | R 49,420 | | R 49,420 | | R 49,420 | | | | | R 49,420 | |
| UIF | | | | See attached organogram on Annexure A | | | R 13,110 | | | R 3,278 | | R 3,278 | | R 3,278 | | | | | R 3,278 | |
| Industrial Levy | | | |  | | | R 350 | | | R 88 | | R 88 | | R 88 | | | | | R 88 | |
| Uniforms | | | |  | | | R 8,100 | | | R 2,025 | | R 2,025 | | R 2,025 | | | | | R 2,025 | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **General Expenses** | | | |  | | |  | | |  | |  | |  | | | | |  | |
| Electricity | | | | Costs for electricity consumed by section | | | R 6,680 | | | R 1,670 | | R 1,670 | | R 1,670 | | | | | R 1,670 | |
| Fuel | | | | As per fleet manager's schedule. | | | R 38,120 | | | R 9,530 | | R 9,530 | | R 9,530 | | | | | R 9,530 | |
| Legal Fees | | | | Costs for court and legal expenses | | | R 70,000 | | | R 17,500 | | R 17,500 | | R 17,500 | | | | | R 17,500 | |
| Licenses / Vehicles | | | | As per fleet manager's schedule. | | | R 1,070 | | | R 268 | | R 268 | | R 268 | | | | | R 268 | |
| Oils / Grease | | | | As per fleet manager's schedule. | | | R 690 | | | R 173 | | R 173 | | R 173 | | | | | R 173 | |
| Printing / Stationary | | | | Paper, stationary for section administration | | | R 15,000 | | | R 3,750 | | R 3,750 | | R 3,750 | | | | | R 3,750 | |
| Rental : Office Machines | | | | Equipment rental costs | | | R 180,000 | | | R 45,000 | | R 45,000 | | R 45,000 | | | | | R 45,000 | |
| Stores / Material | | | |  | | | R 11,000 | | | R 2,750 | | R 2,750 | | R 2,750 | | | | | R 2,750 | |
| Skills Development Levy | | | |  | | | R 17,192 | | | R 4,298 | | R 4,298 | | R 4,298 | | | | | R 4,298 | |
| Subscription : Ntl Bldg Regs, etc. | | | | Documentation requirements in fulfilling tasks | | | R 30,000 | | | R 7,500 | | R 7,500 | | R 7,500 | | | | | R 7,500 | |
| Subsistance & travelling | | | | Attend courses, training, etc. | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | |
| Sundries | | | | Unexpected expenses | | | R 1,000 | | | R 250 | | R 250 | | R 250 | | | | | R 250 | |
| Tea | | | | Refreshments for office staff | | | R 2,100 | | | R 525 | | R 525 | | R 525 | | | | | R 525 | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **Repairs & Maintenance** | | | |  | | |  | | |  | |  | |  | | | | |  | |
| Buildings (Rep&Maint) | | | | Office maintenance @ R19 225.00 | | | R 19,225 | | | R 4,806 | | R 4,806 | | R 4,806 | | | | | R 4,806 | |
| 2 Way Radio Communication | | | | 1\*CAD Programme @ R8 625.00 | | |  | | |  | |  | |  | | | | |  | |
| Vehicle Spares (Rep&Maint) | | | | 1\*Computer Upgrade @ R24 000.00 | | | R 61,390 | | | R 15,348 | | R 15,348 | | R 15,348 | | | | | R 15,348 | |
| Tools, Furn & Equip (Rep&Maint) | | | |  | | | R 32,625 | | | R 8,156 | | R 8,156 | | R 8,156 | | | | | R 8,156 | |
| Tyres / Tubes | | | |  | | | R 14,740 | | | R 3,685 | | R 3,685 | | R 3,685 | | | | | R 3,685 | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **CAPITAL** | | | | Computer Hardware and Software @ R30 000.00 | | | R 195,000 | | | R 48,750 | | R 48,750 | | R 48,750 | | | | | R 48,750 | |
|  | | | | 1400 Sedan @ R150 000.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | 2 Way Radio Communication @ R15 000.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | Capital | | |  | | |  | |  | |  | | | | |  | |
|  | | | | Provide additional office space @ R85 560.00 | | |  | | |  | |  | |  | | | | |  | |
|  | |  | | |  | | | | | | | | | | | |  | |  | | | | | | | | |  | | | |  | | | | | | | | |  | | |
| **BUDGET PALN WORKSHEET** | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **DIRECTORATE** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **SECTION** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **SUB-SECTION** | | | | **INFRASTRUCTURAL ADMINISTRATION** | | |  | | |  | |  | |  | | | | |  | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **VOTE/INDICATOR** | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **REVENUE** | | | |  | | |  | | |  | |  | |  | | | | |  | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| Administration Charges | | | |  | | | R 177,400 | | | R 44,350 | | R 44,350 | | R 44,350 | | | | | R 44,350 | |
| Hire of Plant | | | |  | | | R 2,090 | | | R 523 | | R 523 | | R 523 | | | | | R 523 | |
| Sundry Income | | | |  | | | R 70,000 | | | R 17,500 | | R 17,500 | | R 17,500 | | | | | R 17,500 | |
| Gain on disposal of ppe | | | |  | | | R 25,000 | | | R 6,250 | | R 6,250 | | R 6,250 | | | | | R 6,250 | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **EMPLOYEE COST** | | | |  | | |  | | |  | |  | |  | | | | |  | |
| Salaries | | | | See attached organogram on Annexure A | | | R 2,015,690 | | | R 503,923 | | R 503,923 | | R 503,923 | | | | | R 503,923 | |
| Salaries Overtime | | | | Some workers will be required to work overtime | | | R 58,660 | | | R 14,665 | | R 14,665 | | R 14,665 | | | | | R 14,665 | |
| Acting Allowance | | | | See attached organogram on Annexure A | | | R 92,940 | | | R 23,235 | | R 23,235 | | R 23,235 | | | | | R 23,235 | |
| Allowance: Housing | | | | See attached organogram on Annexure A | | | R 33,210 | | | R 8,303 | | R 8,303 | | R 8,303 | | | | | R 8,303 | |
| Allowance: Transport | | | | See attached organogram on Annexure A | | | R 331,930 | | | R 82,983 | | R 82,983 | | R 82,983 | | | | | R 82,983 | |
