

# NDLAMBE MUNICIPALITY



## TOWN PLANNING SECTION

SUBMIT COMPLETED FORM TO: [townplanning@ndlambe.gov.za](mailto:townplanning@ndlambe.gov.za)

### LAND USE COMPLAINT FORM

All complaints must be submitted in writing either on the attached form, letter or emailed to the above email address. Anonymous complaints will not be investigated. Further information may be requested in the form of a sworn affidavit in relation to the activities witnessed on site. This may lead to evidence being given in court.

#### COMPLAINANT'S INFORMATION (Complete to the best of your ability)

<b>Name &amp; Surname</b>			
<b>Address</b>			
		<b>Postal Code</b>	
<b>Contact Details</b>	Cell:	Home:	
	Work:		
<b>Email Address</b>			

*All Correspondence regarding any progress of your complaint will be sent via email. Provide at least one telephone number on which the Municipality will be able to reach you.*

#### ALLEGED CONTRAVENTION INFORMATION (S)

<b>Name/Surname of Offending Party</b>						
<b>Address where activity is taking place</b>						
<b>Erf or Farm Number (if known)</b>						
<b>Nature of Alleged Contravention</b>						
<b>Frequency of Activity</b>						
<b>Impact of Activity on you/surroundings</b>						
<b>Are further information such as photos, letters and/or petitions attached to this complaint form?</b>	<b>YES</b>	<b>NO</b>	<b>Signature</b>		<b>Date</b>	

Contact Town Planning Office on 046-604-5520