

# NDLAMBE MUNICIPALITY



## **INVITATION TO SUBMIT FORMAL WRITTEN QUOTATIONS - LAPTOP COMPUTER**

Quotations are hereby invited from prospective suppliers for the supply and delivery of 1 (ONE) x **NEW** Laptop Computer:

### **Specifications (minimum):**

- Intel 9th Generation Intel Core i7-9750H up to 4.5GHz Processor, 12MB Cache, 6x Cores, 12x Threads
- 64GB DDR4 RAM
- 2TB Ultra-Fast SSD
- 17.3" Full HD 1920x1080 Anti-glare 144Hz Refresh Rate
- NVIDIA GeForce GTX 1660 Ti 6GB GDDR6 Graphics or similar
- Windows 10 Professional (64bit)
- Bluetooth 4.2
- LAN Port
- Dual Band High Performance 802.11ac Wireless LAN
- Headphone Audio & Microphone Combo Jack
- 3 x USB 3.1 Type-A / 1 x USB 3.1 Type-C (DisplayPort™ 1.2)
- 1 x HDMI
- 1x Mini DisplayPort 1.4
- 3 Year On-Site Warranty
- MS Office 2019 (Word, Excel, PowerPoint, and Outlook)
- A firm lead time from order placement date to delivery date to be indicated.

### **Bidders Shall Take Note of the Following Bid Conditions:**

1. The bid price for should be in R (ZAR) value.
2. Prices must be valid for at least ninety (90) days from the closing date.
3. Prices quoted must be firm and must be inclusive of VAT.
4. Bids **MUST** be submitted on the returnable RFQ document.
5. A tax clearance certificate issued by SARS must accompany all quotations OR a tax reference number and PIN or TCC number must be provided.
6. Bidders must complete Council's Declaration of Interest form (**MBD 4**, included in returnable document).
7. Bidders must complete Certificate of Independent Bid Determination (**MBD 9**, included in returnable document).
8. Bidders who wish to claim for preferential points in terms of the Preferential Procurement Regulations, 2017, must submit a completed form **MBD 6.1** (included in returnable document) as well as a **certified copy** of the proof of B-BBEE status level of contribution.
9. A Municipal Billing Clearance Certificate must accompany all bids (in the event of a bidder being a company, also in respect of its directors).
10. Evidence of registration of company on the Central Supplier Database (CSD) must be provided ("MAAA" Supplier Number).

It should be noted that:

- The 80/20 points system will be applied, 80 being for price and 20 for the B-BBEE status level as defined in the Preferential Procurement Regulations, 2017.
- The award will be made in terms of the Municipality's Supply Chain Management Policy. Enquiries should be directed to the IT Manager, Mr G Germishuizen on 046-6045586, [ggermishuizen@ndlambe.gov.za](mailto:ggermishuizen@ndlambe.gov.za).

The abovementioned returnable document is available for download from: <https://ndlambe.gov.za/web/returnable-bid-documents/>

Late submitted, unmarked, faxed, falsified or e-mailed proposals will not be considered and will be disqualified. **Due to Covid-19 arrangements**, quotations must be placed in sealed envelopes marked "**NOTICE NUMBER 104/2020 – LAPTOP COMPUTER**" and placed in the **Cheque Deposit Box** in the foyer of the Finance Department ground floor at 47 Campbell Street, Port Alfred, not later than 12h00 on 24 July 2020.

**NOTICE NUMBER: 104/2020**  
**16 JULY 2020**

**ADV R DUMEZWENI**  
**MUNICIPAL MANAGER**

**NOTICE BOARDS**  
**MUNICIPAL WEBSITE**