| Group life | | | | See attached organogram on Annexure A | | | R 30,490 | | | R 7,623 | | R 7,623 | | R 7,623 | | | | | R 7,623 | |
| Medical | | | | See attached organogram on Annexure A | | | R 143,130 | | | R 35,783 | | R 35,783 | | R 35,783 | | | | | R 35,783 | |
| Pension | | | | See attached organogram on Annexure A | | | R 336,100 | | | R 84,025 | | R 84,025 | | R 84,025 | | | | | R 84,025 | |
| UIF | | | | See attached organogram on Annexure A | | | R 25,360 | | | R 6,340 | | R 6,340 | | R 6,340 | | | | | R 6,340 | |
| Industrial Levy | | | |  | | | R 550 | | | R 138 | | R 138 | | R 138 | | | | | R 138 | |
| Uniforms | | | | For Admin Staff | | | R 4,050 | | | R 1,013 | | R 1,013 | | R 1,013 | | | | | R 1,013 | |
| Casuals | | | | = # \* R80.00/Day | | | R 21,000 | | | R 5,250 | | R 5,250 | | R 5,250 | | | | | R 5,250 | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **General Expenses** | | | |  | | |  | | |  | |  | |  | | | | |  | |
| Advertising | | | | Project Tender Adverts @ R10 000.00ea | | | R 70,000 | | | R 17,500 | | R 17,500 | | R 17,500 | | | | | R 17,500 | |
| Consultant / Management Fees | | | | Support consultants | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | |
| Computer Programmes | | | |  | | | R 50,000 | | | R 12,500 | | R 12,500 | | R 12,500 | | | | | R 12,500 | |
| Depreciation | | | |  | | | R 542,920 | | | R 135,730 | | R 135,730 | | R 135,730 | | | | | R 135,730 | |
| Green Drop Compliance | | | |  | | | R 80,000 | | | R 20,000 | | R 20,000 | | R 20,000 | | | | | R 20,000 | |
| GIS/IMIS MANAGEMENT FEES | | | |  | | | R 168,000 | | | R 42,000 | | R 42,000 | | R 42,000 | | | | | R 42,000 | |
| Electricity | | | | Costs for electricity consumed by section | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | |
| Fuel | | | |  | | | R 15,750 | | | R 3,938 | | R 3,938 | | R 3,938 | | | | | R 3,938 | |
| Insurance General | | | |  | | | R 50,000 | | | R 12,500 | | R 12,500 | | R 12,500 | | | | | R 12,500 | |
| Licenses / Vehicles | | | |  | | | R 1,050 | | | R 263 | | R 263 | | R 263 | | | | | R 263 | |
| Project Management Unit - MIG | | | | Training; Subsintence and travelling, | | | R 200,000 | | | R 50,000 | | R 50,000 | | R 50,000 | | | | | R 50,000 | |
| Oils / Grease | | | |  | | | R 1,575 | | | R 394 | | R 394 | | R 394 | | | | | R 394 | |
| Postage | | | | Postage costs | | | R 2,000 | | | R 500 | | R 500 | | R 500 | | | | | R 500 | |
| Printing / Stationary | | | | Paper, stationary for section administration | | | R 40,000 | | | R 10,000 | | R 10,000 | | R 10,000 | | | | | R 10,000 | |
| Railage / Courier | | | | Transport of urgent documentation | | | R 1,000 | | | R 250 | | R 250 | | R 250 | | | | | R 250 | |
| Rental : Office Machines | | | | Equipment rental costs | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | |
| Security Guards | | | | Protection of essential equipment in the field | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | |
| Signboards | | | | Replacement of damaged, stolen signs | | | R 50,000 | | | R 12,500 | | R 12,500 | | R 12,500 | | | | | R 12,500 | |
| Stores / Material | | | | Material needs for day-to-day operations | | | R 15,000 | | | R 3,750 | | R 3,750 | | R 3,750 | | | | | R 3,750 | |
| Subscriptions | | | | Costs of journals and technical manuals | | | R 5,000 | | | R 1,250 | | R 1,250 | | R 1,250 | | | | | R 1,250 | |
| Skills Development Levy | | | |  | | | R 20,000 | | | R 5,000 | | R 5,000 | | R 5,000 | | | | | R 5,000 | |
| Subsistance & travelling | | | | Out-Of-Town staff travel costs | | | R 45,000 | | | R 11,250 | | R 11,250 | | R 11,250 | | | | | R 11,250 | |
| Sundries | | | | Unexpected expenses | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | |
| Tea | | | | Refreshments for office staff and meeting attendents | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | |
| Telephone | | | | Telephone communication costs for admin unit | | | R 80,000 | | | R 20,000 | | R 20,000 | | R 20,000 | | | | | R 20,000 | |
| Training | | | | Strategic Training etc. | | | R 80,000 | | | R 20,000 | | R 20,000 | | R 20,000 | | | | | R 20,000 | |
| Training OSH Act | | | | Essential training for staff.Regulatory compliance | | | R 20,000 | | | R 5,000 | | R 5,000 | | R 5,000 | | | | | R 5,000 | |
| Water Research | | | |  | | | R 20,000 | | | R 5,000 | | R 5,000 | | R 5,000 | | | | | R 5,000 | |
| Water Services Authority | | | | Compliance costs to achieve water regulations | | | R 95,000 | | | R 23,750 | | R 23,750 | | R 23,750 | | | | | R 23,750 | |
| Loss on disposal of ppe | | | |  | | | R 15,000 | | | R 3,750 | | R 3,750 | | R 3,750 | | | | | R 3,750 | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **Repairs & Maintenance** | | | |  | | |  | | |  | |  | |  | | | | |  | |
| Buildings (Rep&Maint) | | | |  | | | R 40,000 | | | R 10,000 | | R 10,000 | | R 10,000 | | | | | R 10,000 | |
| Tools, Furn & Equip (Rep&Maint) | | | |  | | | R 40,000 | | | R 10,000 | | R 10,000 | | R 10,000 | | | | | R 10,000 | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | |
| **CAPITAL** | | | |  | | | R 32,500 | | | R 8,125 | | R 8,125 | | R 8,125 | | | | | R 8,125 | |
|  | | | | Airconditioner @ R7 500.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | Computer Hardware @ R25 000.00 | | |  | | |  | |  | |  | | | | |  | |
|  | | | | Tools Furniture and Equipment (Capital) | | | R 70,000 | | |  | |  | |  | | | | |  | |
|  | | | | Computer (Capital) | | | R 60,000 | | |  | |  | |  | | | | |  | |
|  | | | | Communication | | | R 20,000 | | |  | |  | |  | | | | |  | |
| Provision : Leave Pay | | | |  | | | R 50,000 | | | R 12,500 | | R 12,500 | | R 12,500 | | | | | R 12,500 | |
|  | |  | | |  | | | | | | | | | | | |  | |  | | | | | | | | |  | | | |  | | | | | | | | |  | | |
| **BUDGET PLAN WORKSHEET** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **DIRECTORATE** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **SECTION** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **SUB-SECTION** | | | | **WORKSHOPS** | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **VOTE/INDICATOR** | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **Income** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Sundry Income | | | |  | | | R 12,400 | | | R 3,100 | | R 3,100 | | R 3,100 | | | | | R 3,100 | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **EMPLOYEE COST** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Salaries | | | | See attached organogram on Annexure A | | | R 1,070,240 | | | R 267,560 | | R 267,560 | | R 267,560 | | | | | R 267,560 | | |
| Salaries Overtime | | | | Some workers will be required to work overtime | | | R 12,150 | | | R 3,038 | | R 3,038 | | R 3,038 | | | | | R 3,038 | | |
| Acting Allowance | | | | See attached organogram on Annexure A | | | R 7,310 | | | R 1,828 | | R 1,828 | | R 1,828 | | | | | R 1,828 | | |
| Allowance: Housing | | | | See attached organogram on Annexure A | | | R 19,850 | | | R 4,963 | | R 4,963 | | R 4,963 | | | | | R 4,963 | | |
| Group life | | | | See attached organogram on Annexure A | | | R 19,560 | | | R 4,890 | | R 4,890 | | R 4,890 | | | | | R 4,890 | | |
| Medical | | | | See attached organogram on Annexure A | | | R 124,850 | | | R 31,213 | | R 31,213 | | R 31,213 | | | | | R 31,213 | | |
| Pension | | | | See attached organogram on Annexure A | | | R 177,820 | | | R 44,455 | | R 44,455 | | R 44,455 | | | | | R 44,455 | | |
| UIF | | | | See attached organogram on Annexure A | | | R 11,190 | | | R 2,798 | | R 2,798 | | R 2,798 | | | | | R 2,798 | | |
| Industrial Levy | | | |  | | | R 400 | | | R 100 | | R 100 | | R 100 | | | | | R 100 | | |
| Casuals | | | | = 100 \* R80.00/Day | | | R 8,000 | | | R 2,000 | | R 2,000 | | R 2,000 | | | | | R 2,000 | | |
| Skills Development Levy | | | |  | | | R 14,520 | | | R 3,630 | | R 3,630 | | R 3,630 | | | | | R 3,630 | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **GENERAL EXPENSES** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Depreciation | | | |  | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | | |
| Electricity | | | | Consumption costs of section | | | R 7,950 | | | R 1,988 | | R 1,988 | | R 1,988 | | | | | R 1,988 | | |
| Fuel | | | | As per fleet manager's schedule. | | | R 22,320 | | | R 5,580 | | R 5,580 | | R 5,580 | | | | | R 5,580 | | |
| Hiring of Lowbed | | | | TLB's,Graders and Dozer | | | R 300,000 | | | R 75,000 | | R 75,000 | | R 75,000 | | | | | R 75,000 | | |
| Licenses / Vehicles | | | | As per fleet manager's schedule. | | | R 810 | | | R 203 | | R 203 | | R 203 | | | | | R 203 | | |
| Oils / Grease | | | | As per fleet manager's schedule. | | | R 720 | | | R 180 | | R 180 | | R 180 | | | | | R 180 | | |
| Printing / Stationary | | | | Admin costs for section | | | R 3,000 | | | R 750 | | R 750 | | R 750 | | | | | R 750 | | |
| Railage / Courier | | | | Courier costs to transport fleet parts and fittings | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | | |
| Rental : Office Machines | | | | Photostat machine and printer rental@ R300.00/Mth | | | R 3,600 | | | R 900 | | R 900 | | R 900 | | | | | R 900 | | |
| Rental : Plant Hire | | | | Various small tools | | | R 5,000 | | | R 1,250 | | R 1,250 | | R 1,250 | | | | | R 1,250 | | |
| Radio Communication | | | | For All Municipal Vehicles | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | | |
| Security Guards | | | |  | | | R 63,000 | | | R 15,750 | | R 15,750 | | R 15,750 | | | | | R 15,750 | | |
| Stores / Material | | | | Parts and fittings for fleet vehicles | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | | |
| Subsistance & travelling | | | | Out-Of-Town staff travel costs | | | R 20,600 | | | R 5,150 | | R 5,150 | | R 5,150 | | | | | R 5,150 | | |
| Tea | | | | Refreshments for staff | | | R 2,500 | | | R 625 | | R 625 | | R 625 | | | | | R 625 | | |
| Telephone | | | |  | | | R 2,100 | | | R 525 | | R 525 | | R 525 | | | | | R 525 | | |
| Testing Specimens | | | | Fuel sampling | | | R 5,000 | | | R 1,250 | | R 1,250 | | R 1,250 | | | | | R 1,250 | | |
| Training | | | |  | | | R 1,500 | | | R 375 | | R 375 | | R 375 | | | | | R 375 | | |
| Driver PDP | | | | Driver PDP | | | R 20,000 | | | R 5,000 | | R 5,000 | | R 5,000 | | | | | R 5,000 | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **Repairs & Maintenance** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Buildings (Rep&Maint) | | | |  | | | R 230,000 | | | R 57,500 | | R 57,500 | | R 57,500 | | | | | R 57,500 | | |
| Vehicle Spares (Rep&Maint) | | | |  | | | R 79,990 | | | R 19,998 | | R 19,998 | | R 19,998 | | | | | R 19,998 | | |
| Tools, Furn & Equip (Rep&Maint) | | | |  | | | R 18,000 | | | R 4,500 | | R 4,500 | | R 4,500 | | | | | R 4,500 | | |
| Tyres / Tubes | | | |  | | | R 11,370 | | | R 2,843 | | R 2,843 | | R 2,843 | | | | | R 2,843 | | |
| FLEET MANAGEMENT DEVICES (REP & MAINT) | | | |  | | | R 80,000 | | | R 20,000 | | R 20,000 | | R 20,000 | | | | | R 20,000 | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **CAPITAL** | | | |  | | | R 1,106,784 | | | R 276,696 | | R 276,696 | | R 276,696 | | | | | R 276,696 | | |
|  | | | | Desk @ R8 000.00 (2013~2014) | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | Chairs x6 R800.00ea (2013~2014) | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | Filing Cabinet @ R12 000.00 (2013~2014) | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | Garage Doors X3 @ R50 000.00ea | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | 1\*High Pressure Machine @ R20 000.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | Airconditioner @ R7 500.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | 1\*Camera @ R5 000.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | 1\*LDV @ R210 000.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | 1\*A3 Laminating Machine @ R3 500.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | 1\*24V Battery Charger @ R6 042.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | Gas Welding Equipment @ R11 200.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | Roll back for truck @ R700 000.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | |  | | |  | | | | | | | | | | | |  | |  | | | | | | | | |  | | | |  | | | | | | | | |  | | |
|  | |  | | |  | | | | | | | | | | | |  | | R 0 | | | | | | | | | R 0 | | | | R 0 | | | | | | | | | R 0 | | |
| **BUDGET PALN WORKSHEET** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **DIRECTORATE** | | | | **Infrastructural Development** | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **SECTION** | | | | **Infrastructural Development** | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **SUB-SECTION** | | | | **Estates** | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **VOTE/INDICATOR** | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | |
| **Income** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Encroachments | | | |  | | | R 9,030 | | | R 2,258 | | R 2,258 | | R 2,258 | | | | | R 2,258 | | |
| Fees | | | |  | | | R 20,160 | | |  | |  | |  | | | | |  | | |
| Rent : Buildings | | | |  | | | R 652,740 | | | R 163,185 | | R 163,185 | | R 163,185 | | | | | R 163,185 | | |
| Sundry Income | | | |  | | | R 6,000 | | | R 1,500 | | R 1,500 | | R 1,500 | | | | | R 1,500 | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **Salaries, Wages & Allowables** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Salaries | | | | See attached organogram on Annexure A | | | R 207,940 | | | R 51,985 | | R 51,985 | | R 51,985 | | | | | R 51,985 | | |
| Allowance: Housing | | | | See attached organogram on Annexure A | | | R 6,000 | | | R 1,500 | | R 1,500 | | R 1,500 | | | | | R 1,500 | | |
| Allowance: Transport | | | | See attached organogram on Annexure A | | | R 31,200 | | | R 7,800 | | R 7,800 | | R 7,800 | | | | | R 7,800 | | |
| Group life | | | | See attached organogram on Annexure A | | | R 3,800 | | | R 950 | | R 950 | | R 950 | | | | | R 950 | | |
| Pension | | | | See attached organogram on Annexure A | | | R 34,550 | | | R 8,638 | | R 8,638 | | R 8,638 | | | | | R 8,638 | | |
| UIF | | | | See attached organogram on Annexure A | | | R 2,450 | | | R 613 | | R 613 | | R 613 | | | | | R 613 | | |
| Industrial Levy | | | |  | | | R 50 | | | R 13 | | R 13 | | R 13 | | | | | R 13 | | |
| Uniforms | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Casuals | | | | For cleaning of municipal buildings | | | R 30,000 | | | R 7,500 | | R 7,500 | | R 7,500 | | | | | R 7,500 | | |
| Skills Development Levy | | | |  | | | R 3,160 | | | R 790 | | R 790 | | R 790 | | | | | R 790 | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **General Expenses** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Advertising | | | | Public advert notices | | | R 16,700 | | | R 4,175 | | R 4,175 | | R 4,175 | | | | | R 4,175 | | |
| Consultant / Management Fees | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Depreciation | | | |  | | | R 73,820 | | | R 18,455 | | R 18,455 | | R 18,455 | | | | | R 18,455 | | |
| External Interest | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Electricity | | | | Consumption costs of municipal buildings | | | R 83,480 | | | R 20,870 | | R 20,870 | | R 20,870 | | | | | R 20,870 | | |
| Insurance General | | | | Insurance costs of municipal buildings | | | R 70,680 | | | R 17,670 | | R 17,670 | | R 17,670 | | | | | R 17,670 | | |
| Legal Expenses | | | | Fees and other legal costs to fulfill duties | | | R 82,360 | | | R 20,590 | | R 20,590 | | R 20,590 | | | | | R 20,590 | | |
| Printing / Stationary | | | | Paper, stationary for section administration | | | R 8,230 | | | R 2,058 | | R 2,058 | | R 2,058 | | | | | R 2,058 | | |
| Railage / Courier | | | |  | | |  | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Rental : Offices | | | |  | | |  | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Stores / Material | | | | Materials and goods to fulfill duties of section | | | R 5,900 | | | R 1,475 | | R 1,475 | | R 1,475 | | | | | R 1,475 | | |
| Survey Fees | | | | Professional fees to fulfill land planning | | | R 45,000 | | | R 11,250 | | R 11,250 | | R 11,250 | | | | | R 11,250 | | |
| Subscriptions | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Subsistance & travelling | | | | Out-Of-Town staff travel costs | | | R 6,130 | | | R 1,533 | | R 1,533 | | R 1,533 | | | | | R 1,533 | | |
| Tea | | | | Refreshments for office staff and meeting attendents | | | R 1,000 | | | R 250 | | R 250 | | R 250 | | | | | R 250 | | |
| Workshop Chargeout | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Valuation Expenses | | | | 20 \* R7 000.00 per Property Valuation | | | R 120,000 | | | R 30,000 | | R 30,000 | | R 30,000 | | | | | R 30,000 | | |
| Status reports-Surveyor General | | | |  | | | R 5,000 | | | R 1,250 | | R 1,250 | | R 1,250 | | | | | R 1,250 | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **Repairs & Maintenance** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Buildings (Rep&Maint) | | | | Costs to address estate management repair costs | | | R 120,000 | | | R 30,000 | | R 30,000 | | R 30,000 | | | | | R 30,000 | | |
| Tools, Furn & Equip (Rep&Maint) | | | | Material needs for day-to-day operations | | | R 11,580 | | | R 2,895 | | R 2,895 | | R 2,895 | | | | | R 2,895 | | |
|  | |  | | |  | | | | | | | | | | | |  | |  | | | | | | | | | R 0 | | | | R 0 | | | | | | | | | R 0 | | |
|  | |  | | |  | | | | | | | | | | | |  | |  | | | | | | | | | R 0 | | | | R 0 | | | | | | | | | R 0 | | |
| **BUDGET PLAN WORKSHEET** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
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| **DIRECTORATE** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | | |
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| **SECTION** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **SUB-SECTION** | | | | **WATER : ADMINISTRATION** | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | | **2012/13** | | |  | |  | |  | | | | |  | | |
| **VOTE/INDICATOR** | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | |
| **Income** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Fees | | | |  | | | R 13,000,680 | | | R 3,250,170 | | R 3,250,170 | | R 3,250,170 | | | | | R 3,250,170 | | |
| Service Fee | | | |  | | | R 15,993,810 | | | R 3,998,453 | | R 3,998,453 | | R 3,998,453 | | | | | R 3,998,453 | | |
| Rates Interest | | | |  | | | R 1,190,550 | | | R 297,638 | | R 297,638 | | R 297,638 | | | | | R 297,638 | | |
| Gain on disposal of ppe | | | |  | | | R 25,000 | | | R 6,250 | | R 6,250 | | R 6,250 | | | | | R 6,250 | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **Salaries, Wages & Allowables** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Salaries | | | | See attached organogram on Annexure A | | | R 2,565,520 | | | R 641,380 | | R 641,380 | | R 641,380 | | | | | R 641,380 | | |
| Salaries Overtime | | | | Some workers will be required to work overtime | | | R 483,830 | | | R 120,958 | | R 120,958 | | R 120,958 | | | | | R 120,958 | | |
| Acting Allowance | | | | See attached organogram on Annexure A | | | R 97,110 | | | R 24,278 | | R 24,278 | | R 24,278 | | | | | R 24,278 | | |
| Group life | | | | See attached organogram on Annexure A | | | R 21,020 | | | R 5,255 | | R 5,255 | | R 5,255 | | | | | R 5,255 | | |
| Medical | | | | See attached organogram on Annexure A | | | R 237,190 | | | R 59,298 | | R 59,298 | | R 59,298 | | | | | R 59,298 | | |
| Pension | | | | See attached organogram on Annexure A | | | R 381,880 | | | R 95,470 | | R 95,470 | | R 95,470 | | | | | R 95,470 | | |
| UIF | | | | See attached organogram on Annexure A | | | R 28,610 | | | R 7,153 | | R 7,153 | | R 7,153 | | | | | R 7,153 | | |
| Industrial Levy | | | |  | | | R 1,610 | | | R 403 | | R 403 | | R 403 | | | | | R 403 | | |
| Skills development levy | | | |  | | | R 39,670 | | | R 9,918 | | R 9,918 | | R 9,918 | | | | | R 9,918 | | |
| Casuals | | | | = # \* R80.00/Day | | | R 150,000 | | | R 37,500 | | R 37,500 | | R 37,500 | | | | | R 37,500 | | |
|  | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| **General Expenses** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Administration Charges | | | |  | | | R 225,200 | | | R 56,300 | | R 56,300 | | R 56,300 | | | | | R 56,300 | | |
| Advertising | | | | Public notices and adverts | | | R 5,000 | | | R 1,250 | | R 1,250 | | R 1,250 | | | | | R 1,250 | | |
| Consultant / Management Fees | | | | Professional support when capacity short | | | R 30,000 | | | R 7,500 | | R 7,500 | | R 7,500 | | | | | R 7,500 | | |
| Computer Programmes | | | |  | | | R 21,000 | | | R 5,250 | | R 5,250 | | R 5,250 | | | | | R 5,250 | | |
| Depreciation | | | |  | | | R 35,470 | | | R 8,868 | | R 8,868 | | R 8,868 | | | | | R 8,868 | | |
| Green Drop Compliance | | | |  | | | R 126,000 | | | R 31,500 | | R 31,500 | | R 31,500 | | | | | R 31,500 | | |
| Electricity | | | | Consumption costs for electricity | | | R 1,300,000 | | | R 325,000 | | R 325,000 | | R 325,000 | | | | | R 325,000 | | |
| Fuel | | | | As per fleet manager's schedule. | | | R 346,500 | | | R 86,625 | | R 86,625 | | R 86,625 | | | | | R 86,625 | | |
| Insurance General | | | |  | | | R 80,000 | | | R 20,000 | | R 20,000 | | R 20,000 | | | | | R 20,000 | | |
| Licenses / Vehicles | | | | As per fleet manager's schedule. | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | | |
| Oils / Grease | | | | As per fleet manager's schedule. | | | R 16,320 | | | R 4,080 | | R 4,080 | | R 4,080 | | | | | R 4,080 | | |
| Protective Clothing | | | | Safety equipment, protective clothing | | | R 56,850 | | | R 14,213 | | R 14,213 | | R 14,213 | | | | | R 14,213 | | |
| Printing / Stationery | | | |  | | | R 3,500 | | | R 875 | | R 875 | | R 875 | | | | | R 875 | | |
| Rental : Plant & Machinery | | | |  | | | R 105,000 | | | R 26,250 | | R 26,250 | | R 26,250 | | | | | R 26,250 | | |
| Rental : Plant Hire | | | | TLB, High Pressure Machine Hire | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | | |
| Security Guards | | | |  | | | R 80,000 | | | R 20,000 | | R 20,000 | | R 20,000 | | | | | R 20,000 | | |
| External Service Providers | | | | Contractor Repairs, Labour, Transport @ R100 000.00/Annum | | | R 100,000 | | | R 25,000 | | R 25,000 | | R 25,000 | | | | | R 25,000 | | |
|  | | | | Plant Management @ R96 000.00 | | |  | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Signboards | | | |  | | | R 63,000 | | | R 15,750 | | R 15,750 | | R 15,750 | | | | | R 15,750 | | |
| Stores / Material | | | |  | | | R 472,500 | | | R 118,125 | | R 118,125 | | R 118,125 | | | | | R 118,125 | | |
| Subscriptions | | | |  | | | R 52,500 | | | R 13,125 | | R 13,125 | | R 13,125 | | | | | R 13,125 | | |
| Subsistance & travelling | | | |  | | | R 31,500 | | | R 7,875 | | R 7,875 | | R 7,875 | | | | | R 7,875 | | |
| Subsistance & travelling (Between Units) | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Sundries | | | |  | | | R 15,750 | | | R 3,938 | | R 3,938 | | R 3,938 | | | | | R 3,938 | | |
| Tea | | | |  | | | R 2,000 | | | R 500 | | R 500 | | R 500 | | | | | R 500 | | |
| Telephone | | | |  | | | R 31,500 | | | R 7,875 | | R 7,875 | | R 7,875 | | | | | R 7,875 | | |
| Testing Specimens | | | |  | | | R 210,000 | | | R 52,500 | | R 52,500 | | R 52,500 | | | | | R 52,500 | | |
| Training | | | | Skills Development | | | R 50,000 | | | R 12,500 | | R 12,500 | | R 12,500 | | | | | R 12,500 | | |
| Training OSH Act | | | |  | | | R 20,000 | | | R 5,000 | | R 5,000 | | R 5,000 | | | | | R 5,000 | | |
| Workshop Chargeout | | | |  | | | R 10,500 | | | R 2,625 | | R 2,625 | | R 2,625 | | | | | R 2,625 | | |
| Valuation Expenses | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Water | | | | Water Services Provider, Bushmans @ R5 000 000.00 | | | R 5,000,000 | | | R 1,250,000 | | R 1,250,000 | | R 1,250,000 | | | | | R 1,250,000 | | |
|  | | | |  | | |  | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Water Research | | | |  | | | R 52,500 | | | R 13,125 | | R 13,125 | | R 13,125 | | | | | R 13,125 | | |
| Water Conservation & Demand Management | | | |  | | | R 105,000 | | | R 26,250 | | R 26,250 | | R 26,250 | | | | | R 26,250 | | |
| Review of SDF | | | |  | | | R 0 | | | R 0 | | R 0 | | R 0 | | | | | R 0 | | |
| Water Services Authority | | | |  | | | R 70,000 | | | R 17,500 | | R 17,500 | | R 17,500 | | | | | R 17,500 | | |
| Loss on disposal of ppe | | | |  | | | R 10,000 | | | R 2,500 | | R 2,500 | | R 2,500 | | | | | R 2,500 | | |
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| **Repairs & Maintenance** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Buildings (Rep&Maint) | | | |  | | | R 262,500 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
| Dams / Reservoirs (Rep&Maint) | | | |  | | | R 52,500 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
| Marina Pumps (Rep&Maint) | | | |  | | | R 100,000 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
|  | | | |  | | |  | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
| Pumps & Motors (Rep&Maint) | | | | Spares and Motor / Starter Replacement @ R100 000.00/Annum | | | R 787,500 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
| Wharf St Pumps (Rep&Maint) | | | |  | | | R 0 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
| Rosehill Pump Stn | | | | Replace motor & soft start, pressure switch. Install subm pump | | | R 60,000 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
| Vehicle Spares (Rep&Maint) | | | |  | | | R 500,000 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
|  | | | | Establish Jetting Truck @ R350 000.00 | | |  | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
| Telemetry (Rep&Maint) | | | |  | | | R 42,000 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
| Tools, Furn & Equip (Rep&Maint) | | | |  | | | R 556,500 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
| Tyres / Tubes | | | |  | | | R 108,140 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
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| **CAPITAL** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | LWB 2\*4 Bakkie @ R220 000.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | TLB @ R600 000.00 | | |  | | |  | |  | |  | | | | |  | | |
|  | | | | Talbot Machine @ R12 000.00 | | |  | | |  | |  | |  | | | | |  | | |
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| Provision : Bad Debts | | | |  | | | R 284,170 | | | R 4,234,815 | | R 4,234,815 | | R 4,234,815 | | | | | R 4,234,815 | | |
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| **DIRECTORATE** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | | |
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| **SECTION** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | |  | | | | |  | | |
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| **SUB-SECTION** | | | | **WATER : DUNE SUPPLY** | | |  | | |  | |  | |  | | | | |  | | |
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| **VOTE/INDICATOR** | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | **QTR ENDING** | | | | | **QTR ENDING** | | |
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| **EMPLOYEE COST** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
| Salaries | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| Salaries Overtime | | | | Some workers will be required to work overtime | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| Acting Allowance | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| Allowance: Housing | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| Allowance: Transport | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| Group life | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| Medical | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| Pension | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| UIF | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| Uniforms | | | |  | | | R - | | | R - | | R - | | R - | | | | | R - | | |
| Casuals | | | | = # \* R80.00/Day | | | R 63,000.00 | | | R 15,750.00 | | R 15,750.00 | | R 15,750.00 | | | | | R 15,750.00 | | |
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| **Repairs & Maintenance** | | | |  | | |  | | |  | |  | |  | | | | |  | | |
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| Dunes (Rep&Maint) | | | |  | | | R 94,500.00 | | | R 23,625.00 | | R 23,625.00 | | R 23,625.00 | | | | | R 23,625.00 | | |
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| **BUDGET PALN WORKSHEET** | | | |  | | |  | | |  | |  | | |  | | | |  | | | | |
| **DIRECTORATE** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | | |  | | | |  | | | | |
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| **SECTION** | | | | **INFRASTRUCTURAL DEVELOPMENT** | | |  | | |  | |  | | |  | | | |  | | | | |
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| **SUB-SECTION** | | | | **WATER : PURIFICATION** | | |  | | |  | |  | | |  | | | |  | | | | |
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| **VOTE/INDICATOR** | | | | **UNIT OF MEASURE** | | | **ANNUAL BUDGET** | | | **QTR ENDING** | | **QTR ENDING** | | | **QTR ENDING** | | | | **QTR ENDING** | | | | |
| **Salaries, Wages & Allowables** | | | |  | | |  | | |  | |  | | |  | | | |  | | | | |
| Salaries | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| Salaries Overtime | | | | Some workers will be required to work overtime | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| Acting Allowance | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| Allowance: Housing | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| Allowance: Transport | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| Group life | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| Medical | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| Pension | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| UIF | | | | See attached organogram on Annexure A | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| Uniforms | | | |  | | | R - | | | R - | | R - | | | R - | | | | R - | | | | |
| Casuals | | | | = # \* R80.00/Day manantanence of purifications works and balancing dams | | | R 36,750.00 | | | R 9,187.50 | | R 9,187.50 | | | R 9,187.50 | | | | R 9,187.50 | | | | |
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| **Salaries, Wages & Allowables** | | | |  | | | **R 36,750.00** | | | **R 9,187.50** | | **R 9,187.50** | | | **R 9,187.50** | | | | **R 9,187.50** | | | | |
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| **General Expenses** | | | |  | | |  | | |  | |  | | |  | | | |  | | | | |
| Chemicals | | | | Water purification chemicals @ R100 000.00/Mth | | | R 1,000,000.00 | | | R 250,000.00 | | R 250,000.00 | | | R 250,000.00 | | | | R 250,000.00 | | | | |
| Electricity | | | | Electricity consumption costs for processing | | | R 133,560.00 | | | R 33,390.00 | | R 33,390.00 | | | R 33,390.00 | | | | R 33,390.00 | | | | |
| Testing Specimens | | | | Costs for process control testing | | | R 383,990.00 | | | R 95,997.50 | | R 95,997.50 | | | R 95,997.50 | | | | R 95,997.50 | | | | |
| Water Research | | | |  | | | R 31,500.00 | | | R 7,875.00 | | R 7,875.00 | | | R 7,875.00 | | | | R 7,875.00 | | | | |
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| **Repairs & Maintenance** | | | |  | | |  | | |  | |  | | |  | | | |  | | | | |
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| Boknes/Canon Rocks RO plants | | | |  | | | R 84,000.00 | | | R 21,000.00 | | R 21,000.00 | | | R 21,000.00 | | | | R 21,000.00 | | | | |

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| **DIRECTORATE** | **INFRASTRUCTURAL DEVELOPMENT** |  |  |  |  |  |
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| **SECTION** | **INFRASTRUCTURAL DEVELOPMENT** |  |  |  |  |  |
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| **SUB-SECTION** | **WATER : RESERVOIRS** |  |  |  |  |  |
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| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
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| **REPAIRS & MAINTENANCE** |  |  |  |  |  |  |
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| Port Alfred Purification Works |  | R 63,000.00 | R - | R - | R - | R - |
| SANTA Tower | Replace solar power and provide lockable gate/fence | R 40,000.00 | R - | R - | R - | R - |
| Thornhill Tower | Replace inappropriate telemetry system | R 60,000.00 | R - | R - | R - | R - |
| Pumps (Rep&Maint) |  | R - | R - | R - | R - | R - |

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| **DIRECTORATE** | **INFRASTRUCTURAL DEVELOPMENT** |  |  |  |  |  |
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| **SECTION** | **INFRASTRUCTURAL DEVELOPMENT** |  |  |  |  |  |
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| **SUB-SECTION** | **WATER : RETICULATION** |  |  |  |  |  |
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| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
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| **EMPLOYEE COST** |  |  |  |  |  |  |
| Salaries | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Salaries Overtime | Some workers will be required to work overtime | R - | R - | R - | R - | R - |
| Acting Allowance | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Allowance: Housing | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Allowance: Transport | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Group life | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Medical | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Pension | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| UIF | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Uniforms |  | R - | R - | R - | R - | R - |
| Casuals | = # \* R80.00/Day | R 31,500.00 | R 7,875.00 | R 7,875.00 | R 7,875.00 | R 7,875.00 |
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| **GENERAL EXPENSES** |  |  |  |  |  |  |
| Depreciation |  | R 315,000.00 | R 78,750.00 | R 78,750.00 | R 78,750.00 | R 78,750.00 |
| External Interest |  | R 3,225,000.00 |  |  |  |  |
| Electricity |  | **0** | R 806,250.00 | R 806,250.00 | R 806,250.00 | R 806,250.00 |
| Fuel | As per fleet manager's schedule. | R 22,260.00 | R 5,565.00 | R 5,565.00 | R 5,565.00 | R 5,565.00 |
| Licenses / Vehicles | As per fleet manager's schedule. | R 890.00 | R 222.50 | R 222.50 | R 222.50 | R 222.50 |
| Stores / Material | Goods and materials for reticulation network | R 550,000.00 | R 137,500.00 | R 137,500.00 | R 137,500.00 | R 137,500.00 |
| Water | Consumption cost for section | R 2,230.00 | R 557.50 | R 557.50 | R 557.50 | R 557.50 |
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| **REPAIRS & MAINTENANCE** |  |  |  |  |  |  |
| Buildings (Rep&Maint) |  | R 45,000.00 | R 11,250.00 | R 11,250.00 | R 11,250.00 | R 11,250.00 |
| Vehicle Spares (Rep&Maint) |  | R 27,830.00 | R 6,957.50 | R 6,957.50 | R 6,957.50 | R 6,957.50 |
| Tools, Furn & Equip (Rep&Maint) |  | R 15,900.00 | R 3,975.00 | R 3,975.00 | R 3,975.00 | R 3,975.00 |

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| **BUDGET PLAN WORKSHEET** |  |  |  |  |  |  |
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| **DIRECTORATE** | **INFRASTRUCTURAL DEVELOPMENT** |  |  |  |  |  |
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| **SECTION** | **INFRASTRUCTURAL DEVELOPMENT** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SUB-SECTION** | **WATER : SAREL HEYWOOD DAM** |  |  |  |  |  |
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| **VOTE/INDICATOR** | **UNIT OF MEASURE** | **ANNUAL BUDGET** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** | **QTR ENDING** |
|  |  |  |  |  |  |  |
| **Income** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **EMPLOYEE COST** |  |  |  |  |  |  |
| Salaries | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Salaries Overtime | Some workers will be required to work overtime | R - | R - | R - | R - | R - |
| Acting Allowance | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Allowance: Housing | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Allowance: Transport | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Group life | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Medical | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Pension | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| UIF | See attached organogram on Annexure A | R - | R - | R - | R - | R - |
| Uniforms |  | R - | R - | R - | R - | R - |
| Casuals | = # \* R80.00/Day | R 30,000.00 | R 7,500.00 | R 1,875.00 | R 468.75 | R 117.19 |
|  | To clean Dam Wall and pipe service road |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **REPAIRS & MAINTENANCE** |  |  |  |  |  |  |
| Buildings (Rep&Maint) | Operator Accommodation | R 100,000.00 | R 25,000.00 | R 6,250.00 | R 1,562.50 | R 390.63 |
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1. **MUNICIPAL MANAGER’S QUALITY CERTIFICATION**



**QUALITY CERTIFICATE**

I **Rolly Dumezweni,** Municipal Manager of **Ndlambe Municipality,** hereby certify that the budget and the annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and the annual budget and supporting documentation are consistent with the Integrated Development Plan of the municipality.

**Rolly Dumezweni**

**Municipal Manager of Ndlambe Municipality (EC105)**

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**R DUMEZWENI**

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**DATE**

PART 3

ANNEXURE 1